



Arts Council Meeting

March 22, 2016



Agenda

Date: Tuesday, March 22, 2016

Time: 5:30 PM

Place: AL 211

**University of Waterloo
Arts Student Union
Arts Council Meeting**

Order	Subject	Action
1	Approval of the Agenda Motion: That Council approve the agenda	Decision
2	Approval of the March 8, 2016 Council Minutes in Appendix C Motion: That the Council approve the above minutes	Decision
3	Approval of the English Society Grant Proposal in Appendix A Motion: That the council approve the above proposal	Decision
4	Approval of the Theatre Student Union Grant Proposal in Appendix B Motion: That the council approve the above proposal	Decision
5	Approval of the Arts Student Union Constitution Amendments Motion: That the council approve the changes to the Arts Student Union Constitution	Decision
6	Items for Report/Announcement <ul style="list-style-type: none">• Executive Reports• Councillor Reports• Society Reports	Information
7	Presentation from Dean Chesney	Information
8	Presentation from HeForShe	Information
9	Business <ul style="list-style-type: none">• JDCC Discussion	Information
10	Adjournment	Decision



Minutes

Approval of the Agenda

Motion: That council approve the agenda

First: English Student Society

Second: Society of Fine Artists

Vote: Motion Carried

Resolved: The council approves the aforementioned agenda.

Approval of the Council Minutes

Motion: That the council approve the March 8, 2016 Council Minutes

First: German Studies Society

Second: Psychology Society

Vote: Motion Carried

Resolved: The council approves the aforementioned council minutes.



Approval of the Arts Student Union Constitution Amendments

Motion: That the council approve the changes to the Arts Student Union Constitution

First: Psychology Society

Second: Human Sciences Society

Oppositions: N/A

Abstentions: Amber Keegan, Diahhan Zhu, Alexa

Fuentes Valdez, Jessica Smith, Sri Vishnu,

Michelle Fong, Dylan Ball, Brandon Rad,

Christopher Leung

Vote: Motion Carried

Resolved: The council approves the changes to the constitution



Grant Proposals

English Society Grant Proposal

Presentation:

- Asking for \$300 for symposium on April 1
- It is from 5:30-8:30 with food and mocktails followed by speeches
- It is a semiformal event
- Inviting English students to present writing pieces
- Opportunity to lecture is a great opportunity, it is also a good opportunity to learn from peers
- Demonstrate what you will be able to do in upper years as well as resources available to younger years
- It is going to cost approximately \$850
- Can contribute about \$550 to this event

Questions:

- Is it only English students invited?
 - Marketed towards English students, we can feed about 30 people
 - Want to keep the focus on English but would be open to other students that display interest
- Are professors invited or just students?
 - Yes, but focus on students – only students can present
- Do the students attending have to pay?
 - No, there is no admission fee to keep it accessible



- What if people presenting want their friends to come? What if they are not in arts?
 - That depends... We don't want to be exclusive but the idea is to keep it in the English sphere, if people in other areas want to attend we can consider numbers after they have filled out the form – if there is room for these people and we were to charge admission fee for non-arts to cover their food we would be open to it
 - We had not looked at this previously but will be open to including people if space is available

Council Discussion:

- We support it

Motion: That the council approve the above grant proposal.

First: German Studies Society

Second: Anthropology Society

Oppositions: N/A

Abstentions: Brandon Rad

Vote: Motion Carried

Resolved: The council approves the grant of \$300 to the English Society.



Theatre Student Union Grant Proposal

Presentation:

- Asking for \$300 to cover winter Drama Ball
- Semi formal dance open to everyone in Arts
- Tickets are \$10 – but due to the size of the department, we can't depend on sales alone to cover cost
- It is in the Hawks Nest at Laurier

Questions:

- Where does the ASU money go?
 - Food and venue rental
- How much are those things going to cost?
 - Don't have exact numbers at this moment

Council Discussion:

- Attendance has been higher in the past than presented as expected
- They are a small department and do not get very much money as a result

Motion: That the council approve the above grant proposal.

