



Arts Council Meeting

January 19, 2016



Agenda

Date: Tuesday, January 19, 2016

Time: 5:15 PM

Place: AL 211

**University of Waterloo
Arts Student Union
Arts Council Meeting**

Order	Subject	Action
1	Approval of the Agenda Motion: That Council approve the agenda	Decision
2	Approval of the November 25 th , 2015 Council Minutes in <i>Appendix A</i> Motion: That the Council approve the above minutes	Decision
3	Presentation from UW Portal	Information
4	Items for Report/Announcement <ul style="list-style-type: none">● Executive Reports● Councillor Reports● Society Reports	Information
5	Business	Information
6	Adjournment	Decision



Minutes

Approval of the Agenda

Motion: That council approve the agenda

First: Sociology Society

Second: German Studies Society

Vote: Motion Carried

Resolved: The council approves the aforementioned agenda.

Approval of the Council Minutes

Motion: That the council approve the November 25th, 2015 Council Minutes

First: Speech Communications Society

Second: Religious Studies Society

Vote: Motion Carried

Resolved: The council approves the aforementioned council minutes.



UW Portal Presentation

- Online tool that takes all of your student information and houses it in one place, customized to you
- Information about academics, clubs, athletics, events, Watcard balance
- Computer labs – you can check availability
- Open class rooms - allows you to select a building around campus and see all of the rooms available at that time or later on in the day (great for group projects when the library is full)
- Events
 - Filtered information through WCMS, shows you various events around campus
- Calendar
 - Houses academic information and clubs/athletics and important dates from Registrars Office; you can now add your own personal events (appointments)
 - Can also synchronize to other calendars (like Gmail or learn)
- Crowd reporter – allows you to select different locations on campus and lets you know how busy these areas are on campus
- Portal is not an app – the site is mobile friendly (can pin to home screen on phone)
 - Currently working on an app
- Always looking for feedback (suggestions, things you want to see, things aren't working)
- Looking to spread the word about portal



Executive Reports

Brandon Rad (President)

- Feel free to contact me with any questions or concerns
- Looking forward to setting up meetings with each society to see what the ASU can help with
- All societies are expected to attend four of the five meetings unless otherwise stated
- Explaining the cheque request form process
- Looking at getting a mail box for cheque requests – please submit requests by Wednesdays
- Explaining grant proposal process
- Goal to have the Tuck Shop open as much as possible with a steady schedule that will be displayed publically

Dylan Ball (VP Executive)

- Feel free to contact me with any questions or concerns
- Working on constitutional revamp this term – would love input during this process
 - Mainly want to change election processes and update information
 - Want to work something out with GBDA within the constitution
- Hagey Hall update
 - Progressing well
 - Adding more outlets
- Orientation week planning ongoing



- It is now going to three days instead of five, a lot of changes in programming need to be changed
- ASU Fee Refund is currently underway – people can not get a refund if they hope to participate in your society events or become a member

Amber Keegan (VP Communications)

- Website updates ongoing throughout the term
- Society descriptions are still welcome

Chris Leung (VP Finance)

- Signing authority booklet is ready for this term
- Scheduling budget meetings with all the societies currently (up to January 29)
- You must have itemized receipts when you want to be reimbursed
- The receipt must be the original receipt (no copies or photos)

Jess Smith (VP Academic)

- Planning to meet with VP Education from FEDs to brainstorm ideas about academic involvement
- Addressing concerns about PD1 course, please contact with input

Sofia Li (VP Social)

- Bubble tea event next Thursday
- Three events the week before reading week including chocolate kisses with Porcellino, collaborative DIY cookie event with UW Cooking Club, and a photo booth



- Planning Winter Conference and finalizing details for Gala

Alexa Fuentes Valdez (VP Marketing)

- Revamping Arts Swag this term
- Want student input and designs (less unisex)
 - Could help to develop portfolio

