



Arts Council Meeting

Thursday, March 15th, 2018

6:00pm Psychology Anthropology Sociology 2438

Arts Student Union

University of Waterloo

Agenda

Order	Subject	Action
1	Approval of the Agenda Motion: That Council approves the aforementioned agenda.	Decision
2	Approval of the February 15 th , 2018 Council Minutes in Appendix A Motion: That the Council approve the above minutes.	Decision
3	Finalized Constitutional Amendments Motion: That the Council approve the finalized constitutional amendments for ratification.	Decision
4	Theatre Student Union's Green Room Revitalization Grant Proposal in Appendix B Motion: That the Council approve the grant proposal.	Decision
5	University of Waterloo Accounting Conference 2018 Grant Proposal in Appendix C Motion: That the Council approve the grant proposal.	Decision
6	Items for Report/Announcement <ul style="list-style-type: none"> ● Executive Reports ● Councillor Reports ● Society Reports 	Information
7	Adjournment	Decision

Minutes

Approval of the Agenda

Motion: That the Council approve the agenda.

First: Classics and Medieval Studies

Second: Theatre Students Union

Society

Vote: Motion Passes

Resolved: The council approves the aforementioned agenda.

Approval of the Council Minutes

Motion: That the council approve the February 15th, 2018 Council Minutes

First: Legal Studies Society

Second: History Society

Vote: Motion Passes

Resolved: The council approves the aforementioned council minutes.

Finalized Constitutional Amendments Discussion

Discussion: The Council expresses only a single concern regarding the new constitutional requirement for societies to fill out FEDs Event Forms and hopes that the requirement will come into effect under the next Executive Team. After some discussion, the Council decides that all constitutional amendments should therefore come into effect as of May 1st 2018.

Questions: N/A

Motion: That the Council approve the finalized constitutional amendments for ratification as of May 1st.

First: History Society

Second: German Society

Vote: Motion Passes

Grant Proposals

Theatre Student Union's Green Room Revitalization Grant Proposal

Proposal: The society asks the Council for a grant of \$388.11 (quote received from Amazon) to re-vamp their green room. They ask for this funding as the green room is an important space for the department, where students spend many hours, practicing, relaxing, sleeping, and studying.

Questions: The Council raises the concern of the security of these items; asks the society representative how the green room is secured in their absence. The representative replies that stage management always lock the doors to maintain the green room as security is a large concern and the room is also consistently monitored when it is open.

Discussion: N/A

Motion: That Council approve the grant proposal.

First: Philosophy Society

Second: Classics and Medieval Studies

Society

Vote: Motion Passes

Resolved: The Council approve the aforementioned grant proposal.

University of Waterloo Accounting Conference 2018 Grant Proposal

Proposal: UWAC is #1 Accounting Conference in Canada, where 50% of its attendance is that of Arts students at UWaterloo. The conference is held in downtown Toronto. The Council is being asked for a grant of \$1000 to cover part of the cost for lodging, notebooks, transportation, and delegate books/gifts for the participants. The representatives express that the Council's participation would be beneficial as it would serve as exposure with the ASU's logo on UWAC's website as well as on the gifts for participants, and on a banner at the event. It would also be a great way to expose Accounting students to the ASU and to strengthen ties between both parties.

Questions: The Council asks how much money participants pay to be a part of the conference. The representative responds that participants pay \$300 and that their food, lodging and the merchandise they receive is paid for partially by this fee. The Council asks where else the representatives have reached out to looking for sponsorship. The representative refers the Council to their list of sponsors outlined in their proposal (in Appendix C) and expresses that the Accounting and Finance Student Association is not sponsoring the conference this year, even though they usually contribute generously.

Discussion: The council expressed concern about the amount of money being requested and also expresses concern that there is not much of a breakdown relating to exactly where this funding will be spent (lack of clarity). A Council member expresses that we could grant the representatives half of the funding on the assumption that 50% of the attendees will be Arts students. A Council member raises the concern of how much we may be limiting UWAC's capacity in not giving them this grant. Another Council member expresses that it is clear that the representatives have made good efforts to cut costs as their funding this year has been reduced on the whole. Another notes the expense of hotels and the reasonableness of the funding which has been requested. Lastly, a Council member notes the responsibility that it has to all of the societies, and asks if the funding (which would only be going to one department) is within our budget. The ASU President that \$600 is the maximum amount of funding which could be released within the confines of our budget.

Motion: That Council approve a grant of \$600 within the confines of our budget.

First: Philosophy Society

Second: History Society

Vote: Motion Passes

Resolved: The Council approve the aforementioned grant proposal.

