



## **Arts Council Meeting**

November 11<sup>th</sup>, 2015



## Agenda

**Date:** Wednesday, November 11<sup>th</sup>, 2015

**Time:** 5:30 PM

**Place:** HH 373

**University of Waterloo**

**Arts Student Union**

**Arts Council Meeting**

Order	Subject	Action
1	Approval of the Agenda <b>Motion:</b> That Council approve the agenda	Decision
2	Approval of the October 28 <sup>th</sup> Council Minutes in <i>Appendix C</i> <b>Motion:</b> That the Council approve the above minutes	Decision
4	Approval of Le Cercle Français Grant Proposal in <i>Appendix A</i> <b>Motion:</b> That the Council approve the above proposal	Decision
5	Approval of the Accounting and Finance Student Association Grant Proposal in <i>Appendix B</i> <b>Motion:</b> That the Council approve the above proposal	Decision
6	Items for Report/Announcement <ul style="list-style-type: none"><li>● Executive Reports</li><li>● Councillor Reports</li><li>● Society Reports</li></ul>	Information
7	Business	Information
8	Adjournment	Decision



## Minutes

### **Approval of the Agenda**

**Motion:** That council approve the agenda

First: Sociology Society

Second: German Studies Society

**Vote: Motion Carried**

Resolved: The council approves the aforementioned agenda.

### **Approval of the Council Minutes**

**Motion:** That the council approve the October 28<sup>th</sup>, 2015 Council Minutes

First: Arts and Business Society

Second: Sociology Society

**Vote: Motion Carried**

Resolved: The council approves the aforementioned council minutes.



## Grant Proposals

### **Le Cercle Français Grant Proposal**

#### Presentation:

- Funding for event tomorrow night, crepe night at 7 o'clock in St. Paul's
- Asking for \$150 for event
- Going towards fruit, baking supplies, paper plates, etc.
- Fruit and nutella are very expensive
- Event is not only for French students – very popular event in the past

#### Questions:

- N/A

#### Council Discussion:

- Every year is successful
- French speaking isn't mandatory

**Motion:** That the council approve the above grant proposal.

First: German Studies Society

Second: Legal Studies Society

Oppositions: N/A

Abstentions: N/A

**Vote: Motion Carried**

Resolved: Le Cercle Français will receive the full amount requested.



## Accounting and Finance Student Association Grant Proposal

### Presentation:

- Didn't specify an amount
- Looking for funding for our event this Friday – graduation dinner and dance for 300 of graduating class
- Due to various faculties involved in their program, looking for funding from both Arts and Math
- Most fees come from the location of the event
- Funding comes from external sources, students, and societies
- Costs are fixed venue costs, transportation

### Questions:

- Wine for \$300/Frozen yogurt for \$700?
  - Wine is part of the meal, frozen yogurt is saving money instead of a chocolate fountain
- After grad ball explanation?
  - Held at Beta, funded by AFSA
- It is illegal to use student money to pay for alcohol – liability issues
  - Actually we're not serving wine anymore due to corking fee
- Gas in budget?
  - All the times we have to drive to the venue, for set up, execs to get there, etc.



- How many Arts students at event?
  - The majority are Arts, about 15% Math and very low Science
  - Mostly Accounting and Finance students
- Do you have 300 people going for sure?
  - 277 going for sure
- How did you advertise?
  - Open to graduating students, allowed price one
  - Priority to any graduating student
  - Others are allowed a plus one, charged a higher fee to encourage graduating students attendance
  - Advertised in email and Facebook
- Another event for upper years on the same night?
  - Directed for second and third year, this event is for people graduating after this term

#### Council Discussion:

- Bartender is a booking fee – not illegal
- Two events scheduled on the same day at the same time – didn't really promote it, it doesn't seem like an inclusive event
- Their program is different than the rest of arts, geared towards the fourth years because they are done soon



- Not unique to AFM, it's how you pace your courses
- But there are so many of them graduating at the same time makes it unique
- Lack of organization and communication in this society – had to ask multiple times to get them ready
- Should've been more on top of it
- Money is unspecified – not much thought
- They have been present at council
- Seems strange to lean on student societies for graduating event – it is a large scale event, admittedly
- Money from ticket sales and KW4Rent
- Could merge the two events, and have an after event just for graduates
- AFM students are typically with the same people year after year, you know the people very well – unlike other programs
- The presentation was a bit sloppy, but the funds aren't benefiting the people presenting and organizing but the students attending the event (majority of which are arts)
- If we give them funding and tell them not to put it towards alcohol, they could still do it
- If that happens, they have many more problems than where the money came from, they wont graduate
- We could place conditions on where the money is spent – and ask for receipts to prove it



