1. Policy #34 – Health, Safety & Environment
2. Health, Safety & Environment Management System

Safety Office
Commissary (COM) Building
safety@uwaterloo.ca
HSEMS S.2.6 - ACADEMIC AND ACADEMIC SUPPORT DIRECTORS/CHAIRS/HEADS

- Are accountable to the officers of the University, and
- Are given authority to exercise management functions.

Responsibilities under the HSEMS:

1. Appoint competent supervisors
2. Provide information, supervision and training to enable workers to safely carry out their work;
3. Establish and maintain measures to identify, monitor, assess and control risks and hazards
4. Maintain records to demonstrate compliance;

5. Take corrective action, including discipline, where unsafe conditions or actions are known;

6. Review and submit the Annual Faculty/Department Health, Safety and Environment Report; and

7. Participate in Health, Safety and Environment Reviews.
Objectives:

1. Identify opportunities for operational and process improvements;

2. Provide a formal opportunity for Officers of the University and Department Heads to identify areas of concern related to their responsibilities; and

3. Provide the Board of Governors and Officers of the University with an overview of each unit’s compliance.
SAFETY IN YOUR DEPARTMENT

- Departmental Health & Safety Coordinators
- Departmental Health & Safety Committees
- Communication