First: Arts and Business Student Society

Second: Human Sciences Society

Oppositions: N/A

Abstentions: N/A

Vote: Motion Carried

Resolved: The council approves the grant of \$300 to the Theatre Student Union.



Executive Reports

Brandon Rad (President)

- Thank you for your patience while I get through the emails I have received
- There have been many questions about elections and constitutions, we may just make a guide for you to follow
- Elections are encouraged
- Arts Gala – looking for feedback
 - Thank you to everyone who came out, it was successful
- Not every faculty's associate Deans are as committed as those in Arts
 - Dean Chesney came in person today, if you have any feedback please let us know so that we can pass it along
 - This will make the new orientation as smooth as possible
 - He is very approachable and more than willing to help
- Elections are coming

Dylan Ball (VP Executive)

- Constitution Amendments
 - Questions?
 - Is there anything directly affecting societies rather than the ASU Exec team?
 - No, it's mostly updating to reflect the accurate duties of the executive roles
- Thank you to everyone



Amber Keegan (VP Communications)

- Putting final touches on the website

Chris Leung (VP Finance)

- There are a lot of cheques to be picked up still, please do so

Jess Smith (VP Academic)

- Still talking about the development of EDGE

Alexa Fuentes Valdez (VP Marketing)

- Working on getting things ready to go for next term

First Year Representatives

- Working on one last event with the Student Engagement Office for the Arts Faculty as a whole, but specifically for first years



Society Reports

Anthropology Society

- Got sweaters
- Had end of term faculty dinner and awards

Political Science Student Association

- Had pints and politics event good turn out
- Had American politics discussion went well
- Confirmation on swag will be coming in three weeks
- Working on elections

Peace and Conflict Society

- Film screening tonight
- Prof meet and greet was very well attended

Theatre Student Union

- Drama ball is coming up – making arrangements for that
- Prof mixer went well
- Movie night was successful

Accounting and Finance Student Association

- Holding tax clinics this week



Society of Fine Artists

- Wrapping up semester
- Running an event next week
- End of year party

Legal Studies Society

- Last event was the volunteer panel
- In the process of executive recruitment currently

Philosophy Society

- In the process of planning end of term event – it will be a prof mixer at Bomber

Psychology Society

- Working on elections and constitution
- End of term event

English Society

- Business cards complete
- Sweater orders are in
- Prof alumni mixer tomorrow
- Finalizing the symposium planning, found presidents for next year



German Studies Society

- Order placed for apparel this morning
- Board game event tomorrow
- End of term event next week

Sociology Society

- Held academic event which was successful
- Tees for textbooks is going well
- Social event at the end of the term

FEDs Councillor

- Not much going on
- SLC expansion
- Sleeping spaces on campus conversation completed (most people didn't feel the need for more)

Classics and Medieval Studies Society

- Got sweaters in
- Planning end of term dinner
- Call for papers for undergraduate journal is still open



History Society

- Events have been successful so far this term
- History swag was successful
- Trivia night currently happening

Religious Studies Society

- Field trip last week was successful
- Working on swag
- Having end of term dinner

Global Business and Digital Arts

- Decided to run more events in the next two weeks (WTF is GBDA?, fourth year send off event, social event)
- Gala was successful

Economics Society

- Board games night was successful

Music Society

- Got sweaters
- Had coffee house
- Compositions
- End of term dinner



Human Sciences Society

- Guest lecturer
- Looking at doing a get together at grad house for end of term event



Presentation from Dean Chesney

- Working Group for Student Transition
 - Orientation has recently changed significantly
 - There has also been an increase of awareness in the importance of the transition to university
 - Attempting to streamline practices around transitions across campus
 - Arts Faculty has instituted a working group to house planning for transitions (from acceptance to the end of first year)
 - Trying to create a better focus on the transition period past orientation
 - Working group tasked with providing support and resources as necessary relevant to new student success and transition
 - Looking for students to come to the next meeting on Tuesday, particularly first year but all student years are welcome, to reflect upon their orientation experience and anything else they want to share about their experience as a new student at the University of Waterloo
- Update on Hagey Hall expansion
 - Progressing well
 - Will be a space for students – food available, seating, study and social areas
 - The food has not been finalized but it will not be a repeat of Liquid Assets, it will also likely be open later in the evenings



