

University of Waterloo Library

Fines and Lost Books Appeal Form

Patron Information

Date:	
Name:	
Address:	
Email:	
WatIam	
Patron ID	

Facts Regarding Fine (Please Print)

Type of charge:	<input type="checkbox"/> Lost Book <input type="checkbox"/> Damaged Book <input type="checkbox"/> Overdue Fine <input type="checkbox"/> Other
Fine amount being appealed:	
Date items were due:	
Date items were returned:	
Items Information: (For example, title, author, call number, barcode)	



Reason for Appealing

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Signature _____ Date Submitted _____

Supporting Documents: Yes (please attach) No

Appeal Received and reviewed by Desk Coordinator:		
Appeal Granted <input type="checkbox"/>	Appeal Denied <input type="checkbox"/>	Amount reduced to:
Appeal Approved by Head, Circulation Services:		