Approval Process for New Programs

Key Decision Point

**Acronym Definitions:**
- QA = Quality Assurance Office
- AVPA = Associate Vice-President, Academic
- AVPAGSPA = Associate Vice-President Academic, Graduate Studies and Postdoctoral Affairs
- SUC = Senate Undergraduate Council
- SGRC = Senate Graduate and Research Council
- MAESD = Ministry of Advanced Education and Skills Development

- Responsibility of QA Office or IAP
- Responsibility of new program proponents

*Note that it may take 1.5 years (graduate programs) to 2.5 years (undergraduate programs) to complete the new program process.

**Academic support units, as required:**
- Graduate Studies and Postdoctoral Affairs
- Institutional Analysis & Planning
- Space Planning
- Centre for Teaching Excellence
- Co-operative and Experiential Education, Waterloo Professional Development Program
- Centre for Extended Learning
- Registrar’s Office, Marketing and Undergraduate Recruitment

**Responsibility of QA Office or IAP**
- Responsibility of new program proponents

Y = Yes  **NOTE: If a key decision point is not Yes, the program may be required to move back one or more steps until all issues are adequately addressed**