



## **Arts Council Meeting**

October 28<sup>th</sup>, 2015



## Agenda

**Date:** Wednesday, October 28<sup>th</sup>, 2015

**Time:** 5:30 PM

**Place:** HH 373

**University of Waterloo  
Arts Student Union  
Arts Council Meeting**

<b>Order</b>	<b>Subject</b>	<b>Action</b>
1	Approval of the Agenda <b>Motion:</b> That Council approve the agenda	Decision
2	Approval of the October 14 <sup>th</sup> Council Minutes in <i>Appendix C</i> <b>Motion:</b> That the Council approve the above minutes	Decision
4	Approval of the Human Resources Society Grant Proposal in <i>Appendix A</i> <b>Motion:</b> That the Council approve the above proposal	Decision
5	Approval of the Accounting and Finance Student Association Grant Proposal in <i>Appendix B</i> <b>Motion:</b> That the Council approve the above proposal	Decision
6	Items for Report/Announcement <ul style="list-style-type: none"><li>● Executive Reports</li><li>● Councillor Reports</li><li>● Society Reports</li></ul>	Information
7	Business	Information
8	Adjournment	Decision



## Minutes

### **Approval of the Agenda**

**Motion:** That council approve the agenda

First: Sociology Society

Second: Human Sciences Society

**Vote: Motion Carried**

Resolved: The council approves the aforementioned agenda.

### **Approval of the Council Minutes**

**Motion:** That the council approve the September 30<sup>th</sup> Council Minutes

First: Sociology Society

Second: Political Science Society

**Vote: Motion Carried**

Resolved: The council approves the aforementioned council minutes.



## Grant Proposals

### **Human Resources Society Grant Proposal**

#### Presentation:

- Asking for \$300 for refreshments
- Don't get very much funding per term/looking for more to supplement
- Don't get the \$200 allocated until the end of the term, will go into negatives if continue events this term
- Professional headshot event incurred more expenses this term because of lack of usual collaboration
- Speaker event last week, and two more events hoping to be completed this term
- Professionals coming for networking
- Events open to all students not just students in the program

#### Questions:

- Completed two events? Yes. Two upcoming – Already in the negative

#### Council Discussion:

- Can we ask for reimbursement instead?
  - Yes, money doesn't have to be requested before hand, receipts can be displayed
- When were they established?
  - About two years ago
- Fine with this, they are small society running a negative



**Motion:** That the council approve the above grant proposal.

First: Arts and Business Society

Second: Philosophy Society

Oppositions: N/A

Abstentions: N/A

**Vote: Motion Carried**

Resolved: The Human Resources Society is going to get the full amount they requested.

### **Accounting and Finance Student Association Grant Proposal**

Presentation:

- Were not present at council

Questions:

Council Discussion:

**Motion:**

First:

Second:

Oppositions:

Abstentions:

**Vote: Motion Carried/Denied**

Resolved:



## Executive Reports

Dylan Ball (President)

- Dean selection survey is online, next meeting is on Friday
  - Please take the time to fill out this form and voice your opinion about the current Dean of Arts – any thoughts and feelings
    - It is anonymous
  - Meet with the Deans every three weeks, I can pass on information from you to them
- Student space is on track, figuring out the structure of the interior now
- Arts council executive meeting – big topic was incoming mandatory first year courses to replace the ELPE
  - Develop communication skills
  - Information analysis – what is good research
  - Small classes – 25 people each, 72 classes offered, profs spin it towards individual interests (not a wasted class)
  - Supported, moving well
  - It is still being sorted through – for example, effects on transfer students are still uncertain
  - Issues with certain programs where the first year is more structured – still being ironed out



- Most universities you declare your major before you go in, more freedom at our school to declare major at the end of first year
- Fall open house and major showcase are coming up – departments will be asking for volunteers, can use all the help we can get in the faculty

Amber Keegan (VP Communications)

- Please keep sending website updates

Galen Perera (VP Academic)

- ASU will be hosting a health awareness month in November where each week will be geared towards a specific health issue. The first week is going to be the months kick off with Movember where we will be launching our facial hair contest, the winner of which will be chosen at the end of November and will be awarded a prize! The second week will be on mental health where we are planning to team up Health Services and run a healthy mindfulness workshop, which will be geared to help students cope with stress, anxiety and depression amongst other things. (Date tentative) The third week will be focused on physical health where we are teaming up the UW Cooking Club to host a make your own parfait on Friday, November 20th starting at 3pm! And finally last week is geared towards Sexual health where we are in the talks with GLOW center to potentially have a decorate your own RAINBOW cupcake event (date not decided)