Society Reports

History Society

- MacKinnon dinner on happened on Saturday and it was a huge success.
- Hoping to host an EOT Trivia Night before the end of the term.

Political Science Student Association

- Hosted a discussion about the upcoming election last week which had good turnout and the presence of some of the department's professors.
- Looking at hosting a talk on gun violence next week in the Political Science lounge.
- Compiling the Political Science Journal.
- Swag order was just submitted.

German Society

- The last two events of the term have been planned; the termly Schnitzel Dinner will happen next week.
- Hoping to have an EOT Board Game Night.

Philosophy Society

- Had a successful Phil Talk recently.
- EOT Event will happen earlier than usual (next week) at the Graduate House.

Global Business and Digital Arts Society

- Elections underway.
- Swag sales going on.
- GBDA Gala is happening next Friday.
- There will be a Tech Conference this Saturday on the Stratford Campus.

English Society

- Planning Harry Potter Extravaganza for March 27th in Arts Lecture Hall 105 where attendees can make wands and enjoy snacks and a movie.

Anthropology Society

- Planning next event; a hands on Archeological Dig event, for the 27th of March at 6PM in PAS 1241 in order to give students an understanding of the basics (especially comes in handy when students go abroad in off-school terms to dig).

Classics and Medieval Studies Society

- Just had their final meeting for the term.
- Held a 2nd Prototype Lunch and Lecture Event.
- Upcoming EOT Dinner.

Women's Studies Society

- Upcoming EOT which will likely be a Movie Night.
- Purchasing textbooks for the Philosophy Lounge which can be used by students for free.

Le Cercle Français

- Had a pizza event on the 14th.
- Going to a French play on the 22nd.
- Doing a Bomber Night on April 4th.

Legal Studies Society

- Had to cancel the prison trip, due to a lack of interest.
- Finishing up the LSJU: peer edits have been submitted, which is the last step before publication.
- Collaborating with St. Jerome's to show a law-related film.
- Swag orders have been completed.

Economics Society

- Hosted a successful Prof Mixer two weeks ago.
- Mentorship Event next week.
- Upcoming EOT Social.
- Working on marketing materials for future terms.

Music Society

- Symphony Event last week which had good turnout.
- Merchandise orders were sent out yesterday.
- Having an EOT Study Day with pizza.
- Sushi on the day of juries; the Facebook Event Page is up for this.
- Recently sent out an email regarding elections so hopefully there will be enough interest in positions for the society to return in the Fall.

Human Resources Society

- Just had last Networking Event with lower turnout than expected but good connections were made.
- Currently receiving applications for the next term's executive team.

Psychology Society

- Recent de-stress event.
- Upcoming study session.

Society of Fine Arts

- Present but did not having any updates.

Executive Reports

President

- Reminds the Council that Gala is coming up (buy your tickets ASAP)
- On the 28th, the ASU will host a De-Stress Event in collaboration with the AUO where there will be puppies, snacks, massages and a slime making station. The event will happen from 11-2 on the second floor of the Hagey Hub.

VP Executive

N/A

VP Academic

- Went to the Arts Faculty Meeting on Tuesday, where the Department heads are working on updating the Faculty Constitution for the first time in 30 years.

VP Communications

- Asks societies to send me their preferred emails so that she can compile a new list of contacts for the succeeding VP Communications.

VP Finance

- Reminds the Council that the last day to drop off Cheque Requests will be 29th and also that if societies need to drop off requests after that day, they simply need to email her so that she can come into the ASU and sign off on them/bring them to our Accountant, Gurpreet.
- If societies have attended four out of the five council meetings this term, they will soon receive an email regarding allotments.
- Another meeting with all of the societies seems unnecessary, but if societies are concerned about drafting Spring Term budgets then they will simply need to email Caroline to set up an optimal time to meet.

VP Retail

- We did a tuck run last week and added quite a few new items for sale.
- We will now be selling 30\$ Arts umbrellas.
- The Tuck Shop will remain open until the last day of classes.
- As both our Fall and Winter AEF proposals were approved, we will have a new printer, scanner and an updated POS system in the ASU Tuck Shop by Fall term.

VP Social

N/A

First-Year Representatives

- Present but did not have any updates.

Motion to Adjourn

First: Classics and Medieval Studies

Second: Women's Studies Society

Society

Vote: Motion Passes

Resolved: Council approves the motion to adjourn the meeting

Absences

Accounting and Finance Student Association

Arts and Business Society

Digital Arts and Communications Students Society

Human Sciences Society

Religious Studies Society

Sexuality, Marriage and Families Studies Society

Sociology Society

Spanish Society

Speech Communications Society

Appendix A

February 15th, 2018 Minutes

Approval of the Agenda

Motion: That council approve the agenda

First: Classics and Medieval Studies Second: English Society

Society

Vote: Motion Passes

Resolved: The council approves the aforementioned agenda.