- Spaces will be bookable by students
- Furniture is the next thing on the list, analyzing the space to see what fits
 - Will be flexible and easily moved around (longue on the first floor, boardroom upstairs)
- Are there any questions?
 - Are transfer students included in the transition discussion?
 - Yes
 - Are outlets being considered in the space?
 - Outlets are approximately every 6 feet, if not closer
 - There may even be some sort of digital feature
 - This is a space for students, this is taken very seriously, it must be accessible and useful to students
- The orientation schedule will necessitate performing Single and Sexy to more students at a time – looking for feedback on your experiences with this play
- If there any more questions or feedback please feel free to pass them along, through Brandon



Presentation from HeForShe

- Visiting various on campus groups to raise awareness and gather opinions
- HeForShe is a gender equity campaign on campus originating in the UN Women's Group
 - Goal to become a world wide movement for gender equity encouraging men to take a stand on behalf of this movement
- 10x10x10 challenges tens head of states, ten universities to sign on to the movement – Waterloo is the only Canadian university to have been signed on
- How do we make this campaign relevant to Arts? Arts Faculty is very diverse
- Built a website to provide information to students, including contact information and instructions to get involved
- The website also has a form that is looking for ideas to make HeForShe relevant to the Arts
 - This information will be presented to the Deans
- Orientation meeting April 6 – looking for ideas from students for initiatives that the campaign should be focussing on
- Does anyone have an input now?
 - Finding a way to eliminate the startled atmosphere when a female pronoun is used
 - Using the position of a professor to broadcast the ideas of gender equality from a position of authority
 - Requirements to take gender studies courses



JDCC Discussion

- This club asked us for \$1500, they wanted it to cover their scarves
- Council has asked that this money went to delegate fees instead
- JDCC did not use our money to cover the delegates
- If they use the cheque now it could go into miscellaneous fees, which is what we were attempting to avoid
- What do you think about this?
 - Are they asking for reimbursement?
 - No, they have not indicated that they are looking for reimbursement at this time
 - Did they know that the money was supposed to go towards the delegates?
 - Yes, we were very clear about the contingencies placed on the grant
 - By allowing people to pick up a cheque this way, we are allowing them to use the cheque for anything they like – essentially this is allowing people to take advantage of the system and pocket the money they had asked for
 - We decided that they didn't need to change their clothing all of the time so the funding doesn't need to go towards that
 - If the money was allotted for certain things, but then they didn't use it, shouldn't that just make the money null?



- It can be sympathized that money is wanted back for the out of the pocket fees, but they need to take responsibility
- There is an expectation that you will be paying out of pocket for certain things
- They were aware that they were getting that funding specifically for the delegates
- Not letting them pick up this cheque because they didn't use it accordingly, but allow them to submit another proposal at another time
 - That is an option
- This is essentially a breach of agreement – technically we cannot put it to a motion unless JDDC is present but we wanted these thoughts to be presented to JDCC and FEDs, it is \$1500 of arts students fees that could be put to better use
- Can we have them show us their receipts and decide what we want to cover?
 - That is an option
- We have gone out of our way to find JDCC and sit down with them, but nothing has been resolved



Motion to Adjourn

First: Psychology Society

Second: Dylan Ball

Vote: Motion Carried

Resolved: Council approves the motion to adjourn the meeting

Absences:

- Digital Arts and Communications Society
- Human Resources Society
- Le Cercle Français
- Sexuality, Marriage, and Family Studies Society
- Spanish Society
- Women's Studies Society



Appendix A: English Society Grant Proposal

Organization: Society

Society/club name: English Student Society

Reason for subsidy: The English Student Society is requesting a subsidy to fund our English Student Symposium. The end-of-term semi-formal is an opportunity for English majors to lecture to their peers on creative writing pieces, research and academic papers or projects, international exchange or volunteering, and other topics relevant to English language and literature. This type of opportunity is so integral to the values and goals of many English majors as many want to become teachers, professors, and authors/professional writers. The opportunity to be the lecturers instead of the ones being lectured will be a fun opportunity to practice and for English students to network with each other. The event, which will include a catered dinner from Ennios, is likely to cost \$950, for which the English Student Society can commit to \$650.