First Year Representatives

- Working on event for first years in residence to raise awareness of ASU



Society Reports

Human Resources Society

- Kick off event this Thursday, bringing in HR professionals to discuss benefiting yourself professionally
- End of term event
- Focus on recruiting this term

Anthropology Society

- Foot mapping workshop
- Brown bag lunches with profs

Political Sciences Student Association

- Pints and politics event
- Event about American election (experts will be present)

Arts and Business Society

- Networking event for grad school (what ARBUS kids go on to do)
- Professional development series of events
- End of term event

Accounting and Finance Student Association

- Charity event involving team building activities
- AFSA goes for gold (case competitions)



Music Society

- Composition competition
- Concert crawl
- End of term coffee house
- Music swag

Speech Communications Society

- Kick off next Tuesday
- Speech Communications Rom Com event (interactive movie event)
- DIY stress reliever event
- Speech Com Prom

German Studies Society

- Meeting last week (poor attendance)
- Finalizing swag
- Career oriented events

Sociology Society

- General meeting next week
- Looking to recruit
- Event with Legal Studies Society (prof mixer) February 29



Philosophy Society

- Meeting last week (good attendance)
- Philosophy program review underway
- Undergraduate journal developing
- End of term event

Global Business and Digital Arts

- Design competition for GBDA swag
- Social events for each holiday
- Study sessions
- Events through accelerator centre (Stratford)
- Final review of the program from the fourth year perspective (first year to run through)

Society of Fine Artists

- Webpage
- Recruitment
- Event planning underway
- Fourth year grad show on March 17 fundraising
- Vendors Alley arts sale



Psychology Society

- Went to classes to raise awareness
- Recruiting first and second years
- Coffee house
- Alumni event

Le Circle Français

- La Nuit En Rose on February 5 – final planning happening tickets on sale this week in French student lounge
- Crepe event later in the term

Theatre Student Union

- Movie night on Friday, February 26
- Revamp swag
- Professor mixer to interest first years
- Drama Ball on April 5
- Green room is getting new paint



History Society

- Event every two week (goal)
- Board game night last week (good turn out)
- Movie night with favourite professor
- Post saint paddy brunch
- Trivia night
- Campus wide scavenger hunt
- Valentines day chocolate and chill
- Publishing undergrad journal
- Annual dinner
- Swag designing

Classics and Medieval Studies Society

- Working on getting sweaters
- Banquet end of term
- Lounge events (brewing traditional Ethiopian coffee)



Religious Studies Society

- Meet the prof event
- Book sale in the beginning of February
- Site visit to Toronto church (or local as back up)
- PhD event
- Working on swag
- End of term event

Economics Society

- Board games night
- Alumni events

Motion to Adjourn

First: Political Science Society

Second: Anthropology Society

Vote: Motion Carried

Resolved: Council approves the motion to adjourn the meeting



Absences:

- Digital Arts and Communications Society
- English Society
- Human Sciences Society
- Legal Studies Society*
- Peace and Conflict Society
- Sexuality, Marriage, and Family Studies
- Spanish Society
- Women's Studies Society



Appendix A: November 25, 2015 Council Minutes

Agenda

Date: Wednesday, November 25th, 2015

Time: 5:30 PM

Place: HH 373

**University of Waterloo
Arts Student Union
Arts Council Meeting**

Order	Subject	Action
1	Approval of the Agenda Motion: That Council approve the agenda	Decision
2	Approval of the November 11 th Council Minutes in Appendix F Motion: That the Council approve the above minutes	Decision
4	Approval of JDCC Grant Proposal in Appendix A Motion: That the Council approve the above proposal	Decision
5	Approval of the Theatre Student Union Proposal in Appendix B Motion: That the Council approve the above proposal	Decision
6	Approval of the Theatre Student Union Proposal in Appendix C Motion: That the Council approve the above proposal	
7	Approval of the Political Science Society Proposal in Appendix D Motion: That the Council approve the above proposal	Decision
8	Approval of the Political Science Society Proposal in Appendix E Motion: That the Council approve the above proposal	Decision
9	Items for Report/Announcement <ul style="list-style-type: none">• Executive Reports• Councillor Reports• Society Reports	Information
10	Business	Information



11 Adjournment

Decision

Minutes

Approval of the Agenda

Motion: That council approve the agenda

First: German Studies Society

Second: Arts and Business Society

Vote: Motion Carried

Resolved: The council approves the aforementioned agenda.