Sofia Li (VP Social)

- Collaborative dance with Accounting and Finance next Friday, all proceeds going to Epilepsy Waterloo Wellington.
  - Tickets are sold on Ticketfi or in Hagey Hall
- After last council of the term, there will be a social at bomber

Brandon Rad (Speaker)

- N/A





## Society Reports

### Human Resources Society

- Still planning last couple events – contacting professionals to speak

### Society of Fine Artists

- Finally getting a constitution
- Halloween activities including pumpkin carving
- Selling art in vendors ally

### Human Sciences Society

- Planning a gala slowly

### Anthropology Society

- Pottery event

### Political Science Society

- Election discussion panel – professors
  - Well attended
- Working on constitution, trying to get all students involved
- Professor talk on November 21
- Exam stress buster events
- Launching new journal
- Considering a trip to Ottawa



### Arts and Business Society

- Upcoming professional development week with Economics Society
  - Expecting it to be well attended
- Community network event at Bomber coming up – speed networking
  - Professors, alumni
- Last week is focused on transition

### Religious Studies Society

- PhD event – deals with current politics and religious rights and freedoms
- Book sale

### Philosophy Society

- Informal get together with undergrads tonight
- Trying to get an undergraduate journal started
- Talk coming up
- Trying to create a liaison to go to faculty meetings and get better access for students to reading room

### Speech Communications Society

- Movie event was very successful – made treat bags for a local children’s shelter
- Event right after classes are finished, before exams
- Trying to get professors to do more practical events – negotiations, mediations, etc.



### Le Circle Français

- First event of the year last week, pumpkin carving – high attendance
- Planning next event – crepe night on November 12
- Host conversation hours every Wednesday to allow students to practice the French

### German Studies Society

- Increased in numbers in regular turn out of interested students – from all faculties
- First event tomorrow, BBQ outside of ML between 11-3
  - First time running the event, going to see how it goes
- End of term thing coming up in November, a nice dinner

### Classics and Medieval Studies Society

- Visit to ROM and meet the profs night very successful (best turn out in four years for profs night)
- Trying to get clothing (sweaters)
- Starting lecture series next week, first guest from McGill
- Trying to get a journal together

### Theatre Student Union

- Movie night was successful
- Coffee house coming up
- Hoping to do some work shops with a professor



### Economics Society

- Professional development week with Arts and Business Society
- Hot chocolate stand next week
- Planning end of term event – prof mixer

### Sociology Society

- November 26 end of term social in lounge
- Event to consider sociology as a major or minor
- Got first year representatives

### Psychology Society

- Meet the prof event on November 5
- Grad school information event – guest speaker
  - Grad students will also attend

### Accounting and Finance Student Association

- Event to help first years
- Event cohosted with ASU – dance at Pearl

### **Motion to Adjourn**

First: Political Science Society

Second: Sociology Society

**Vote: Motion Carried**

Resolved: Council approves the motion to adjourn the meeting



**Absences:**

- Global Business and Digital Arts Society
- Digital Arts Communications Society
- Women Studies Society
- History Society
- English Society
- Spanish Society
- Peace and Conflict Studies Society
- Sexuality, Marriage, and Family Studies Society
- Legal Studies Society
- Music Society



## Appendix A: Human Resources Society Grant Proposal

Organization: Society

Society/club name: UW Human Resources Society

Reason for subsidy: Increased funding for society events

Date of event (if applicable): N/A

Location (if applicable): N/A

Number of participants: N/A

Total expenditures:

Professional Headshot Event: \$80.00

- UW Photography Club is seeking compensation
- No collaboration took place so we incurred more costs
- Open to all ART students

HR Professors Speaker Event: \$60.00

- To cover costs of food and refreshments the event

Panel Event with HR Professionals: \$125

- Compensate speakers (small gift if possible, thank you cards)
- Food and refreshments

End of Term Event: \$80

- Cover costs of food and refreshments for the event

Expected revenues:

Loan or grant: Grant

Proposed subsidy from Arts Student Union: \$300.00

Proposed terms of loan repayment (if applicable): N/A

Allotment already received this term: \$200.00



## Appendix B: Accounting and Finance Student Association Grant Proposal

Organization: Club

Society/club name: Accounting and Finance Student Association

Reason for subsidy: the Accounting and Finance Student Association (AFSA) is looking to hold the annual graduation ball for the graduating AFM students of 2015. We are only expecting to cover part of our costs with an AFSA grant and the rest of the funds will need to be raised from the University and corporate sponsors.