Date of event: Fri, 2016-04-01

Location: QNC 1101

Number of participants: 30

Total expenditures:

- \$100 – technician
- \$150 – Printed programs & centerpieces (centerpieces double as door prizes)
- \$45 – ice-cream cake
- \$30 – Dairy free / gluten free desserts
- \$180 – mocktail service
- \$45 – cutlery and dishes
- \$58 - Caesar Salad Crisp romaine lettuce, bacon and parmigiano reggiano tossed with a creamy garlic dressing Large
- \$28 - 4 dozen rolls
- \$41 - Italian Salad Mixed greens, red onions, kalamata olives and pepperoncini tossed with Ennio's famous Italian dressing Small Large
- \$65 - Vegetable Lasagna A Medley of seasonal vegetables, tomato, béchamel, mozzarella and ricotta cheeses Small
- \$74 - Alfredo Bowtie noodles with cream and parmesan
- \$32 - Add Chicken to any pasta Large
- \$54 - Tomato Sauce Penne noodles with our homemade smooth tomato sauce Large
- \$45.76 - Tax on food

Total = ~\$950



Expected revenues: N/A

Loan or grant: Grant

Proposed subsidy from Arts Student Union: \$200-300

Allotment already received this term: \$955 winter 2016; \$179 approx. leftover from previous terms



Appendix B: Theatre Student Union Grant Proposal

Organization: Society

Society/club name: Theatre Students Union

Reason for subsidy: Need enough money to cover expenses for Drama ball

Date of event: Sat, 2016-04-09

Location: Hawks Nest

Number of participants: 15-25

Total expenditures:

- \$300 venue rental
- \$100 decor purchase

Expected revenues: \$150-200 ticket sales

Loan or grant: Grant

Proposed subsidy from Arts Student Union: \$300

Allotment already received this term: \$200 basic society allotment



Appendix C: March 8, 2016 Council Minutes

Agenda

Date: Tuesday, March 8, 2016

Time: 5:45 PM

Place: AL 211

**University of Waterloo
Arts Student Union
Arts Council Meeting**

Order	Subject	Action
1	Approval of the Agenda Motion: That Council approve the agenda	Decision
2	Approval of the February 2, 2016 Council Minutes in Appendix B Motion: That the Council approve the above minutes	Decision
3	Approval of Sociology Society Grant Proposal in Appendix A Motion: That the council approve the above proposal	Decision
4	Items for Report/Announcement <ul style="list-style-type: none">• Executive Reports• Councillor Reports• Society Reports	Information
5	Business	Information
6	Adjournment	Decision



Minutes

Approval of the Agenda

Motion: That council approve the agenda

First: German Studies Society

Second: Music Studies Society

Vote: Motion Carried

Resolved: The council approves the aforementioned agenda.

Approval of the Council Minutes

Motion: That the council approve the February 2, 2016 Council Minutes

First: History Society

Second: Sociology Society

Vote: Motion Carried

Resolved: The council approves the aforementioned council minutes.



Grant Proposals

Sociology Society Grant Proposal

Presentation:

- Tee's for textbooks
- Trying to build a library open to all students (containing sociology course textbooks)
- Trying to figure out a cost efficient way to collect many textbooks
- For donating textbooks, you will get a t-shirt
- Or by donating \$10, you will get a t-shirt
- Textbooks are expensive, the hope is that by doing this, many textbooks will be donated
- Looking for \$157-\$277 from ASU to pay for t-shirts so that student money goes right towards textbooks

Questions:

- What is stopping a student from taking a book from the library and not returning it?
 - Taking Watcard so that you could find them afterwards
- How is this different from reserves at the library?
 - Not all professors do that
 - This will be more accessible in that all students have to do is come to PAS where all textbooks will be
 - Also allowing more photocopying than the library
- How are you going to advertise this?