Approval of the Council Minutes

Motion: That the council approve the November 11th, 2015 Council Minutes

First: German Studies Society

Second: Classics and Medieval Studies Society

Vote: Motion Carried

Resolved: The council approves the aforementioned council minutes.



Grant Proposals

JDCC Proposal

Presentation:

- Competition is new to Waterloo – been three years
- Business competition that sends 40 delegates to Toronto
- 6th annual JDCC event – large sponsors
- Delegates go across multiple categories
- Lots of staff
- The Waterloo version has never had a sponsor because of how new it is, approaching local businesses currently and student organizations on campus
- This competition spans across all faculties, it is aimed at Waterloo as a whole, not one faculty
- Funding being requested will go towards operational costs and delegate fees
- Competition is community based – win as a school, not a faculty
 - Trying to unite campus, eliminate division between faculties
- Had an in house competition to see where the delegates were at
 - Many people came out to see this event
- Academic team needs cases to prepare, budget is very large (large portion attire/costumes)



- One of the first times running the event at Waterloo – a lot of delegates do not understand the importance of JDCC until they go, but it is great and that is why the delegate fee is so high

Questions:

- Where has the money you have so far come from?
 - Endowment funds, expecting debt
- What is the percentage of Arts?
 - The remaining portion of students that are not Math
- Did you get funding from AEF, why or why not?
 - No, did not have details finalized in time for AEF due date
- Why is there distinct attire for each event? Why can't you reuse apparel?
 - An example, there is a parade to let people know that JDCC is happening, then you have dance specific attire the next night, then there is a gala in which a scarf needs to be worn
- How are you going to raise awareness about JDCC on campus since you aim to represent the school?
 - Restructuring since November, plan of action to market
 - In talks with many clubs for help with marketing and awareness
 - Talking to other clubs to help prepare for competition to increase skill for the competition



- The team is full so they are not looking to take anymore people right now, but starting in the winter wanting to advertise more and have a head start
- Want the backing of various large student bodies, getting that relationship started
- How can you support and make sure you're successful?
 - JDCC looks for people who have the business knowledge, plays into delegate selection from all faculties
 - There is a lot of opportunity to practice
 - JDCC looks for potential, you do have to learn some things for yourself
- How many people on the team have graduated?
 - None
- Why should we fund something to provide attire when most people have some Waterloo attire of some sort?
 - Strength of unity in attire – shows pride
- Why is the participation at 10%?
 - Really didn't know how to do case competitions – didn't know that you had to be present at all events



Council Discussion:

- They asked for \$1500
 - Reasonable amount to ask
- Competition itself seems beneficial but if they are coming back in January to plan for the next one this seems rushed
- This should be supported to show business strength at Waterloo, maybe not that high of an amount but make it successful
- They didn't state any direct thing our money would go towards, they mentioned subsidizing for delegates
- Happy with putting a requirement for our money going towards delegate, not the attire
- There should be a target on participation, is it really worth funding with low participation?
- They didn't make the rules, the competition is conducted in a certain way, not their fault that there is distinct attire for every event – don't want the school to look bad, not fair to deny them anything based on something that is not their fault
- We are not going to fund their attire – the website does not say this is required, this is something they are doing because other schools do
- The website also says that it is only for business students which contrasts what they say
- There are a lot of arts students going – this would be good to support, no large problem with the attire, it is a good thing to have in this type of competition to show school spirit
- Could we ask them if there was a cheaper way to get attire?



- We can fund the ability of arts students to go, rather than their attire

Motion: That the council approve the above grant proposal.