Date of event (if applicable): Fri, 2015-11-13

Location (if applicable): Whistle Bear Golf Club

Number of participants: 300

Total expenditures:

Dinner: \$19493 (for 300 attendees)

Cooking fee: \$150

Bartender: \$325

AV equipment: \$260

Photo Booth: \$400

DJ: \$300

Vendors meals: \$65

Bus: \$900

Centerpieces: \$250

After Gradball Event: \$1600

Wine: \$300

Misc. \$200

Menus & Table cards: \$90

Frozen Yogurt: \$700

Gas: \$113

Total: \$25,145

Expected revenues:

Ticket Revenue: \$17000

SAF Grant: \$2500

KW for Rent/Accomod8u: \$1500

Total: \$21000



Loan or grant: Grant

Proposed subsidy from Arts Student Union: As we are trying to close the deficit, any amount in sponsorship from the ASU would be greatly appreciated.

Proposed terms of loan repayment (if applicable): : N/A

Allotment already received this term: N/A





## Appendix C: October 14<sup>th</sup> Council Minutes

### Agenda

**Date:** Wednesday, October 14<sup>th</sup>, 2015

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**Place:** HH 373

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2	Approval of the September 30 <sup>th</sup> Council Minutes in <i>Appendix C</i> <b>Motion:</b> That the Council approve the above minutes	Decision
3	Approval of the Product Vision Club Grant Proposal in <i>Appendix A</i> <b>Motion:</b> That the Council approve the above proposal	Decision
4	Approval of University of Waterloo Accounting Conference Grant Proposal in <i>Appendix B</i> <b>Motion:</b> That the Council approve the above proposal	Decision
5	Items for Report/Announcement <ul style="list-style-type: none"><li>● Executive Reports</li><li>● Councillor Reports</li><li>● Society Reports</li></ul>	Information
6	Business	Information
7	Adjournment	Decision



## Minutes

### **Approval of the Agenda**

**Motion:** That council approve the agenda

First: Legal Studies Society

Second: German Studies Society

**Vote: Motion Carried**

Resolved: The council approves the aforementioned agenda.

### **Approval of the Council Minutes**

**Motion:** That the council approve the September 30<sup>th</sup> Council Minutes

First: Philosophy Society

Second: Legal Studies Society

**Vote: Motion Carried**

Resolved: The council approves the aforementioned council minutes, with changes by Political Science.



## Grant Proposals

### **Product Vision Club**

Presentation:

- Fairly new on campus
- Gathering people who are interested in creating new ideas, doing market testing
- Talk about new ideas and how they can build them
- Have held events such as tech talks, people from product management and related fields speaking about their experiences, how they broke into the industry and what they do
- Workshops using popular software to create mock ups of design (teaching things like Photoshop)
- Skills developed for careers
- The event that is requesting funding is a two day event in November, a product minded “hackathon”
- Encouraging students to innovate and create new things, perform market testing, and create design to show how they want to bring their idea to life
- First year of this event – expected total cost of \$1500 with \$1200 being towards food and \$300 towards marketing materials, have collected \$600 from other sources so far
- Looking for \$500 from ASU
- Why should ASU sponsor?
  - First event of its kind at UW



- Helps students learn valuable skills and mentorship opportunities
- Appeals to a variety of Arts students – fine arts and design, business, speech communications, etc.

Questions:

- Examples of projects?
  - Technology focused, i.e., new feature for the Apple Watch
  - Not focused around coding the actual feature, but more the process beforehand including pitching the project
- Has engineering society been approached?
  - Currently in talks with them, it is an interdisciplinary event
- Will there be a charge for participants?
  - Considering this because of shortage of funds, not certain of a price at this point
- How many arts students expected?
  - First time running, not sure of demographics
- How do you plan on marketing?
  - Through Facebook, talking to clubs that target similar audiences to help spread the word
- Turn out for previous events?
  - Had an event with a turn out of 50
  - Had a booth at clubs day, reach is probably wider now



- What if more people sign up than anticipated?
  - Application process to take only students that are very interested in this event, want to make sure everyone is actually interested
- Is there a way to make sure that there are a set number of arts students?
  - Not currently, has not been considered at this point

Council Discussion:

- They're using ASU funding to fill a gap in their budget – maybe wait to see what other societies with more attendance fund
- It can appeal to arts students because there aren't that many technical requirements – but the application process may cut out arts students
  - Maybe if there were a guaranteed amount of arts students and less money
- Everyone is able to do this, coming up with ideas isn't unique to engineering or science, nice bridge that may help people in this faculty
- "Hackathon" appeals to more people with technical skills – arts may not apply and those that do may lose out due to the others with these skills do, does the marketing to arts students only appear when marketing to us
- Too large of a portion of their budget considering the likelihood of arts students going
- This is a large portion of our budget that could go to other societies that would better benefit arts students



- Just because arts students can participate, doesn't mean they will – even with designated spots there may not be interest
- Place requirement on advertising with other buzzwords rather than “hackathon” to attract arts students
- Do we want to give them less? Or ask them to come back when they have more information about other funding?
- The budget is mostly food
- Is it possible to base funding on the amount of arts students going? Research be done about how many will go, and we will pay x amount based on the amount of people who enrolled from arts

**Motion:** That the proposal be adjusted to more precisely target the funding towards arts students.

First: Legal Studies Society

Second: Arts Student Union

Oppositions: N/A

Abstentions: N/A

**Vote: Motion Carried**

Resolved: The Product Vision Club should return with a definite number of arts students and we can consider the amount to be funded at that point



## University of Waterloo Accounting Conference

### Presentation:

- A three day undergraduate conference in Toronto (May 6-8, 2016)
- Attracts students across Canada to provide them with career development opportunities
- There is a launch for this event, it is a one day event filled with keynote speakers, a case completion and networking on October 17 – no fee, no revenue, six hours instead of three as in previous years
- Want to help delegates learn and grow, accounting, communication, teamwork, leadership, networking
- Benefits for ASU – promotional material for ASU, representatives can attend, recognized nation wide as a supportive student organization
- Ten spots reserved in UWAC launch for arts faculty students
- Revenue is \$0, funding from other societies is being asked, but not declared yet
- Expenses over \$6000 currently
- Asking ASU for \$1000 due to liquidity issue

### Questions:

- Extension of the length from three to six hours?
  - Three isn't enough to develop the delegates, six provided more benefits for them
- Will there be ten there on Saturday?
  - 10% of total delegates are promised to be Arts



- These are non AFM students – still going through selection process, still unsure of how many arts are attending in the promised spot
- Where is it held?
  - On campus, EV3
- Have you charged previously?
  - No
- How much other funding are you getting?
  - Unconfirmed – asked for \$1000 from AFSA
  - Left over budget goes to three day conference (if there is any)
  - Normally asked for \$500 from ASU but asked for more money because of increased length and costs
  - Other funding not set yet

#### Council Discussion:

- How much do you think you're funding them for at AFSA?
  - Not sure yet
- Asking from 1/6 of funding and promising 1/10 non accounting students
- Have they been approved in the past?
  - Not for the full amount, and not for hotel deposits
- Don't like the hotel deposits – not the best use of our money
- Paying less due to less representation





- 10 spots are only in launch event not in actual conference
- When we fund this were spending a lot of money to give 10 students access to part of the event – that money can go further in a smaller society with more people benefiting
- Hotel is for the actual conference – asking money for an event that were not promised to have arts students at
- Could the hotel be cheaper? Does it need to be that nice of a hotel?
- The money is going to a conference, not the launch according to the budget
- Why is the UW accounting conference not in Waterloo?
- Why are we covering a cost of something that art students may not even go to?
  - Promised spots in launch, not conference, money goes towards hotel at conference
- The ten arts students are still not decided on – short turn around, will ten even go with this late of notice?
- Could we fund some other aspect of their budget? Rather than the hotel?
  - Registration costs, cash prize, etc.
- Students have to pay for the conference even if they don't from the launch – and not guaranteed to get in
- Conference is in May, money could go towards things closer in the future, if the skills are what are beneficial to arts students, could something similar be run on campus for less money? Is the event unique/efficient enough to support?



- Conclusion: motion to pay for printing costs and registration \$218 and if 10 spots aren't filled they don't get the full funding but a percentage based on the attendance of arts students (i.e., 6/10 students means 60% of \$218 is paid)

**Motion:** Pay for printing costs and registration fees proportional to the attendance of arts students

First: German Studies Society

Second: Legal Studies Society

Oppositions: Psychology Society, Human

Abstentions: Michelle Tan, Sofia Li, Amber

Resources Society, Dylan Ball

Keegan, Speech Communications Society

**Vote: Motion Carried**

Resolved: UWAC will return with definite numbers of arts students attending out of the ten guaranteed spots and the ASU will pay a percentage of the fees described above.