- Campaigning to sociology and legal studies students directly in the classes
- Also using website and twitter accounts
- How are you going to decide which textbooks to get? As you will be unlikely to get all of them...
 - Will be determined through conversation with the department Administrative Assistant
 - Try to find which profs don't really change their course requirements and beginning by stocking those
- Are you going to be holding set hours?
 - Yes, there will be set hours and a catalogue online for students to see what is available

Council Discussion:

- Not opposed to giving the money, they are also willing to do some fundraising to offset the costs
- Do we agree with \$277 for the Sociology Society?
 - Yes.

Motion: That the council approve the above grant proposal.

First: Brandon Rad

Second: Sociology Society

Oppositions: Alexa Fuentes Valdez

Abstentions: N/A

Vote: Motion Carried

Resolved: The council approves the grant of \$227 to Sociology Society.



Executive Reports

Brandon Rad (President)

- If you're planning on doing swag and have any questions, feel free to come to us, we can help you
- Volunteer extravaganza from FEDs, will be sending out a link for you to sign up
- If you are working on constitution revamps, please send the changes to us for review after the approval of your exec team, we want to be able to support you in this process
- Elections – we are also willing to help – want to make sure that all policies are followed (timing of campaigning, etc.), please let us know if you need any clarification
- Please continue asking us questions, we are happy to help!
- Billing to ASU – a lot of things can be billed to ASU, just let us know ahead of time if you are going to be doing this, sometimes we may absorb the cost and pull it from your account later to make it easier, if you do decide to do this make sure that you include the society as well as ASU (don't give them an account number – just bill to ASU)
- HeForShe was supposed to come today, but are going to be coming to the next meeting instead so that more representatives can come
- Next council is the last one of the term, if you have any administrative items outstanding please ensure that they are resolved by that date
- If you are interested in doing online voting, contact me, I can put you in touch with the proper FEDs representative



Dylan Ball (VP Executive)

- Medieval studies minor was approved today
- Doug Peers is going to remain Dean for the next three years
- Arts Faculty is in a \$2 000 000 deficit for next term
- Enrolment is still going down, which means funding is going down
- Arts and AFM is down, but ARBUS and GBDA are up
- Retention at Waterloo is strong, once here it is likely they will finish here
- High school students with high averages are no longer choosing Waterloo as their top option – not sure why
- First Year programming delayed to 2018
- Hagey Hall expansion on track, but will likely be the only new arts space for a while
- Usage of current space – because arts students don't really have classes on Fridays, it appears that space is not being used and therefore new space is not needed (but it is used by other faculties)
- March Break open house is on March 19
- UW looking into rebranding program
 - Focus on entrepreneurship, not much on arts
 - Velocity and co-op heavy



- Working on ASU constitution
 - Streamlining everything, making it more representative of how we actually run things
 - Changing exec roles, election processes, society relations etc.
 - Looking for input
 - Has to be approved by the last council of the term
 - Will be sending a document including all of the revisions so that you can see what is different

Amber Keegan (VP Communications)

- Website development ongoing, looking for feedback

Chris Leung (VP Finance)

- Reminders: cheque request forms, write in pen with original receipts (specific events the purchase was used for)
- If you want the cheques back to you on time, you need to be following the policies or delays will follow

Jess Smith (VP Academic)

- Communicating with EDGE
- Talking with PD1 course director seeing changes that are being implemented in order to be able to pass on the information



Sofia Li (VP Social)

- Gala is Friday, March 18
 - Starts at 6pm – food goes till 9:30pm
 - More of a buffet style this year
 - Photo booth and professional photographer as well
 - Its 19+ event
 - The event technically ends at 10pm but dancing will continue after
 - Transportation is included in your ticket price
 - Email will be sent to council with more details to be passed along to your society members
 - Tickets are available on EventBrite

Alexa Fuentes Valdez (VP Marketing)

- Creating a logo for Arts swag – looking for help
- Plan to have that ready before exams begin in order to be able to order stuff before end of term
- Ordering pens and notepads for ASU, etc.