- We should provide funding to a certain extent, focus on one part of their break down and fund that part
- We should bring them back in to ask if they need funding in any specific area – answered with transportation, location, and food
- Really decent public transportation around here, don't need to pay that much for transportation in KW
- Do we want to be responsible for their transportation to the after party?
- Frozen yogurt over transportation - \$300
- They seem unorganized, they don't seem to really need our money, having not specified an amount

**Motion:** That the council approve \$300 for frozen yogurt

First: Sociology Society

Second: Political Science Society

Oppositions: N/A

Abstentions: Galen Perera, Sofia Li, Michelle

Tan, Amber Keegan, German Studies Society,

Philosophy Society

**Vote: Motion Carried**

Resolved: Accounting and Finance Student Association will receive \$300 to spend on frozen yogurt provided that they provide proof of purchase.





### **FEDs Representative**

- Representative from senate – Chanakya Ramdev
  - Coming by to explain to us what he does
  - Pushing entrepreneurship this year
    - If anyone is looking for opportunities to volunteer with start-ups, would love to help, provide connections
- Senate recently passed fall reading break after thanksgiving
  - Classes will start earlier in the Fall term
- There wasn't very much happening in this weeks meeting, most of it was around innovation



## Executive Reports

Dylan Ball (President)

- Fall open house was very successful for Arts
- Major showcase next Tuesday – looking for volunteers to talk to first years about your major to help them decide what to declare
- Thank you to those of you who filled out the Dean Selection Survey
- There is a vote coming up to offer the current Dean an extension on his contract, if this vote passes he will be offered an extension
- The first year programming project – replacing the ELPE with courses
  - If you have any comments please send them to me by next Tuesday before my next meeting with Bill Chesney
- AEF meeting – should be hearing back if you submitted a proposal soon
- Hagey Hall space is partially funding by AEF and they have pledged money to improve the student space with \$25K per calendar year
  - The ASU can propose ways to improve it using this money
  - This provides some control over the space once it is built and we can see what it needs

Amber Keegan (VP Communications)

- Please continue to provide me with your society descriptions for the website
- Introduce commissioner, Carolyn



#### Michelle Tan (VP Finance)

- Received an email from FEDs informing me that they have unidentified money that needs to be claimed from Spring – if this is yours, please see me
- Signing authority needs to be completed tonight, please see me after if you have yet to complete your form
- There are cheques ready for pick up
- Introduce commissioner, Chris
- FEDs has hired a full time accountant rather than just a co-op student

#### Galen Perera (VP Academic)

- Health awareness month – there is a parfait event for physical health week coming up
- There is an Movember contest ongoing

#### Sofia Li (VP Social)

- After the last council of the term, we will be going to Bomber and providing appetizers instead of pizza during council

#### Alexa Fuentes Valdez (VP Marketing)

- Arts and Business sells t-shirts in the tuck shop in AL, anyone interested in selling swag can also do so
  - We do not take a cut



Brandon Rad (Speaker)

- Sit on Waterloo Crime Awareness Team – some things they want you to know
  - Sexual assault incident that recently occurred on campus is being dealt with it
  - Sexual assault is on the rise – unsure if this is because they are being reported more or happening more, it is important that you report these incidents if you have any knowledge
  - Break and enters have been happening – 50% because of unlocked doors, it is really important that you guys lock your doors to prevent theft
  - WATSafe app – encouraged that you guys download this app
  - Is there anything you want me to inform them at our next meeting or any questions?
    - Is there a walk safe? – not currently, there has been one for special events such as O-Week, and there is a shuttle program
    - We should get a walk safe program and the shuttle should be advertised more, maybe included in the app
- Interviews for first year representatives completed
  - They were unable to make it today, will be here at the next council meeting
- Want to get involved with your undergraduate journals – have some academic conference to present these journals and have somewhere to keep a copy of your journal for increased access



## Society Reports

### Speech Communications Society

- Halloween event had low turn out, but those who did come made gift bags
  - Donated gift bags to charity
- End of term event being planned

