



Arts Council Meeting

Tuesday, Mar 26th, 2019

6:00pm Arts Lecture Hall 105

Arts Student Union

University of Waterloo



Agenda

Order	Subject	Action
1	Approval of the Agenda Motion: That Council approve the agenda.	Decision
2	Approval of the Mar 5 th , 2018 Council Minutes in Appendix A Motion: That the Council approve the above minutes.	Decision
3	Theatre Student Union Grant Proposal in Appendix B Motion: That the Council approve the event proposal	Decision
4	Bengali Student Association Grant Proposal in Appendix C Motion: That the Council approve the event proposal	Decision
5	Accounting and Finance Orientation Week Grant Proposal in Appendix D Motion: That the Council approve the event proposal	Decision
	Constitutional Amendment	
	Fate of the BBQ	
6	Purchase for the Tuck Shop	Decision
7	<ul style="list-style-type: none">● Hard Drive● Thermos	Decision
8	Items for Report/Announcement	Decision
	<ul style="list-style-type: none">● Executive Reports● Councillor Reports● Society Reports	
9	Adjournment	Information
10		Decision

Minutes



Approval of the Agenda

Motion: That council approve the agenda

First: CMS

Second: French

Vote: Motion Passes

Resolved: The council approves the aforementioned agenda.

Approval of the Council Minutes

Motion: That the council approve the March 5th, 2019 Council Minutes

First: CMS

Second: French

Vote: Motion Passes

Resolved: The council approves the aforementioned council minutes.



Grant Proposals

Theatre Student Union Grant Proposal

Proposal: We are looking for funds to run our annual Drama Ball and maintain the theatre student lounge.

Request: \$200 for Drama Ball and Theatre Lounge Items bought in the term
Ball: food decorations and award food \$173 decorations \$22.38, \$65. 56 for awards

- Reusing decoration materials
- 90 for student lounge theatre
- 351. 57 total, asking for \$200

Questions:

- Does 200 include microwave? Yes
- Rest is covered from the revenue of the drama club

Discussion:

- Reasonable, and microwave a good asset for a student lounge
- Not clear where the \$200 going to
- Brought in for clarification

Round 2 of Questions:

- 200 going mainly towards food 173 just for food, with leftovers need decorations and awards; just provided an overview of total spending for term
- 200 just for drama ball

Discussion 2.0:



- proposal to approve on basis of a conditional approval with having actuals after

Motion: Approve the \$200 grant with the condition that actuals for the Ball are provided prior to reimbursement.

First: CMS

Second: German

Vote: All for

Bengali Student Association Grant Proposal

Proposal: We are hosting an End of Term formal where we want to be able to share our culture and traditions.

- Goal of incorporating people so that they can explore culture, and be more active
- 3rd April
- \$550 initial proposal, price was brought down to 9\$ per person with 45-50 people; \$200; also negotiated space (motion amended)
- funding primarily food
- event like this not held in past, what was held was meet and greet with execs, destress
- proportion of students from arts 20%, fairly spread out
- club has been dormant for a few years, but hoping to remain more active

Questions:

- what is the miscellaneous? Decorations, transportation of the food
- place? Paul martin centre
- another breakdown of the budget? No
- total cost event 650



- which faculty is the other 80%? Dispersed, no clear break down
- Reached out to anyone else? No; asked GSA but missed deadline, no one else

Discussion:

- appreciated that mentioned they have a rough estimate of arts student population
- uncertain what total cost is
- did not mention that they reached out to other societies, doesn't specify who the other 80% are
- no real breakdown of what money is spent for and where coming from
- also charging \$20 per person and that seems to cover the cost of everything
- acknowledgment of some work done to make the breakdown, issue with the miscellaneous tab
- No clarity in anyway what is being spent
- Also, based on projected ticket cost and attendance, end up making money off of it
- Also very last minute event, unlikely to sell tickets (also it is exam week)