Approval of the Council Minutes

Motion: That the council approve the February 1st, 2018 Council Minutes

First: Political Science Student Association Second: Classics and Medieval Studies

Society

Vote: Motion Passes

Resolved: The council approves the aforementioned council minutes.

Constitutional Amendments Discussion

Discussion: The ASU would like to make some minor changes to the Arts Student Union's constitution with the intention of further clarifying the expectations of executive roles. The first and most fundamental amendment we wish to make is to change the name of the Vice-President Executive role to Vice-President Internal. In addition to this, we wish to add a crucial responsibility to the role in writing which would require this executive to hold termly meetings with all societies individually in collaboration with the VP Finance. The main purposes of these meetings would be to discuss termly budgets and game plans (in terms of events and proceedings of the society), as well as to promote better ties between departmental societies and the ASU executive team. This ASU executive team feels that this new formed tie would encourage collaboration as well as affirm the ASU's role as a helping hand to all societies in the faculty.

The other change which the executive team wishes to put forward is to add an amendment the role of the Vice-President Communications. The premise of this amendment is to constitutionally entrench the expectation that if in the event that a VP Communications lacks a background in design, they will acquire a commissioner who is capable of producing marketing materials for all of the ASU's events and endeavours.

Lastly we will also be correcting any grammatical anomalies and capitalization errors.

The executive team wishes to emphasize our desire to be transparent and opens up the floor to any questions or concerns regarding the proposed amendments. After any necessary discussion takes place the motion will be put forward for the approval of the finalized constitutional document which will be voted for or against at the final council meeting of the term.

Questions: N/A

Motion: That the Council approve these finalized amendments to be put forward in a consolidated document for final approval at the final council meeting of the term.

First: Theatre Students Union

Second: Women's Studies Society

Vote: Motion Passes

Grant Proposals

Assyrian Chaldean Syriac Student Union's Event Grant Proposal

Proposal: The student union asks the ASU for money which will fund a banner for their club and food for their Easter Event (\$180 total). They emphasize that they are a new club which only receive the minimal termly funding of \$75 from FEDs which does not allow them to do as much as they would like to. The student union emphasizes their mission of educating UW students about their culture and creating an even more culturally acceptant culture on campus.

Questions: The Council asks the representative if they have spoken with other faculties' societies about funding, to which the representative responds that they have not done so yet.

Discussion: The society discusses giving the student union the funding for their banner (\$70) but wish for them to return with another grant proposal for additional funding when they have contacted other societies.

Motion: That Council approve the above amended proposal outlined in discussion.

First: History Society

Second: Classics and Medieval Studies

Society

Vote: Motion Passes

Resolved: Approves a grant of \$70 for the banner.



Global Business Brigades UW Scholarship Grant Proposal

Proposal: The Global Business Brigades are planning to send volunteers to Honduras this year and are holding the Mission Possible Event on March 24th to help fund the volunteer effort. They ask the Council for \$1720 which will be used to provide scholarships for two volunteers to go to Honduras. The representative emphasizes that this is a great way for students to learn about different cultures, and do positive things in the world. The ASU would receive platinum level sponsorship status, if they provided the scholarship grant and the representative approaches the ASU because volunteers have largely consisted of Arts students in the past. Lastly, the Global Business Brigades will provide Arts Students attending Mission Possible with a discounted \$15 entrance fee to attend the event. All profit from the event goes toward funding the local banks in the countries that they're volunteering in as well as the funding of volunteers going to Honduras this year.

Questions: The Council asks if the representative has only reached out to the ASU for funding. They responded that they have reached out to Math Endowment Fund and their scholarships are being restricted to math students. The council asks which proportions of the volunteers were in Arts last year. The representative explains that of 14 volunteers last term, 9 were in Arts.

Discussion: The Council acknowledges that a large grant is being requested and wishes to approve the proposal on the condition that the two scholarships are award to Arts students only.

Motion: That Council approve the grant proposal.

First: Political Science Student Association Second: Women's Studies Society

Vote: Motion Passes

Resolved: The Council approves the grant proposal on the condition that the scholarships are award to Arts students.

Society Reports

History Society

-Selling tickets for the Mackinnon Dinner (\$35 for Arts) starting March 10th in Hagey Hall 133.

