**Application/Proposal for enrolment in a Directed Studies Course (1 of PSYCH 480 - 486)**

**Course requested (choose 1):**

* Psych 480 - Directed Studies: Elective
* Psych 481 - Directed Studies: Natural Science Advanced Psych
* Psych 482 - Directed Studies: Social Science Advanced Psych
* Psych 483 - Directed Studies: Natural Science Research
* Psych 484 - Directed Studies: Social Science Research
* Psych 485 - Directed Studies: Seminar
* Psych 486 - Directed Studies: Advanced Statistics

**Enrolment term requested (Specify term/year):**

enrolment term requested

Fall

Year

enrolment term requested

Winter

Year

enrolment term requested

Spring

Year

**Name of the Directed Studies supervisor**

**Student information**

Name

ID number:

Home phone number:

Dates valid:

Local phone number:

Dates valid:

E-mail address:

(UWaterloo email address preferred)

Current academic plan:

* General Psych
* Honours Psych

Current cumulative psych average:

*(If your Psych average is less than 75%, please attach a note to your application form explaining why you are interested in taking this course).*

Will you have completed year two (i.e. at least 10.0 units) by the time you take the requested course?

*(If you answered 'no', please attach a note to your application form explaining why you are interested in taking this course.)*

* Yes
* No

Which of these Psych courses have you completed?

Psych 291-

* None
* In progress
* Done
* Not completed

Psych 292-

* None
* In progress
* Done
* Not completed

Psych 391-

* None
* In progress
* Done
* Not completed

1 of Psych 389, 393, 395, 397, 399, 484-

* None
* In progress
* Done
* Not completed

1 of Psych 390, 392, 394, 396, 398, 483-

* None
* In progress
* Done
* Not completed

Psych 499 A/B/C (Honours Thesis)-

* None
* In progress
* Done
* Not completed

Did you take a directed studies course(s) in Psych previously? If so, which one(s)?

What course do you want dropped from your schedule (if applicable) if your request to enrol in a Directed Studies course is approved?

**Grading basis**

A numerical grade will be assigned by the course supervisor at the end of the term.

Description of the directed studies project

*(Attach a page if more space is required)*

Ethics clearance is required before research begins.

Before submitting the directed studies application form for approval, the course supervisor and student must consult with [David McLean](mailto:david.maclean@uwaterloo.ca?subject=Course%20application%20-%20Ethics%20question), Departmental Ethics Review Committee Officer, Psychology Department, regarding the necessary procedures for obtaining ethics clearance for the project:

**Ethics clearance is required before research with human participants begins (Psych 483 or 484)**

*(To be completed by the course supervisor)*

Do you currently have ethics clearance for the research proposed?

* Yes
* No

**Questions Regarding Ethics Clearance for Research with Human Participants**

If in doubt about whether to submit Form 101, 101A or 104 for ethics clearance for the Psych 483 or 484 project, consult with [David McLean,](mailto:david.maclean@uwaterloo.ca?subject=Ethics%20clearance%20question)  Departmental Ethics Review Committee Officer, Psychology Department.

[**University of Waterloo Policy for Human Research Ethics Training**](https://uwaterloo.ca/research/sites/ca.research/files/uploads/files/policy_for_human_research_ethics_education_training_acess_check_done.pdf)

All students enrolled in Psych 483 or 484 projectsthat require 'new' ethics approval for research involving human participants are required to complete the '[TCPS 2 Tutorial Course on Research Ethics (CORE)](http://www.pre.ethics.gc.ca/eng/education/tutorial-didacticiel/)' before the research ethics application on which they are named is submitted for approval.

The tutorial must be completed before the student begins his or her research project. Bonus marks for completing the tutorial is at the discretion of the instructor. The student must present the certificate of completion for the CORE Tutorial to the course supervisor in order to receive the bonus marks (if applicable).

