TECHNICAL HELP FOR MPH STUDENTS

8/19/2018

Presented by: Deanna E. White, Trevor Bain, and Brent Clerk

UNIVERSITY OF WATERLOO
FACULTY OF APPLIED HEALTH SCIENCES
AGENDA

- WatIAM, Passwords and Two-factor authentication
- Communication: Email and Calendar, Skype for Business, Office365, UW Apps
- Wireless Access
- Virtual private network (VPN)
- Quest
- Learn
- UW important websites and pathways
- AHS computing staff
WatIAM

- The University of Waterloo Identity and Access Management (WatIAM) allows you to manage user ID and password

- Features of WatIAM
  - Obtain a user name and password
  - Forgotten user ID
  - Forgotten password
  - Change your password
**WatIAM**

- First LOG IN TO WatIAM
- WatIAM URL: [https://uwaterloo.ca/watiam](https://uwaterloo.ca/watiam)
- Always go to this URL/address (or search for WatIAM from the university home page). Don’t click on WatIAM links in email messages (maybe forged, more about that later)
Enter your UW userid/username (8-character max) and password
WatIAM allows you to:
- Check your Profile
- Change Password
- Manage Email Settings
- Manage Familiar Name

IMAGE CREDIT: University of Waterloo
Site: https://uwaterloo.ca/watiam/
Passwords and two-factor authentication

- **About those passwords....**
  - Never share it – remember that this allows someone to log in and view your HR, Quest information
  - IT support will never ask for your password over the phone, in person or by email
  - When you change your password, make sure you change it on your mobile devices too (or the repeated attempts with the old password may lock out your account)

- **Two-factor authentication**
  - What is it? When your credentials are used to log in, you must verify the login using another device (typically a mobile phone or tablet).
  - Why you need it? While optional right now, many UW-based services are moving towards making two-factor authentication mandatory over the fall term (email in October, VPN in December, Human Resources in January)
  - How do you get it? We use Duo Mobile. See: [http://uwaterloo.ca/2fa](http://uwaterloo.ca/2fa)
Connect: Email and Calendar

- Connect email and calendar system is your official student email account
- There are limits: 50GB of mail storage, individual messages under 25MB
- You can always get to your email with a web browser at: https://connect.uwaterloo.ca.
- Other setup instructions are available in the IST website: https://uwaterloo.ca/information-systems-technology/services/faculty-and-staff-email/about-faculty-and-staff-email/other-client-configurations
- If you are corresponding with other members of the university, it is expected that you use your UW account. We strongly recommend that you process email directly in your UW account (add it to your mobile device, use the web client or Outlook). If you choose to forward email elsewhere, you are responsible if it is ‘lost in transmission’.
**Connect: Email and Calendar**

- UW uses ProofPoint to scan emails for viruses and spam content. You will get a daily message listing any blocked email. You can review and release these messages by logging in at [https://quarantine.uwaterloo.ca](https://quarantine.uwaterloo.ca).

- Calendar meeting invitations arrive by email and will be marked tentative in your calendar.

- Respond to meeting invitation emails – if you delete the invitation, it will be interpreted as "not attending" and the meeting will be deleted from your calendar and the meeting organizer will get a message indicating that you have declined the meeting.

- You can set up online meetings using the Skype Meeting option in Outlook/web.

- Guidelines on Use of Email can be found @ [https://uwaterloo.ca/privacy/about-information-and-privacy/guidelines-frequently-asked-questions/e-mail](https://uwaterloo.ca/privacy/about-information-and-privacy/guidelines-frequently-asked-questions/e-mail)
Connect: Email and Calendar

Protecting your email account

- If an email claims to be related to a software, account or system upgrade, verify it with AHS Computing.