Classics and Medieval Studies Society

-Had successful ROM trip.
-Had final successful banquet of the term.
-Finalized Lunch and Lectures Event (spoke to professors who will speak at the event, etc.)

Sociology Society

-Recently had Co-op Panel Event, which had better turnout than last time.
-Moving forward with another Prof Mixer at end of March.
-Finalizing swag/merchandise order.

Political Science Student Association

-Mainly been focussing on upcoming journal submissions (which will begin after reading week).
-Recruiting political science representatives for March Break Open House.
-Holding a Prof Panel after the break.
-Movie and pizza night in lounge after the break.

Human Resources Society

-Working with the department for hold a Prof Mixer Event.

English Society

-Hosting Board games and Hot Chocolate tonight.
-Hoping to have a bomber event after the break.

Women's Studies Society

-Bracelet making event with Philosophy Society last week was a success.
-Working on more small events and plans for the fall term.

Theatre Students Union

-Submitting a swag order after the break.
-Drama ball at will be at the end of March.
-Town hall on February 27th, where students can discuss what's going on in the department (positive and negative).

Arts and Business Society

-Had to postpone headshots event to March 1st.

-Town hall event with undetermined date.

Psychology Society

- First general meeting issue of student disconnect in the department was raised so the society wants to hold more social events (i.e. bomber night, swag, board games) to help mingling.
- Meet the Profs event was a success.
- Study Session will happen at the end of the term.
- De-stress event in March.

German Society

- Board game night happened last Thursday.
- Movie night happening after reading week.
- Trying to decide what to for EOT Event.

Speech Communications Society

- Swag has been dropped.
- Prof/Student Mixer after the break.

Society of Fine Arts

- Pop-up Gallery on happening on February 27th in the SLC.
- Upcoming elections.

Le Cercle Français

- Gala was on February 2nd.
- Planning events for the rest of the term.

Economics Society

- Build your own Goodie Bag was a success yesterday.
- Prof Mixer is happening on March 28th.
- Hoping to order Swag this term.
- Upcoming social.

Legal Studies Society

- Just had a successful event with a turnout of 50-60 people.
- Upcoming applications for Swag and order forms for a trip to court.
- Working on LSJU (LS Journal).
- Hoping to hold a mock LSAT.

Accounting and Finance Student Association

- Coin drive was a success (proceeds going to cancer research).
- Planning semiformal event, 100 people have signed up and tickets will be out tomorrow.
- SAF merchandise is expected to drop in the next couple weeks.

Executive Reports

President

- Reminder about Gala (happening at 7:30 THEMUSEUM on March 24th).
- Co-op fee increase was approved but people are pushing for FEDs to complete the Deep Dive investigation in good time.
- De-stress and Refresh happened last week in collaboration with the AUO and it was a success.
- Another event will happen on March 28th in collaboration with the AUO (puppy de-stress event).
- Valentines Week activities were a success!
- Next council will be Winter Conference. It will be semi-formal and held at the University Club at 5:30. 1-2 representatives from each society are welcome.
- Cross-faculty with FEDs is coming up (Bomber Karaoke Night on March 2nd).

VP Executive

N/A

VP Academic

- Ten Departments are looking for chairs so keep an eye out!

VP Communications

- Working on the executive transitioning document.
- Trying to obtain photos for the website this term.
- Requests for societies send their Winter Conference slides by email no later than Tuesday, February 27th at 6PM so that they can be consolidated into one PowerPoint in good time (the order of society reports will be arbitrarily decided).

VP Finance

- Was just able to pick up cheques from the accountant so society representatives are expecting cheques should see VP Finance after Council.
- VP Finance emphasizes that when societies purchase gift cards, they must give names and addresses of recipients on their cheque request forms.
- Allotment estimates will be sent out tonight.
- Reminder that societies are expected to attend 4 out of 5 council meetings in order to receive their allotment for the term.
- Wants to have midterm meeting with each society, to work on transition issues relating to finance (will put a doodle out for availability after the break).
- Emphasizes the purpose of grant proposals (they are especially for small societies who only receive base allotments but still want to do great things) and encourages smaller societies to put forward grant proposals without hesitation.

VP Retail

N/A

VP Social

N/A

First-Year Representatives

-Bubble soccer event coming up after the break.

Motion to Adjourn

First: History Society

Second: Political Science Student

Association

Vote: Motion Passes

Resolved: Council approves the motion to adjourn the meeting.

