Preamble
Over the last two years there have been several major initiatives within the Department of Kinesiology that directly impact matters related to the recommendations provided by the review committee.

Space: Lack of space was identified as one of the most significant challenges. In that light, a new AHS expansion building has been in the planning stages over the last two years and was approved by University Senate in 2014. Construction on this ~56000 sq ft building will commence in Fall 2014 with targeted completion is Fall 2016. This space will have a significant positive impact on the teaching and research space for both undergraduate and graduate students in the Department of Kinesiology. The design of the space directly enhances the undergraduate student labs (~8000 sq ft) and brings the anatomy labs within the Department of Kinesiology. The space also provides some needed faculty research space as well as dedicated graduate seminar space (~1000 sq ft) and new student space (~2200 sq ft). Reception, social and dining space (total of ~5500 sq ft) is distributed throughout the building to enhance the environment from a student experience/student success perspective as well as to provide services and facilities for the entire Faculty and University community. In addition to the AHS expansion building, the University has also provided 20,000 square feet of space to the Department of Kinesiology linked to the donated Tech-Town building on the north campus. This space is currently under renovation with occupancy expected in Winter 2015. This space will provide essential clinical research space and associated workspace for trainees (graduate students, fellows). Complementing these new additions to space the Department has developed a space planning committee that has initiated planning for space optimization for research and teaching across the existing building, the new expansion building and the new Tech-Town facility.

Undergraduate curricular review: Kinesiology became a regulated health profession in 2013 and, in part, to ensure that students within Kinesiology are appropriately prepared to take the qualifying exams upon graduation, the Department has been undergoing a process of a curriculum review and renewal. This includes the development of new core courses, specialization areas as well as a capstone course to consolidate fundamental and applied understanding. An important part of the capstone will be the development of a streamlined research presentation course (currently KIN470) and the development of a Department of Kinesiology Research Day (undergraduate and graduate students). The development of the details of the links between the capstone course, research presentation course and research day are currently under review.
Course-based graduate program: On reflection of the career paths of many of undergraduates and graduates it was decided that a course-based graduate program option would be added within the current MSc. Over the last 2 years the graduate committee has been working on the development of a new course-based MSc what will be put forward for consideration for approval in Fall 2014.
Specific Recommendations and Responses

Undergraduate program

Recommendation U-2: That the Department considers establishing an annual “undergraduate student research day” in order to “showcase” student research projects and promote the accomplishments of students involved in “capstone” experience courses.

Action pending: The original 2-year plan identified the intent of offering the first “student research day” to occur in 2013-14. However, in light of the significant ongoing curriculum review the plan to implement a research day is being delayed until we have restructured the core and capstone course components. While we continue to see the importance in this idea we are continuing the planning prior to implementation. As noted above, as part of the development is a new capstone course and revised KIN470 (student presentation course) which will serve as the background for a new student research day. We anticipate the first offering of a research day (linked to the curriculum) will rolled out for 2015/2016. The resources required for the delivery of this research day will be included into the budget planning for the 2015/2016 fiscal year.

Recommendation U-4: That the Department and Faculty conduct an in-depth analysis of the current and future research and teaching-lab space needs, with the generation of possible solutions.

Action taken: In Fall 2013 a Departmental space planning committee was assembled and they have completed the initial space ‘needs’ assessment to inform the planning process. In addition, the Faculty has also implemented a space planning committee to coordinate planning across the three departments within the faculty. This planning, at the Department and Faculty levels, will not only address the current space but has been conducting the planning for the new expansion building and the renovated Tech-town space (noted above).

Recommendation U-5: That the Department and Faculty investigate potential sources of funding for the acquisition and maintenance of new, dedicated lab-teaching equipment to enhance the quality of the student experience in research-based courses.

Action taken: As noted on the initial responses the teaching laboratory equipment maintenance and upgrades have been budgeted each year.

Action pending: Importantly, with the new laboratory space coming on line over the next two years a Department Equipment and Technology working group will be convened in Winter 2015 to begin the process of identifying new technologies and funding opportunities to upgrade the equipment to be used in the new facilities.

Recommendation U-6: That the Department and Faculty investigate allocating a small additional pool of funds to enable staff members pursue continuing education initiatives in order to maintain and expand their skill set.
**Action taken:** As noted in the initial response Departmental funds have been made available for specific continuing education opportunities/professional development of staff on an *ad hoc* basis over the years. Starting in 2012-13, the Department secured a budget line item specifically for this type of activity, from which funds have been allocated in response to specific requests that would be vetted by the Chair. It is noteworthy that the funds set aside have been able to support all the requests that have been made to date.