- Legitimate email will not have a threatening tone and you will be given ample time to respond (e.g. we don’t suspend accounts on 24 hours notice)

- Look at the link before you click on it. If it is not obviously going to a UW website, then be very suspicious:
  - Hover your mouse over the link to see where it is going
  - On a mobile device, press and hold on the link (‘long press’) and you can see where the link is going

- If you know the person who sent you the email but are uncertain, pick up the phone and call the person to verify that it is legitimate
Skype for Business

- All faculty, staff and grad students in AHS have Skype for Business accounts to use if they wish. This is a UW-based service similar to Skype.
- You can use Skype for Business to communicate with (regular) Skype accounts.
- Meetings can be set up and joined by external people using a web browser.
- Skype for Business is integrated into your Connect calendar – it will set your status based on calendar events and you can create an online meetings using your connect account (one the web or with Outlook).
- See: https://uwaterloo.ca/applied-health-sciences-computing/usingskypeforbusiness
Office365

- All faculty, staff and students have access to Office365 but you have to claim your account (activate it).
- Includes 5TB of OneDrive space and copies of Office software for installation on up to 5 personal devices (home)
- Share files with others at UW (share by email) - only if they have signed up for Office365
- Account will remain valid for an additional 16 months after your last term registered as a student
- See: https://uwaterloo.ca/office-365/
**UW Apps: Portal and WatSAFE**

- Portal App provides quick access to the campus map, food and transit schedules, news, events, etc.

- WatSAFE provides emergency contact information and real-time notification of major campus emergency events or closures.

- Both are available in the [App Store](https://apps.apple.com) for Apple devices and in [Google Play](https://play.google.com) for Android devices.
EDUROAM – Wireless Access

- Eduroam is a network used by the research and education community. As such, you can log on to any Eduroam network using your userid@uwaterloo.ca. The @uwaterloo.ca is required after your userid as it identifies what home institution to check with for authorization.

- When on-campus, select ‘Eduroam’ as access point and enter your UW userid (with @uwaterloo.ca appended) AND password:
  - ID: uwuserid@uwaterloo.ca
  - PASSWORD: WatIAM password

- Information can be found at: https://uwaterloo.ca/information-systems-technology/services/eduroam/connecting-eduroam-wireless-network
Virtual Private Network (VPN)

- Some resources are available only to those on-campus. In order to connect to these when you are off-campus, you need to establish a connection through the UW Virtual Private Network (VPN). This makes it look like you are on-campus to most systems.

- Virtual Private Network (VPN) service is provided by the Information Systems & Technology (IST) at UW to facilitate access to campus-based network resources.

- Only traffic to/from UW sites will go over the VPN connection. Traffic to non-UW sites will continue to use your normal/direct connection.

- Software/client set-up instructions are available on the IST website at: https://uwaterloo.ca/information-systems-technology/services/virtual-private-network-vpn/about-virtual-private-network-vpn#install-vpn-client
Quest

- Quest is the Student Information System
- Functions of Quest:
  - Enrol in courses
  - Change personal contact information
  - View class schedule
  - Tuition fees
  - Tuition account summaries
  - Tuition tax receipts
  - Financial Aid
  - Student Information
Login to Quest @
https://uwaterloo.ca/quest/

Enter WatIAM ID and Password
LEARN

- Web-based learning management system
  - CEL will lead a special session on this on Tuesday, August 14th
- LEARN functionality:
  - Allows instructors to manage course materials, activities, and assessments
  - To interact easily and efficiently with their students outside the physical classroom
- LEARN provides allows you to view and access the following:
  - Course calendar (i.e. assignments due)
  - Schedules
  - Course syllabus
  - Submit assignments (via drop-box)
  - Resources
  - Discussion groups
  - Contact information

Posted Jul 31, 2018 1:00 PM to SPHHS Research Grad Community

NOTICE:
We are pleased to announce the M.Sc. Thesis Proposal for Tony Fong, School of Public Health and Health Systems. Tony will defend his thesis proposal as follows:

DATE: July 18th, 2018
TIME: 1:00PM
ROOM: BMH 3119
TITLE: A proposal to study the effects of methylmercury on long-term potentiation in rat hippocampal slices

COMMITTEE:
Dr. John Mielke (Supervisor & Chair), SPHHS
Dr. Brian Lard (Supervisor & Member), SPHHS
Dr. Diane Williams (Member), SPHHS
Dr. Larule Chan (Member), University of Ottawa; Dep’t Biology

An copy of Tony’s thesis proposal is available on the SPHHS Research Grad community group on LEARN until the day of the proposal.

