**Course requested (choose 1):**

* Psych 264 - Research Apprenticeship
* Psych 464 - Advanced Research Apprenticeship

**Enrolment term requested (specify term/year):**

* Spring
* Fall
* Winter

Year

Name of the research apprenticeship supervisor:

**Student information**

Name:

ID number:

Home phone number:

Dates valid:

Local phone number:

Dates valid:

E-mail address:

(uWaterloo email address preferred)

Current academic plan

* General Psych
* Honours Psych

Home faculty

* Arts
* Science

Other

Which of these Psych courses have you completed?

* Psych 291
* Psych 292
* Psych 391

1 of (circle) Psych 389, 390, 392, 393, 394, 395, 396, 397, 398, 399, 483, 484

Psych 499 A/B/C (Honours Thesis)

Do you have internal or external transfer credits?

* Yes
* No

What course do you want dropped from your schedule (if applicable) if your request to enroll in Psych 264 or 464 is approved?

**Grading basis**

*The course supervisor will assign a final grade of CR (credit) or NCR (no credit) at the end of the term.*

**Description of the research project (Psych 264 or 464):**

**For all Psych 264/464 Apprenticeships involving research with animals, ethics clearance is required**

**The course supervisor must consult with the following people regarding the procedures necessary for obtaining ethics clearance for your involvment in the research project:**

Associate Chair for Undergraduate Studies, Psychology Department (currently Stephanie Denison)

Research Experiences Group (REG) Coordinator and Ethics Administrator, Psychology Department (currently David MacLean)

**For all Psych 264/464 Apprenticeship involving human participants (deception or non-deception research), ethics clearance is required**

*(To be completed by the course supervisor)*

*It is your (course supervisor) responsibility to ensure that ethics clearance has been obtained for the research.*

Do you currently have ethics clearance for the research proposed?

* Yes
* No

**University of Waterloo Policy for Human Research Ethics Training**

All students enrolled in Psych 264/464 projects that require 'new' ethics approval for research involving human participants are required to complete the 'TCPS 2 Tutorial Course on Research Ethics (CORE)' before the research ethics application on which they are named is submitted for approval.

The tutorial must be completed before the student begins his or her research project. NOTE: Bonus marks for completion of the CORE Tutorial is not applicable to PSYCH 264/464 because the course is graded on a CR/NCR (credit versus no credit) grading basis.

Questions regarding the ethics training requirement may be directed to David MacLean, Research Experiences Group (REG) Coordinator and Ethics Administrator, Psychology Department.

*(To be completed by the course supervisor)*

Is this student (Psych 264 or 464) required to complete the CORE Tutorial?

* Yes
* No

Psychology Department Policy for Sona Training

All students enrolled in Psych 264 or 464 who use SONA (website to manage research study participation) must complete a "Researcher Training" session with the Research Experiences Group (REG) Coordinator (David MacLean).

*(To be completed by the course supervisor)*

Will this student (Psych 264 or 464) be using SONA? If so, Research Training is required.

* Yes
* No

What is the Research Supervisor’s role for this course? *(To be completed by the course supervisor)*

What are the student's responsibilities for the course?

*(To be completed by the course supervisor) Describe the role of the student in the formulation of questions, selection of materials and instruments, research design, running of subjects, analysis and reporting of results, or any other relevant information about the student's responsibilities. Indicate the nature of any written work that may be required.*

Is there overlap between the work for the Research Apprenticeship course and the Honours Thesis (Psych 499A/B/C) project?

*(To be completed by the student)*

*If you (student) undertake both an Apprenticeship Course and an Honours Thesis on closely related topics, it will be the responsibility of the Honours Thesis supervisor and the Apprenticeship Course supervisor to ensure that your apprenticeship work is not part of the normal preparation for and execution of the Honours Thesis. That is, you cannot increase the credit received for the Honours Thesis (1.5 units) by doing some of the required work under the rubric of an Apprenticeship Course.*

**Are you currently enrolled in Psych 499?**

* Yes
* No, but I plan to enroll in the future
* No, but have previously completed PSYCH 499A/B/C
* No, and I never plan to enroll

**Office use only**

(To be completed by the Associate Chair for Undergraduate Studies in the uWaterloo Psychology Department)

Check which one applies:

**Psych 264 Proposal**

* Approved
* Denied

**Psych 464 Proposal**

* Approved
* Denied

Comments (if applicable):

Signature

Date