Motion: Deny proposal

First: CMS

Second: German

Vote: All for



Accounting and Finance Orientation Week Grant Proposal

Proposal: The University of Waterloo's Accounting and Finance Orientation Week (AFOW) is a student-run organization dedicated to assisting with the university transition of incoming Arts and accounting students. AFOW is responsible for planning and organizing various orientation events, such as a games day, a scavenger hunt, club crawl and semi-formal. Our memorable and well-planned events provide incoming first-years with the opportunity to develop new connections through interactions with peers and upper years. We also aim to familiarize the new students with the University of Waterloo's various facilities as well as nearby places of potential interests in the region of Kitchener-Waterloo, allowing them to smoothly assimilate into the University of Waterloo and Faculty of Arts. It is our first priority to provide the incoming cohort with the best and most defining experience possible. We are very grateful about ASU's previous contributions towards AFOW and we hope to continue to use the valuable support towards improving the variety and quality of the events for the new first-year Arts students. The suggestions generated through feedback from last year's attendees included better food, higher quality equipment, and more interactive activities will be more than possible with ASU's support. Through the events and demonstration of leadership by the AFOW committee, we hope to continue to install a positive image of ultimately the entire Arts Faculty. With the support of ASU, we hope to make AFOW 2019 the most memorable orientation in our history for the incoming Arts Faculty students!

Accounting Orientation Week

- AFA running games for students, second event is mystery event, different event every year last year scavenger hunt, third is club brawl, end is semi-formal (aims to create unity between programs)
- Creates mentorship program through upper year leaders
- Expected 33,000 afaf, aef, and asu
- \$1000 dollars (amended), approx. \$2 from arts 79% expected to be from Arts
- leader training day: 200-300 projectors and speakers (book feds to give speech to leaders), 300 for food, 300 dollars for materials for decoration, and 300 for games day (to create the team building games)



- needed for April 6th used for that day
- contact for Feds training
- writing out breakdown of specifics
- renting from feds 100 leaders trained on April 6th
- been doing it for five years as a society
- under AFSA

Questions:

- Does change to \$1000 change the total subsidized fee? Yes
- So, where is the extra 500 coming from? Student fees
- So there are tickets that you have to buy? Yes
- Early bird \$45, 5-10 dollars more for regular period
- Usually more than 500 people that attend and 100 leaders
- Budget was passed around
- Contact provided for Becky and Cassandra, will verify with them

Discussion:

- breakdown on proposal is not the one that is actually being discussed
- disconnect between what was on proposal and what discussed (amendment proposal)

Motion: To approve the amended motion for a \$1000 grant to AFOW.

First: German

Second: CMS

Vote: All for



Constitutional Amendment: (Were provided in advance two councils ago)

Questions:

Discussion:

Motion: to approve amendments

First: History

Second: CMS

Vote: All for, Execs abstain

Fate of the BBQ:

- Rationale: it's broken ,construction took away railing and someone took the propane tank
- Note: Feds has BBQs you can rent

Questions: Recycling responsibly? Yes!

Discussion:

Motion:

First: Classic

Second: English

Vote: All for

Purchases for the Tuck Shop:

Hard Drive: the external storage hardware will be bought for the new system upgrade ASU brought last term.

- Software and hardware are ready, just need more space to set it up
- Later storage options would also fit

Questions:

- Location? In the tuck shop, which remains locked or supervised

Discussion: N/A

Motion:

First: Classic

Second: Music

Vote: All for

Thermos: the reason of purchasing two new thermoses is because both thermoses ASU now own are no longer in good shapes, and one of them is not working.

- Getting two because one broke, so good idea to replace both to avoid waiting for the other to break

Questions:

Discussion: N/A

Motion:

Seagate Backup Plus Slim 1TB Portable External Hard Drive USB 3.0, Silver (STDR1000101)



Capacity : **1TB** >

Colour : **Silver** >

Price: **CDN\$ 69.56** ✓prime

Aladdin 10-01424-004 64oz Glass-Lined 64 oz Stainless Steel Vacuum Insulated Air Pot



Price: **CDN\$ 32.49** ✓prime | FREE One-Day



First: Classic

Second: Music

Vote: All fo

Society Reports

Accounting and Finance Student Association:

- Change for change event \$268, this week doing some of the challenges eg. Spicy noodle, ice bucket
- Exam distress coming up next week

Arts and Business Society:

- Final event last Thursday with presentation tech shop, around 20 people (lower than other events, but expected)
- Final event next Thursday breakfast and Zumba, self-care packages people can take home with them
- Social with execs coming up

Classics and Medieval Studies Society:

- Last banquet this week
- Application deadline to replace console ends this Friday
- Looking to make some constitutional amendments to reflect the nature of co-op to account for the affect it can have in the position
- Support for consoles going forward, ensure transitions are smooth



- EOT dinner, location tbd (will be final event of term, around end of exam period)

Digital Arts and Communications Students Society

Economics Society:

- Wrapping up for term
- Setting things in motion for next terms
- Exec social coming up

English Society:

- Final event April 8th, Movie night maybe easter themed
- General meeting in April with the two execs taking over

French:

- Working on updating Constitution

German Studies Society:

- KAFFEE KLATSCH (coffee and cake afternoon)
- Execs baked, had a room in Arts Lecture
- Good turnout of approx. 20-5 people
- End of term schnitzel dinner upcoming, more towards the end of term

Music Society:

- Ordered 26 orders of swag

- End of term Jury Sushi

Sociology Society:

- Finished Alumni games night
- Had a movie night last week, good turn out
- Sociology town hall coming up

Executive Reports

President

- Results for elections will be announced at Gala
- Attended with VP Social to choose the 3 Valedictorian candidates
- Allotments: ask for base allotments?
- Could not attend Feds General meetings
- Potential replacement of seats in AL 113 and 116, Dean recommended not go to SLEF because student money should not be paying for it, it should be registrar issue and looking for letters from students
- Committee of presidents meeting and talked about all societies agreement and had to be reviewed and resigned: available for everyone to find, basically signed by the presidents and talks about how we are supposed to operate and brought to the attention that we are not fulfilling the requirements to the extent we would like eg. Filling out event forms which is how we stay insured, societies not hoarding money (requirement that societies cannot maintain more than their current balance and a cushion of one term ie. Two allotments; in future terms, not in spring term, will be enforced more heavily and withholding allotment for a



term to maintain university not for profit standard, the allotment is the spring/winter allotment)

- If not filling out feds event forms consistently will withhold allotments
- all societies agreement is a document that supersedes the arts Constitution
- Especially during transition, it is important to reiterate these procedures
- Feds event form on the Arts Student Union Page

VP Internal

- Working on Constitutional Amendments
- 3 roles acclaimed in the elections thus far
- reminder to vote in elections
- consolidate transitions documents before the end of the term so make amendments to existing document

VP Academic

- Ran event Career Corners from 11-3 with headshots, resume critiques, CICA there
- Cookies and Coffee too

VP Finance

- Pick up Cheques
- Last day to submit request forms is the 29th to ensure you get before exams by 4:00 pm, if ASU closed you can probably get them directly from Gurpreet
- Reminder you must have attended 4/5 Councils to get allotments
- If submitting request post 29th, provide mailing address and/or email



VP Retail

- Volunteer appreciation event with a low-key pizza event so easier for volunteers
- Final inventory April 8th so afterwards can't sell anything anymore until first inventory sold again

VP Social :

- Arts Gala Saturday \$30
- Full buffet dinner with dance, photographers

First-Year Representatives

- Prepped for de-stress for April 3rd
- 2nd half of the Tuck Shop windows will be painted, working on swag (revamping Arts You Do The Math Shirts either spring or fall)

Motion to Adjourn

First: German

Second: French

Vote: Motion Passes

Resolved: Council approves the motion to adjourn the meeting

Absences

Anthropology Society

Digital Arts and Communications Students Society

Global Business and Digital Arts Society



Human Resources Society

Human Sciences Society

Le Cercle Français

Legal Studies Society

Philosophy Society

Political Science Student Association

Psychology Society

Religious Studies Society

Sexuality, Marriage, and Family Studies Society

Society of Fine Artists

Spanish Society

Speech Communications Society

Women's Studies Society



Appendix A

March 5th , 2019 Minutes

Approval of the Agenda

Motion: That council approve the agenda

First: French

Second: Classics

Vote: Motion Passed

Resolved: The council approves the aforementioned agenda.