Absences

Anthropology Society

Digital Arts and Communications Students Society

Human Sciences Society

Music Society

Peace and Conflict Studies Society

Philosophy Society

Religious Studies Society

Sexuality, Marriage, and Family Studies Society

Spanish Society

Appendix B

Theatre Student Union's Green Room Revitalization Grant Proposal

Society/club name: Theatre Students' Union

Reason for subsidy: The Theatre and Performance Program at UWaterloo is a small but highly interconnected group of people who, due to the nature of theatrical work, spend a great deal of time on campus. When we aren't working, we are spending our time in the Green Room studying, socializing, or relaxing. It's been a long time since the Green Room has been updated, and we feel that it's time to refresh our basic amenities and see what we can do about adding some items that will benefit the entire faculty.

Date of event (if applicable):

Location (if applicable): Green Room - ML 129

Number of participants: The entire Theatre and Performance department, as well as anyone who happens to stop by the Green Room.

Total expenditures:

NOTE: All items have been sourced from Amazon.ca

Brewberry Cordless Electric Glass Kettle - \$36.99

Basics Hardware Metal Coat Rack - \$27.00

Belkin 6-Outlet Power Bar (x2) - \$22.00 each (x2) = \$44.00

Hamilton-Beach Coffee Maker - \$34.99

DOSS SoundBox Bluetooth Speaker - \$39.99

18x18 Sofa Pillow Inserts (pack of 2) (x2) - \$22.99 (x2) = \$45.98

18x18 Pillow Cover (x4) - \$10.00 (x4) = \$40.00

Northpoint Cashmere Plush Velvet Throw (x2) - \$22.09 (x2) = \$44.18

Shipping: \$46.43

Tax: \$30.55

TOTAL: \$388.11

Expected revenues: None

Loan or grant: Grant

Proposed subsidy from Arts Student Union: We are asking for the full amount of \$388.11 to cover the cost of our Green Room restoration.

Proposed terms of loan repayment (if applicable):

Allotment already received this term: Basic allotment: \$200

Appendix C

University of Waterloo Accounting Conference 2018 Grant Proposal

Society/club name: UWAC (University of Waterloo Accounting Conference 2018)

Reason for subsidy:

The reason UWAC is asking for a subsidy is so we can match our revenues and expenses for this period so that we can run our annual accounting conference! The University of Waterloo Accounting Conference aims to promote the accounting profession by creating an enriched environment for students to grow and forge strong relationships with fellow delegates to enhance their understanding of the accounting industry. For this conference to be a success, we need to make sure we have a significant amount of funding to cover our costs. Hotel expenses have increased year over year in downtown Toronto. We are requesting funding from ASU to compensate for this rise in price. In addition to this increased cost, there is a city-wide convention happening in Toronto that runs concurrent with our conference, making hotel prices significantly higher than usual, leaving little room for negotiation. This proposed amount of funding will help offset the increase in our hotel expenses which, in turn, will make UWAC 2018 one to remember. The School of Accounting and Finance is extremely proud to be part of the faculty of Arts and we are requesting sponsorship so we can send 64 of our own delegates to represent this faculty at this conference.

Date of event (if applicable): Fri, 2018-04-27

Location (if applicable): Hyatt Regency Toronto

Number of participants: 128

Total expenditures:

Total Expenses:

Hotel and Catering: \$56,990-Hyatt Regency Hotel

Friday Night social: \$500-Projected amount from previous years

Saturday Social: \$13,000-Projected amount from previous years

AFOW: \$50-Club Crawl

Printing: \$2500-<https://blitzprinthouse.com/>

A/V Rental: \$1,500-Hyatt Regency Hotel

Case Prize: \$2,000-Case Competition

Miscellaneous: \$2,500-Business card expense for team

Padfolios and Lanyards: \$2000-Resources for team

UWAC Launch: \$800-Case Expense

Total Expenses: \$81,840

Expected revenues:

Expected Revenues:

Sponsorship: \$25,000

Delegate Fee: \$38,400-\$300/delegate (128 delegates)

Total Revenue:\$63,400

Loan or grant: Grant

Proposed subsidy from Arts Student Union: \$1000

Proposed terms of loan repayment (if applicable): : N/A

Allotment already received this term:

Sponsorship Received:



Deloitte \$2,000.00
EY \$2,000.00
KPMG \$2,000.00
PwC \$3,500.00
BDO \$1,000.00
CPAO \$2,500.00
SAF \$3,000.00
CIBC \$1,000.00
Abrahamse Pinto \$1,000.00
TD \$500.00
SB Partners \$500.00
Densmore \$500.00
Nexus Investments \$500.00
HSBC \$500.00
MNP \$500.00
AEEF \$3,000.00
Dean of Arts \$500.00

Sponsorship Requested: MEF, regional CATO firms, RBC, AFSA, AFEF