First: German Studies Society

Second: Legal Studies Society

Oppositions: Anthropology Society, Political

Abstentions: Philosophy Society, Le Cercle

Science Student Association, Galen Perera,

Français

Dylan Ball, Michelle Tan, Amber Keegan

Vote: Motion Carried

Resolved: JDCC will receive \$1500 for delegate fees for arts students.



Theatre Student Union Proposal – Workshop

Presentation:

- Audition preparation workshop
- Guest lecturer costs \$500
- \$10 for admission
- \$15 slots available
- Asking for additional \$150 for water bottles and snacks
- It's this Saturday
- Currently have 12 students signed up

Questions:

- N/A

Council Discussion:

- Any unused funds will come back to us
- \$150 is a justifiable amount

Motion: That the council approve the above grant proposal.

First: German Studies Society

Second: Human Resources Society

Oppositions: N/A

Abstentions: N/A

Vote: Motion Carried

Resolved: The Theatre Student Union will receive \$150 towards their event.



Theatre Student Union Proposal – Drama Ball

Presentation:

- Semi annual event – includes current students and alumni
- Carnival theme – new venue (Hawks Nest at Wilfred Laurier)
- Cost is \$350 for venue and food
 - \$30 for game prizes
 - \$80 for décor
 - \$5 for tickets
- Charge \$10 a ticket
- 25-40 people
- Asking for \$400 to cover the above budget

Questions:

- N/A

Council Discussion:

- Not going to incur any cost based on what they are charging and spending
- They don't have any money which is why they are asking for money

Motion: That the council approve the above grant proposal.

First: Dylan Ball

Second: German Studies Society

Oppositions: N/A

Abstentions: N/A

Vote: Motion Carried

Resolved: The Theatre Student Union will receive \$400 towards their event.



Political Science Student Association Proposal – Society “Swag”

Presentation:

- Creating Political Science swag, AEF didn't provide any funding
- There is student interest, already 20 orders
- Asking for \$500 to decrease the price for each student by \$10
- Create a unity and community within Political Science
- Lots of transitions within the department, promoting it to various classes newly integrated to the department
- Estimating 50 orders worth of sweaters

Questions:

- Cost per sweater?
 - 36.15 PSSA is taking on the \$1.15 fee to make it even, it will be \$35 per student or \$25 with subsidy
 - Going through retail services to save on taxes
- Why wasn't AEF fee covered?
 - Didn't want the swag to be purchased and sitting there, wanted to see the student demand



Council Discussion:

- Can we subsidize them afterwards on a per sweater basis?
 - We can pay per student that gets a sweater (i.e., once you hit 50, we'll give you the money)
 - Sweaters can also be kept by ASU in our office and sold there
- Why are they going through retail services?
 - If you use the UW logo you have to go through UW
- \$35 isn't too pricey for a sweater – Ottawa trip seems more appealing to fund than sweaters
- If we can fund both, that would be best
 - Funding doesn't allow it
- Ask them to come back next year when we have more money?
- Reallocating funds – now have \$2060
- They pay up front and we subsidize for a certain number of orders after the sale has been completed

Motion: That the council approve the subsidy of all sweaters sold, to a maximum of 50 orders.

First: Global Business and Digital Arts Society

Second: Human Resources Society

Oppositions: N/A

Abstentions: N/A

Vote: Motion Carried

Resolved: The Political Science Student Association will receive a subsidy of all sweaters sold, to a maximum of 50 orders.



Political Science Student Association Proposal – Trip to Ottawa

Presentation:

- Lots of feedback requesting trips
- Recent change in federal election makes this a great time to go
- Plan is to go over reading week
- Affordability of students is questionable, so asking for transportation subsidy
- Also for international students with high tuition, price may help it make it more manageable
- Some of the things we are doing are free but some others cost a fair bit of money
- Asking for \$1000

Questions:

- Would students that go to Laurier and Waterloo be able to go?
 - Yes
- How many people are going?
 - Likely 20, possibly more

Council Discussion:

- What kind of cost do we want to help transportation?
 - It will be \$50 per person for a total of \$1000
- The grant proposal targeted transportation



- Good trip, all for it, new government a lot of cool stuff happening, good experience for everyone going
- This trip is next term – open to all students
- Not an unreasonable price
- Subsidize after people sign up per student?
- Trip is over reading week; we will have council before that – could we ask them to come back then?
- Maybe they need a down payment for trip? They are being prepared

Motion: That the council approve the above grant proposal.