**Recommendation U-8:** That the Department undertakes discussions on the implications for the Department’s future course and program offerings as a result of the impending regulation of Kinesiology as a profession in Ontario.

**Action taken (and ongoing):** The Department agrees with this suggestion, and in fact discussions on this issue began long before the review. Following review of the competency profile produced by the Transitional Council of the College of Kinesiologists of Ontario the Department began the process of curriculum review (starting Fall 2013). While this process of review will continue for the next year the initial recommendations, including revised core courses in year 2B, are nearing completion and will be put forward for approval Fall 2014 for implementation in Fall 2015.

**Graduate program**

**Recommendation G-1:** That the Department consider clarifying/refining the stated objectives of the MSc and PhD programs, with the view to harmonizing the wording with the objectives of the Department and the University as a whole.

**Action pending:** In light of the pending addition of the new course-based option we are in the process of revising and clarifying the objectives for the graduate programs.

**Recommendation G-2:** That the Department be permitted to change the name of the field of study from “work Physiology” to “Physiology and Nutrition”.

**Action taken:** The changed field name was approved by Senate May 2012.

**Recommendation G-3:** That the Department address the issue of Kin 631, in order to ensure appropriate statistical training for graduate students in Kinesiology.

**Action taken:** The Department has assigned the statistics course to a new faculty member, who was to teach it first in Winter 2014 (since she has course reliefs in academic year 2012-2013). However she will be on maternity leave and the course offering will begin in Winter 2015.

**Recommendation G-4:** That the Department consider attempting to provide recognition to professors who provide research experiences for UG students.
Action taken: The Department has provided support for research costs associated with the supervision of undergraduate research projects within faculty performance evaluations, and provides a modest fund ($50/project) to support lab costs for these projects. The Department has added a description of availability of these funds, to the application forms for the research project courses.

**Recommendation G-5:** That the Department and Faculty conduct an in-depth analysis of the current and future research and teaching-lab space needs, with the generation of possible solutions that might include the rental and/or construction of facilities.

Action taken: As detailed earlier, there are two significant advances that will transform availability of research and teaching space. The AHS expansion building (open Fall 2016) and the renovated tech-town space (available Winter 2015). In Fall 2013 a Departmental Space Planning committee was assembled and they have completed the initial space ‘needs’ assessment to inform the planning process. In addition, the Faculty has also implemented a space planning committee to coordinate planning across the three departments within the faculty. This planning, at the Department and Faculty levels, will not only address the current space but is planning to accommodate for the new expansion building and the renovated Tech-town space.

**Recommendation G-6:** That the Department and Faculty investigate potential sources of funding for the acquisition and maintenance of new, dedicated lab-teaching equipment in order to enhance the quality of the student experience in research-based courses.

Action taken: In the past, teaching laboratory needs were funded from carry forward. With the new budget model, these are now included as an ongoing budget line.

Action pending: Importantly, with the new laboratory space coming on line over the next two years a Department Equipment and Technology working group will be convened in Winter 2015 to begin the process of identifying new technologies and funding opportunities to upgrade the equipment to be used in the new facilities.

**Recommendation G-7:** That the Department and Faculty consider allocating a pool of funds to enable staff to pursue continued education initiatives in order to maintain and expand their skill set.

Action taken: As noted in the initial response Departmental funds have been made available for specific continuing education opportunities/professional development of staff on an *ad hoc* basis over the years. Starting in 2012-13, the Department secured a budget line item specifically for this type of activity, from which funds have been allocated in response to specific requests that would be vetted by the Chair.

**Recommendation G-8:** That the Department increase technical support in the IT area for departmental researchers.
Action taken: In the short term the Department, with support of the Faculty, has recruited and hired additional IT technical support (50% of technical support on a one-year contract (July 1, 2014- July, 2015).

Action pending: Long-term planning for technical support is presently under review in the Department as it is linked to space planning and planning for new teaching space and technologies. We anticipate a longer term strategy for technical support to be finalized in Winter 2015 in order to apply to the Provost, as mission critical, for a more permanent solution in 2015-2016.

Recommendation G-9: That the department obtain tracking data on the employment/further education outcomes of the masters and doctoral students.

Action pending: In concert with the development of the new course-based MSc option for the graduate program we are developing a mechanism to track employment options for MSc thesis, course-based and PhD students.