Attachment(s):
- MSc Proposal - Tony Fong SPH... (1.03 MB)
Welcome to PHS 602 Online - Spring 2018, Deanna!

PHS 602 Capstone Integrative Seminar for Public Health

Calendar

Thursday, July 19, 2018

Upcoming events

- JUL 20 5:00 PM Written Report Due
- JUL 27 5:00 PM Personal Reflection Due

Announcements

Course Evaluations

Course evaluation is part of a continuing effort to monitor and improve the quality of teaching at the University of Waterloo. Your participation is strongly encouraged and highly valued. Your feedback helps to inform future versions of the course, and is considered in hiring or advancement decisions. We look forward to your participation in our efforts to continue to improve online teaching at the University.

If you haven't done so already, please visit https://evaluate.uwaterloo.ca/survey/ to complete your course evaluation(s).

Thank you, Centre for Extended Learning

Online Teaching Award Nomination

Would you like to nominate the instructor of PHS 602 Online - Spring 2018 for the University of Waterloo's Online Teaching Award? Your vote will remain anonymous and will not be shared with the course instructor. If yes, please consider completing the Online Teaching Award Nomination Form (optional).

Thank you,
Centre for Extended Learning

Show All Announcements

Updates

- 11 Unread Discussion Posts
- 20 New Dropbox Submissions

Quick Links

- MPH Student Information Site
- MPH Passport to the Library
- Office of Academic Integrity
UoW Home Page @ https://uwaterloo.ca
Click “Faculties & Academics”

Click “Applied Health Sciences”
MPH IMPORTANT WEBSITES AND PATHWAYS

- Click “Current Graduate Students”

- Click “Departments, schools, and programs”
Click “School of Public Health and Health Systems”

Click “Current Graduate Students”
Welcome to graduate studies in the School of Public Health and Health Systems!

For information on policies and procedures, funding, degree requirements, and resources, select your program below:

- Master of Health Evaluation
- Master of Health Informatics
- Master of Public Health
- MSc in Public Health and Health Systems
- PhD in Public Health and Health Systems
- Master of Social Work*
- Collaborative PhD in Aging, Health and Well-being*
- Collaborative PhD in Work and Health*

*offered in collaboration with other academic units
Master of Public Health

Master of Public Health – Current students

Congratulations on your acceptance into the Master of Public Health (MPH). We are pleased to welcome all incoming students into this exciting program. On this page you will find helpful information that you will need throughout your studies. If you have any questions, feel free to contact your Program Coordinator.

The Master of Public Health Handbook is a helpful resource for all MPH students. Want to drop a course? Transfer a credit? Find practicum information? All the information you need is available here.

Helpful links

- Curriculum
- Practicum
- Funding
- Tuition
- Forms
- About to graduate
MPH IMPORTANT WEBSITES AND PATHWAYS

SCHOOL OF PUBLIC HEALTH AND HEALTH SYSTEMS

Master of Public Health (MPH) handbook

EXPAND ALL | COLLAPSE ALL

- INTRODUCTION FROM THE DIRECTOR
- IMPORTANT WEBSITES
- FACULTY AND SCHOOL ORGANIZATION
- REGISTRATION AND TUITION PAYMENT PROCEDURES
- UNIVERSITY POLICIES REGARDING COURSES
- IMPORTANT INFORMATION FOR NEW STUDENTS
- OTHER IMPORTANT POLICIES AND REGULATIONS
# AHS Computing Staff

<table>
<thead>
<tr>
<th>Contact</th>
<th>Role</th>
<th>Contact Information</th>
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<tbody>
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Contacting AHS Computing for Support

- How to Contact us?
  - Drop by our offices
  - Call us
  - Skype for Business (Instant Message or call)
  - Email to ahshelp@uwaterloo.ca will get to all of us and generate a support ticket. After hours we should get back to you next business day.
  - See our contact info at: https://uwaterloo.ca/applied-health-sciences-computing/about/people
- Remote Help – if you are working away from main AHS building complex (AHS, BMH, LHN, LHS) we may use a Bomgar Remote session to visit you at your computer - see what you see and take over the mouse and keyboard (if you let us). See: https://remotehelp.uwaterloo.ca