First: German Studies Society

Second: Human Resources Society

Oppositions: Sofia Li, Galen Perera, Global

Abstentions: Arts and Business Society, Theatre

Business and Digital Arts Society

Student Union

Vote: Motion Carried

Resolved: The Political Science Student Association will receive \$1000 for transportation.



Executive Reports

Dylan Ball (President)

- Arts faculty meeting – enrolment rates went up, but is going down again and not looking to come back up for a while
 - We get paid based on the number of students that are here
- Arts students space – discussing booking facility through ASU
- First year programming – feedback please let me know

Amber Keegan (VP Communications)

- N/A

Michelle Tan (VP Finance)

- Thank you to those of you who sent budget, will be in contact regarding the allotment approvals
- Cheque requests are also in, need requests before the first week of December because the last meeting in December 10

Galen Perera (VP Academic)

- Sexual health week event was today
- Movember contest on going to finish off ASU Health Month

Sofia Li (VP Social)

- Last event was make your own ice cream sandwich
- Going to bomber for food after this meeting



Alexa Fuentes Valdez (VP Marketing)

- All societies can sell “swag” in the ASU office

Brandon Rad (Speaker)

- Currently undergoing elections for VP Finance and VP Academic
- Grant proposals need to be in by the deadline, if you're having issues with something please contact us so that we can work around this

Society Reports

Classics and Medieval Studies

- End of term dinner on December 4

Political Science Student Association

- Planning another event within the next two weeks
- Academic journal is being developed
- Planning trip to Ottawa
- Exam de-stress events
- Trivia night

Accounting and Finance Student Association

- Small charity event December 4 - carolling
- Bake sale this Thursday



History Society

- Trivia night was successful
- Waterloo history review in works
- Dinner planning

Philosophy Society

- Undergrad social tomorrow
- Prof social night on December 4

Anthropology Society

- Ending for term, organizing thesis presentations

Legal Studies Society

- Next term prison trip
- Legal studies sub committee to help execs in society

Le Cercle Français

- Crêpe night was successful
- Social event tonight
- Planning for French ball next term

Theatre Student Union

- Workshop happening this weekend
- Movie night on December 5
- Drama ball coming up



Global Business and Digital Arts Society

- Bomber informal event
- More formal mixture
- Trying to balance separation of society
- Pumpkin carving went well
- Costume contest went well
- Resume critique session went well
- Just interviewed first year reps – looking at having student directors
- Creating a website for GBDA to increase communication
- Backing one home and having gingerbread house in next term
- GBDA gala the end of February – limited capacity, student director involvement
- Main goal is keeping GBDA together going to dinner and networking
- Academic study sessions, swag, film completion, LinkedIn photo shoot

Human Resources Society

- Panel discussion went well
- End of term event upcoming, going to Molly Blooms off campus

German Studies Society

- End of term dinner
- Last general meeting
- Will be playing Star Wars movie (possibly in German) if you want to see over exams



Motion to Adjourn

First: Legal Studies Society

Second: Philosophy Society

Vote: Motion Carried

Resolved: Council approves the motion to adjourn the meeting

Absences:

- Sexuality, Marriage, and Family Studies Society
- Society of Fine Artists
- Women's Studies Society
- Spanish Society
- Human Sciences Society
- English Society
- Psychology Society
- Religious Studies Society
- Digital Arts Communication Society
- Economics Society
- Peace and Conflict Studies Society
- Speech Communications Society
- Sociology Society