### Music Society

- Halloween event, turn out was low
- Organizing end of term study sessions and sushi

### Legal Studies Society

- Meet and greet coffee house in mid October – good turn out
- Suits marathon coming up
- Winter term events planning – prison trip, mock LSAT

### Economics Society

- End of term event planning – prof mixer

### Sociology Society

- Held info session on November 2 – for first years, good turn out
- Social on November 26 to distress
- AEF funding for new office furniture approved – want to make a library out of textbooks for students to borrow



### Theatre Student Union

- Successful coffee house
- Drama ball for December 4
- Approval to repaint drama lounge
- Movie night to distress on December 5

### German Studies Society

- Bratwurst event – successful, held twice
- Plan on doing movie and pretzel making night

### Le Cercle Français

- Crepe night tomorrow – one of last events for term
- French ball next term

### Philosophy Studies Society

- Professor gave talk – very successful
- General meetings are successful
- Meet the profs happening at the end of the term – casual social
- Approved by AEF for undergraduate journal



## Political Science Society

- Politics event last night very successful
- Journal is underway – submissions due at the end of winter term
- Academic conference to display journals or other accomplishments
- End of term trivia
- Stress busters during exams
- Study sessions
- Considering trip to Ottawa during reading week
- Thomas King is coming to speak here next Tuesday at Fed Hall

## Arts and Business Society

- Joint PD event with Econ
  - Four events – linked in, headshots, excel, resumes – some went well, the linked in and resume events were not as well attended, trying to figure out why
- Think pink event coming up – supporting breast cancer awareness
- Networking event coming up
- Meeting to deal with transition issues this weekend, trying to make it smoother in the future



### Religious Studies Society

- PhD event yesterday morning – successful
- Try to schedule to conflict with fewer classes next time
- Brainstorming for logos and swag coming up
- Talking about end of term dinner

### Psychology Society

- Meet the profs event last week – successful
- Grad info session for psychology students – grad students going to attend and discuss grad life

### Anthropology Society

- Pottery event was sort of successful
- Working with profs for organizing events for next semester
- New departmental hire next term – looking into getting to know them
- Process of planning end of term event and looking into study session

### Society of Fine Artists

- End of the year journal/photo book, getting someone to work on that project
- Constitution needs revision
- Reading week New York event
- News letter successful
- Last day of class hot chocolate event





## Accounting and Finance Student Association

- Pearl nightclub event with ASU – turnout wasn't as high as expected
- Hosting upper year semi and grad ball on Friday

## Motion to Adjourn

First: Arts and Business Society

Second: Sociology Society

**Vote: Motion Carried**

Resolved: Council approves the motion to adjourn the meeting

## Absences:

- Sexuality, Marriage, and Family Studies Society
- Human Resources Society
- Women's Studies Sociology
- Spanish Society
- Global Business and Digital Arts Society
- History Society
- English Society
- Peace and Conflict Studies Society
- Human Sciences Society
- Digital Arts Communications Society
- Classics and Medieval Studies Society\*



## Appendix A: Le Cercle Français Grant Proposal

Organization: Society

Society/club name: Le Cercle Français

Reason for subsidy: We are planning a crêpe night for this week which is a termly tradition for the department. This event gives students to mingle with professors and other students in the department as well as students in general who would like to practice their French all while eating delicious crepes!

Date of event (if applicable): Thu, 2015-11-12

Location (if applicable): St. Paul's University College

Number of participants: Approximately 50-60

Total expenditures:

\$150 for baking supplies such as flour, milk, vanilla and fruits (bananas, grapes) and spreads (nutella, jams) to add to the crepes. Also needed are plates, cutlery, napkins etc.

Expected revenues: N/A

Loan or grant: Grant

Proposed subsidy from Arts Student Union: \$150

Proposed terms of loan repayment (if applicable): N/A

Allotment already received this term:

\$200 from FEDS at the end of term

\$150 for our Pumpkin Carving night



## Appendix B: Accounting and Finance Student Association Grant Proposal

Organization: Club

Society/club name: Accounting and Finance Student Association

Reason for subsidy: the Accounting and Finance Student Association (AFSA) is looking to hold the annual graduation ball for the graduating AFM students of 2015. We are only expecting to cover part of our costs with an AFSA grant and the rest of the funds will need to be raised from the University and corporate sponsors.