## Executive Reports

### Dylan Ball (President)

- Enrolment rates were down 10% last year, this year down 8%
  - Funding is based on enrolment
- Looking towards the future, 2000 more people came by OUF this year than previous, enrolment may be going up
- AEF deadline is this Friday
- AUO is putting together an arts recruitment video – looking for someone from every major, if you're interested please talk to me
- Dean nomination committee has decided criteria, planning on putting together a survey that will be posted on our social media
  - Please share this and help us push it to students, it is an important decision

### Michelle Tan (VP Finance)

- Hosting meetings this week to discuss budgets
- Cheques should be here shortly if they were submitted in the last few weeks

### Amber Keegan (VP Communications)

- Reminder of poster protocol
- Reminder of website description



Sofia Li (VP Social)

- Tomorrow is the Hypnotist event discussed last week – still some spots open
- Halloween haunt next Friday, \$30 for art \$35 for non covers transportation, ticket, and food
- Finalizing details of dance with AFSA with money going to charity

Alexa Fuentes (VP Marketing)

- N/A

Brandon Rad (Speaker)

- Applications for First Year Representatives have closed, interviews will be conducted shortly, they will hopefully be selected by next meeting
- Helping Sofia with her events (including Halloween Haunt)
- If you have any questions, feel free to contact us



## Society Reports

### Music Society

- Trivia night next week, historical music and current
- Coffee house coming up – Waterboys signed up to perform
- Looking to get guest speakers, something more academic coming up

### Legal Studies Society

- Organizing mock LSAT
- Organizing prison trips
- Organizing lecture series of our profs research topics

### Sociology Society

- Board games event had good turn out
- First year event November 2 finalization
- Final social November 26

### History Society

- Wing night, meet the prof, board game, meet the profs – all went well
- Want more events including trivia and movie night

### Psychology Society

- Clubs day, first general meeting, board games night
- Planning graduate school session, panel of what to do with psych degree



### Human Resources Society

- Drafting budget for next meeting
- Professional headshot event went well
- Having a panel on Tuesday from 4-6

### Anthropology Society

- Meet the pros night – very successful
- Archaeology conference this weekend
- Tuesday October 20, organized event with department, awards night with a guest lecture
- Organizing pottery event

### Religious Studies Society

- Movie night next week
- Guest speaker at St. Jerome's
- November 10, tea with Phd student – hate speech legislation this year

### Philosophy Society

- Good turn out to first event
- Had elections and finalized most executive positions
- Second event next Thursday
- End of October, three talks on various philosophy topics
- November 4 guest lecture



#### Accounting and Finance Students Association

- Few events so far – career day for first years, reach for the stars trivia night
- More coming including: tips for success and co-op networking

#### Society of Fine Artists

- Bake sale
- Ongoing book sales
- Vendors ally in SLC
- Student work on display

#### Political Studies Student Association

- Social night was very successful
- Finished elections
- Desire to amend the constitution
- Canadian post election discussion panel
- Potential Politics night
- Potential Professor debate
- AEF proposal for swag
- Undergraduate journal is printed



### Arts and Business Society

- Finished hiring team
- Planning for professional development workshops
- Planning November 30 alumni networking mixer event

### Speech Communications Society

- First event was successful
- One event per month – this month is ghostly gathering (movie with making treat bags)
- Giving children's charities in community the candy
- November academic event with professors
- Social towards the end of the term allowing students and profs to mingle before exams

### German Studies Society

- Bratwurst day being planned – mid November
- Also doing swag

### Economics Society

- Games night was successful
- Professional work shop being planned

### Theatre Student Union

- Movie night last week
- Coffee house on November 5 still in planning stages





## **Motion to Adjourn**

First: Legal Studies Society

Second: Political Studies Student Association

**Vote: Motion Carried**

Resolved: Council approves the motion to adjourn the meeting

## **Absences:**

- Classics and Medieval Studies Society
- English Society
- Feds Arts Councillor
- Global Business and Digital Arts
- Human Sciences Society
- Le Cercle Français
- Peace and Conflict Studies Society
- Sexuality, Marriage, and Family Studies Society
- Social Development Society
- Spanish Society
- Women Studies Society