First Year Representatives

- Planning to exam week de-stress event in residences (maybe colouring station)
 - End of March



Society Reports

Sociology Society

- Academic event on Monday, sociology sample sessions
 - Previews of interesting courses as well as senior students talking about courses they have taken
- End of term social (de-stress theme)
- Working on elections

Philosophy Society

- Still holding weekly meetings
- Planning an end of term event

English Society

- Revamped society
- First event last week was successful
- Doing prof alumni mixer on March 23
- Symposium on April 3
- Working on swag



Human Resources Society

- Held headshot event with Psychology Society which was successful
- Looking at what positions will be open in the fall
- Looking at holding human resources information session detailing how to get into the career as well as a career panel
- Planning end of term social

Economics Society

- Prof mixer was successful
- Game night as end of term event next Monday

Speech Communications Society

- Event this week: Speech Com Rom Com (Thursday)
- Working on end of term event

Anthropology Society

- Wrapping up the term
- Finished promoting swag, ordering soon

Psychology Society

- Headshot event with Human Resources Society
- Meet the prof event was successful
- Working on redoing constitution and rebranding



Legal Studies Society

- Student prof mixer with the Sociology Society was successful
- Mock LSAT was successful
- Volunteer panel this week
- Looking into sending out applications for executive positions in the fall

German Studies Society

- Movie nights have been successful (increasingly so)
- Exec positions filled for next year
- Looking into getting German board games
- Thinking about doing a trivia night
- Decided on graphic for swag

Arts and Business Society

- Big event on March 22, a networking event with alumni and upper year students
- All exec positions filled for next year but still looking for interested people to join the team
- Creating ARBUS buddies program (answer general questions and help with job hunts)
- Looking to create a website



Global Business and Digital Arts Student Society

- Finished swag designs
- Getting the order organized
- GBDA Gala on Friday – allowing all years to mix in a rare opportunity for the program
- Planning more academic related events for exam studying as well as resume/portfolio building

Music Society

- Coffee house this Saturday
- Composition competition happening next Wednesday
- Grad recitals coming up

Accounting and Finance Student Association

- Swag started
- Tax clinic this year
 - Free tax completion for students
- Volunteers have been trained

Theatre Student Union

- Longue was just painted
- Thinking of board game night on April 1
- Drama ball coming up
- Elections and sign up for fall positions coming up



Classics and Medieval Studies Society

- Ordered sweaters
- Medieval conference signups
- Undergraduate journal looking for submissions

Peace and Conflict Studies Society

- First social in a few years
- Organized prof mixer this Friday
- Have gone to PACS classes to raise awareness of the society

History Society

- Busy couple of weeks
- McKinnon dinner was successful
- Journal was finished and just needs to be published online
- Swag is ready
- Elections coming up
- March 22 event at grad house (student prof trivia)

Le Cercle Français

- Finished design for swag
- Advertising this week
- Final thing for the term is crepe night on Thursday, March 31



Human Sciences Society

- Had prof mixer which was successful
- Having sociologist guest speaker
- Planning end of term event
 - Going to have a class at the Grad House which will become a mixer afterwards

Motion to Adjourn

First: German Studies Society

Second: Legal Studies Society

Vote: Motion Carried

Resolved: Council approves the motion to adjourn the meeting

Absences:

- Digital Arts and Communications Student Society
- Political Science Students Association
- Religious Studies Society
- Sexuality, Marriage, and Family Studies Society
- Society of Fine Artists
- Spanish Society
- Women's Studies Society
- Sofia Li (VP Social)