

Senate Undergraduate Council - Effective Dates Chart

Meetings: 2025 - 2026

				EARLIEST EFFECTIVE DATE (see Notes)		
SUC Subcommittee submission timelines	SUC Subcommittee meeting dates	SUC meeting dates	SENATE meeting dates (not all items go to Senate for approval)	Proposals for Courses	Proposals for Programs/Plans, Regulations	New/Retire entry programs (enrol in 1A) [marketing deadline]
Mar 2025	Mar 2025	April 2025	May 2025	Sept 2026	Sept 2026	Sept 2026
May 2025	May 2025	June 2025	Sept 2025	Sept 2026	Sept 2026	Sept 2027
June 2025	June 2025	Sept 2025	Oct 2025	Sept 2026	Sept 2026	Sept 2027
Nov 2025	Nov 2025	Dec 2025	Jan 2026	Sept 2026	Sept 2026	Sept 2027
Dec 2025	Jan 2026	Feb 2026	Mar 2026	Sept 2026	Sept 2026	Sept 2027
March 2026	March 2027	April 2026	May 2026	Sept 2027	Sept 2027	Sept 2027
May 2026	May 2027	June 2026	Sept 2026	Sept 2027	Sept 2027	Sept 2028

Notes:

- Proposals submitted up to February 2026 SUC are eligible for inclusion in the 2026-2027 UG Calendar.
- Dates listed above are the earliest effective dates **possible** for any given proposal.
- Proposals wanting to use a **later** effective date (e.g., course changes for 2027 or 2028), should wait until the appropriate set of meetings for that academic calendar. The exception is creating/retiring entry programs in order to meet marketing deadlines.
- If an **earlier** effective date is desired, impacting the current Calendar, a request to the Office of the Registrar, with an appropriate rationale, is **required**, to ensure it is feasible. The request should be made as early as possible in the drafting process.
- For course proposals, exceptions can be made to allow changes to become effective in January (winter term) or May (spring term). A request to the Office of the Registrar, with an appropriate rationale, is required, to ensure it is feasible and to understand the impact to the rest of the published Calendar and scheduling processes. The request should be made as early as possible in the drafting process.
- If an entry program needs to be paused for admission purposes, no governance approval is required. However, the deadline for that work should match the New/Retire entry program column due to content in marketing materials. The absolute last chance to update the information in OUAC is August of the year preceding the admission entry.

Important: All special requests should be sent to the calendar/curriculum team for consideration via roucal@uwaterloo.ca.

Last opportunity to	SUC meeting	To Senate
Make changes to 2026-2027 Calendar (plans/regulations)	February 2026	March 2026
Make changes to 2026-2027 Calendar (courses)	February 2026	N/A
Create new/Retire entry program for fall 2027 admissions	April 2026	May 2026
Make changes to 2027-2028 Calendar (plans/regulations)	January/February 2027	March 2027
Make changes to 2027-2028 Calendar (courses)	January/February 2027	N/A
Create new/Retire entry program for fall 2028 admissions	April 2027	May 2027

Prepared by the Office of the Registrar, April 2025