Approval of the Council Minutes

Motion: That the council approve the Feb 26th, 2019 Council Minutes

First: Economics

Second: French

Vote: Motion Passed

Resolved: The council approves the aforementioned Council Minutes.



Grant Proposals

Classical and Medieval Studies Society Grant Proposal

Proposal: In order to pay for the increased design cost, based off of unexpected necessary alterations, we are requesting a small subsidy to prevent increasing the costs for the participants. The design fee is a one time cost that will be able to be reused in future years, and we are already planning on having the rings available to purchase at next years departmental wine and cheese event.

Questions: None

Discussion: Small department

Motion: to approve the motion

English and French

Vote: all for

Society Reports

Accounting and Finance Student Association

- Semi happened with about 100 ppl
- Resume workshop?
- Destress event on Thursday (karaoke)

Anthropology Society

Arts and Business Society

- Focus on rebranding and adding technical workshops had an excel, html coming



- up; excel had good turn out with about 70 ppl coming
- Destress with econ soc for valentines day with paint night and bubble tea
- Destress planning for end of term, maybe yoga and bbt

Classics and Medieval Studies Society

- Ring sizing last Thursday
- Inviting ppl back to sizing who could not come previously
- Established society tradition through this
- Process of creating resignation from pres? Position with interest from many ppl
- Banquet coming up
- End of term dinner planning beginning

Digital Arts and Communications Students Society

Economics Society

- Updating social media accounts
- Hosting tonight in collaboration with young funds program an event
- End of the month de stress event for arts/econ students, coffee and donuts
- Details finalizing for prof mixer, location tbd

English Society

- Process of picking dates fo harry potter night and pizza and board games

French:

- Talent show last week
- March 13th crepe night
- Last event in April



Fine Arts:

- Destress with puppies sometime this month
- Advertising club to first and second classes
- 19th info session night
- movie night 21st
- 4th year final show

German Studies Society

Global Business and Digital Arts Society

- general meeting tonight
- started to sell on campus tickets for gala
- got decorations

History Society

- Saturday the 9th annual gala/dinner preparations for that with donor prizes for raffle
- Slides for winter conference coming up

Human Resources Society

Human Sciences Society

Le Cercle Français

Legal Studies Society

- General meeting
- Mock LSAT not as successful as expected as it another organized at the same time



- Prison trip planned ☐ end of March
- law school visit happened
- end of term social with profs and students

Music Society

- orders for sweaters, t-shirts, tote bags coming up
- trip to TSO in Toronto

Philosophy Society

Political Science Student Association

- meet the profs night on the 24th (espc with first year turnout)
- discussion on impact of energy policy
- 7th march with bardis jager?
- Designing hoodies

Psychology Society

- dog session happened
- graduate panel
- psych 292 stats workshop

Religious Studies Society

Sexuality, Marriage, and Family Studies Society

Society of Fine Artists

Sociology Society

- alumni game night march 7th
- town hall planning, help from TSU on tips



- partnering with warm workers for providing popcorn

Spanish Society

Speech Communications Society

Theatre Students Union

Women's Studies Society

Constitution approval intro → vote on March 26th council
Questions: none

Executive Reports

President

- reminder if there is interest in an ASU executive position nom forms open 11th, to be turned in by 15th at 4pm

VP Internal

- finished appeal report that was filed with the ASU
- asked for slides for winter conference (at University Club at 6pm) to mirandaascambia@gmail.com by noon on the 10th of March
- constitutional amendment rough copy
- made sure to order grad gifts to have by third week of March
- in charge of ASU booth for March open house, tuck run planned for Friday for chip and drink purchases for the open house

VP Academic



- co-op emails that were sent out were not actually the right ones, apologized for that (CICA)
- working on suggestions to make those emails more sincere
- working Career Corner event □ March 20 11-3 @ SLC multipurpose room; resume and cover letter critiques, upper yr students in all majors pertaining to arts

VP Communications

-

VP Finance

- emailed gurpreet about allotment numbers, to come out soon or contact Kristen

VP Retail

- two new thermoses to have break down of prices
- storage for new software

VP Social

- gala posters are up (24K Gala)
- arts gala tickets for sale for march 30, early bird is \$25

