|  |
| --- |
| **Your Name**Department of English Language and LiteratureUniversity of WaterlooWaterloo, Ontario, CANADAN2L 3G1Email: [address] Phone: [number]  |

**Educational Background** <div align=”left”></div>

|  |  |
| --- | --- |
| 2014- | PhD, English University of Waterloo, Waterloo, Canada [depending on stage, maybe give name of field you work in, or the name of your dissertation if you’ve started writing it] |
| 2014 | MA, EnglishSome University Somewhere |
| 2013 | BA (Honours), EnglishSome University, Also Somewhere |

**Publications**

**Major publications already in print or formally accepted for publication**

I. Books

 [omit if none; if yes, full citation]

II. Chapters in Books

 **[**omit if none; if yes, full citation**]**

III. Articles in Refereed Journals

 [omit if none; if yes, full citation]

IV. Other Publications (e.g., Articles in Professional Journals)

 [poetry or essays in collections, NOT NEWSPAPER ARTCLES FROM YOUR UNDERGRAD]

**In Progress**

[***only actually being prepared***, like your dissertation if it actually exists, or an article you have a clear plan to finish and submit somewhere. Not coursework papers, not conference papers. Indicate clearly if in submission or under review, and where]

**Conference Papers**

2019. “Title in the program.” Name of the Conference. Name of sponsoring institution. Location.

**Reviews**

[omit if none; if yes, give full citation]

**Encyclopaedia entry**

[omit if none; if yes, give full citation]

 **Awards**

|  |  |
| --- | --- |
| DateDate | Award Name ($dollar amount; duration)Other Award Name ($dollar amount; duration)**[BE SPECIFIC: name only academic awards, nothing from high school unless it was a national or provincial level award.]** |

**Professional Activity**

[Have you served on any university or department committees? Been an officer in a student organization? List here: Date, position title, organization, institution. No need for narrative—just a list]

Teaching

|  |
| --- |
| Date, Course number, course name, course role (instructor or TA)Institution at which you taught it |

**Languages**

Briefly list, indicate whether written or spoken or both