Questions regarding the ethics training requirement may be directed to

1. [David McLean](mailto:david.maclean@uwaterloo.ca), Departmental Ethics Review Committee Officer, Psychology Department
2. Professor Stephanie Denison, Undergraduate Associate Chair, Psychology Department.

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*(To be completed by the course supervisor)*

Is this student (Psych 483 or 484) required to complete the CORE Tutorial?

* Yes
* No

**Psychology Department Policy for Sona Training  
(Psych 483 or 484 only)**

All students enrolled in Psych 483 or 484 who use SONA (*website to manage research study participation*) must complete a "Researcher Training" session with the [Research Experiences Group](https://uwaterloo.ca/research-experiences-group/researchers/reg-dates) (REG) Coordinator ([David McLean](mailto:david.maclean@uwaterloo.ca?subject=REG%20required%20for%20PSYCH%20483%20or%20PSYCH%20484)).

*(To be completed by the course supervisor)*

Will this student (Psych 483 or 484) be using SONA? If so, Research Training is required.

* Yes
* No

**What is the Role of the Course Supervisor for the Directed Studies Course?**

*(To be completed by the course supervisor)*

*For example:*

* *How often will you meet with the student to discuss his/her work/progress e.g., biweekly, weekly, monthly, as needed?*
* *Are you willing to give the student feedback on an outline and/or draft of the final paper(s)?*
* ***For Psych 485****(literature review and oral presentation), who will be the audience for the oral presentation e.g., you only, your lab group, your undergraduate or graduate class in a related area?****The seminar is essential****for those wanting to take Psych 485 instead of one of Psych 420, 453-463 (Honours Seminars). If there is no seminar component for the proposed course, use a different Directed Studies course number.*
* ***For Psych 486****(Advanced Statistics), what will be the mode of delivery of the course material?*

**What are the student's responsibilities for the directed studies course and how will he/she be evaluated?**

*(To be completed by the course supervisor)*

*For example:*

* ***for Psych 483 or 484****(research projects), will the student be graded separately on the research proposal, the data collection, statistical analysis, and the final paper?*
* ***for any of Psych 480-485****, how many papers will the student be doing, what are each worth, and what is the minimum number of pages required for each paper? When will each assignment be due?*
* ***For Psych 485****(literature review and oral presentation), what is the minimum time expected for the oral presentation (should be at least 20-30 minutes)? When will he/she do the presentation?*
* ***For Psych 486****(Advanced Statistics), will he/she be evaluated by midterm tests and a final exam?*

*Requirements:*

* *The nature of the assignments should be of a sufficiently high level as to justify the request to count the course as the degree requirement specified by the course number.*
* *Written work for the course must be of a sufficient length to cover the topic and be no less than 20 pages double spaced excluding references and appendices.*

**Is there overlap between the work for the directed studies course and the honours thesis (Psych 499A/B/C) project?**

*(To be completed by the student)*

*If you (student) undertake both a Directed Studies Course and an Honours Thesis on closely related topics, it will be the responsibility of the Honours Thesis supervisor and the Directed Studies course supervisor to ensure that the Directed Studies work is not part of the normal preparation for and execution of the Honours Thesis. That is, you cannot increase the credit received.*

Are you currently enrolled in Psych 499?

* Yes
* No, but I plan to enrol in the future
* No, but I have previously completed PSYCH 499A/B/C
* No, and I never plan to enrol

Name of the Thesis Supervisor (if applicable):

**Student and supervisor agreement**

We agree to the terms outlined above for this Directed Studies course:

Directed Studies Supervisor's Signature

Date

Course application

* Psych 480
* Psych 481
* Psych 482
* Psych 483
* Psych 484
* Psych 485
* Psych 486

**Office use only section: Course application decision**

(To be completed by the Associate Chair for Undergraduate Studies in the UWaterloo Psychology Department)

Decision:

Course application decision

* Approved
* Denied

Comments (if applicable):