First-Year Representatives

- working on kits for AUO de-stress event

Motion to Adjourn

First: Classics

Second: French



Vote: Motion Passes

Resolved: Council approves the motion to adjourn the meeting

Absences

Anthropology Society
Digital Arts and Communications Students Society
German Studies Society
Human Resources Society
Human Sciences Society
Philosophy Society
Religious Studies Society
Sexuality, Marriage, and Family Studies Society
Spanish Society
Speech Communications Society
Theatre Students Union
Women's Studies Society

Appendix B

University of Waterloo Theatre Student Union Grant

Proposal

Organization: Society

Society/club name: University of Waterloo Theatre Student Union

Reason for subsidy: We are looking for funds to run our annual Drama Ball and maintain the theatre student lounge.

Date of event (if applicable):



Location (if applicable):

Number of participants:

Total expenditures:

Microwave for the theatre student lounge: \$90

Food for Drama Ball: \$178.44

Drama Ball Miscellaneous: Decorations - \$22.38, Awards - \$65.56

Total: \$352.38

Expected revenues: Ticket Sale: \$250

Loan or grant: Grant

Proposed subsidy from Arts Student Union:

We are hoping to get \$200 from the Arts Student Union to support our end of year celebration.

Proposed terms of loan repayment (if applicable):

Allotment already received this term: None



Appendix C

Bengali Student Association Grant Proposal

Organization: Club

Society/club name: Bengali Student Association

Reason for subsidy: We are hosting an End of Term formal where we want to be able to share our culture and traditions.

Date of event (if applicable): Thur, 2019-04-04

Location (if applicable):

Number of participants:

Total expenditures:

Food - \$11 per person for 50 people, adding to \$550

Misc - \$200

Expected revenues: \$20 per person for tickets to event

Loan or grant: Grant

Proposed subsidy from Arts Student Union: \$550 for subsidizing the food

Proposed terms of loan repayment (if applicable):

Allotment already received this term: \$70 - FEDS



Appendix D

Accounting and Finance Orientation Week Grant Proposal

Organization: Club

Society/club name: Accounting and Finance Orientation Week

Reason for subsidy: The University of Waterloo's Accounting and Finance Orientation Week (AFOW) is a student-run organization dedicated to assisting with the university transition of incoming Arts and accounting students. AFOW is responsible for planning and organizing various orientation events, such as a games day, a scavenger hunt, club crawl and semi-formal. Our memorable and well-planned events provide incoming first-years with the opportunity to develop new connections through interactions with peers and upper years. We also aim to familiarize the new students with the University of Waterloo's various facilities as well as nearby places of potential interests in the region of Kitchener-Waterloo, allowing them to smoothly assimilate into the University of Waterloo and Faculty of Arts. It is our first priority to provide the incoming cohort with the best and most defining experience possible. We are very grateful about ASU's previous contributions towards AFOW and we hope to continue to use the valuable support towards improving the variety and quality of the events for the new first-year Arts students. The suggestions generated through feedback from last year's attendees included better food, higher quality equipment, and more interactive activities will be more than possible with ASU's support. Through the events and demonstration of leadership by the AFOW committee, we hope to continue to install a positive image of



ultimately the entire Arts Faculty. With the support of ASU, we hope to make AFWO 2019 the most memorable orientation in our history for the incoming Arts Faculty students!

Date of event (if applicable): Sun, 2019-09-15

Location (if applicable): University of Waterloo

Number of participants: 500 first years, 100 student leaders

Total expenditures:

General Expenses (t-shirts, banners, etc.)	\$ 22000.00
Leader Retreat	\$ 1000.00
Games day	\$ 1500.00
Mystery Event	\$ 5500.00
Club crawl	\$ 1000.00
Semi-formal	\$ 2000.00
Total	\$ 33000.00

Expected revenues:

Sponsorships	\$6,500
Student fees	\$27,000

Loan or grant: Grant

Proposed subsidy from Arts Student Union: \$1500.00

Proposed terms of loan repayment (if applicable): N/A

Allotment already received this term: N/A