Date of event (if applicable): Fri, 2015-11-13

Location (if applicable): Whistle Bear Golf Club

Number of participants: 300

Total expenditures:

Dinner: \$19493 (for 300 attendees)

Cooking fee: \$150

Bartender: \$325

AV equipment: \$260

Photo Booth: \$400

DJ: \$300

Vendors meals: \$65

Bus: \$900

Centerpieces: \$250

After Gradball Event: \$1600

Wine: \$300

Misc. \$200

Menus & Table cards: \$90

Frozen Yogurt: \$700

Gas: \$113

Total: \$25,145

Expected revenues:

Ticket Revenue: \$17000

SAF Grant: \$2500

KW for Rent/Accomod8u: \$1500

Total: \$21000



Loan or grant: Grant

Proposed subsidy from Arts Student Union: As we are trying to close the deficit, any amount in sponsorship from the ASU would be greatly appreciated.

Proposed terms of loan repayment (if applicable): : N/A

Allotment already received this term: N/A



## Appendix C: October 28<sup>th</sup> Council Minutes

### Agenda

**Date:** Wednesday, October 28<sup>th</sup>, 2015  
**Time:** 5:30 PM  
**Place:** HH 373

**University of Waterloo**  
**Arts Student Union**  
**Arts Council Meeting**

Order	Subject	Action
1	Approval of the Agenda <b>Motion:</b> That Council approve the agenda	Decision
2	Approval of the October 14 <sup>th</sup> Council Minutes in <i>Appendix C</i> <b>Motion:</b> That the Council approve the above minutes	Decision
4	Approval of the Human Resources Society Grant Proposal in <i>Appendix A</i> <b>Motion:</b> That the Council approve the above proposal	Decision
5	Approval of the Accounting and Finance Student Association Grant Proposal in <i>Appendix B</i> <b>Motion:</b> That the Council approve the above proposal	Decision
6	Items for Report/Announcement <ul style="list-style-type: none"><li>● Executive Reports</li><li>● Councillor Reports</li><li>● Society Reports</li></ul>	Information
7	Business	Information
8	Adjournment	Decision



## Minutes

### **Approval of the Agenda**

**Motion:** That council approve the agenda

First: Sociology Society

Second: Human Sciences Society

**Vote: Motion Carried**

Resolved: The council approves the aforementioned agenda.

### **Approval of the Council Minutes**

**Motion:** That the council approve the September 30<sup>th</sup> Council Minutes

First: Sociology Society

Second: Political Science Society

**Vote: Motion Carried**

Resolved: The council approves the aforementioned council minutes.



## Grant Proposals

### **Human Resources Society Grant Proposal**

#### Presentation:

- Asking for \$300 for refreshments
- Don't get very much funding per term/looking for more to supplement
- Don't get the \$200 allocated until the end of the term, will go into negatives if continue events this term
- Professional headshot event incurred more expenses this term because of lack of usual collaboration
- Speaker event last week, and two more events hoping to be completed this term
- Professionals coming for networking
- Events open to all students not just students in the program

#### Questions:

- Completed two events? Yes. Two upcoming – Already in the negative

#### Council Discussion:

- Can we ask for reimbursement instead?
  - Yes, money doesn't have to be requested before hand, receipts can be displayed
- When were they established?
  - About two years ago
- Fine with this, they are small society running a negative



**Motion:** That the council approve the above grant proposal.

First: Arts and Business Society

Second: Philosophy Society

Oppositions: N/A

Abstentions: N/A

**Vote: Motion Carried**

Resolved: The Human Resources Society is going to get the full amount they requested.

### **Accounting and Finance Student Association Grant Proposal**

Presentation:

- Were not present at council

Questions:

Council Discussion:

**Motion:**

First:

Second:

Oppositions:

Abstentions:

**Vote: Motion Carried/Denied**

Resolved:





## Executive Reports

Dylan Ball (President)

- Dean selection survey is online, next meeting is on Friday
  - Please take the time to fill out this form and voice your opinion about the current Dean of Arts – any thoughts and feelings
    - It is anonymous
  - Meet with the Deans every three weeks, I can pass on information from you to them
- Student space is on track, figuring out the structure of the interior now
- Arts council executive meeting – big topic was incoming mandatory first year courses to replace the ELPE
  - Develop communication skills
  - Information analysis – what is good research
  - Small classes – 25 people each, 72 classes offered, profs spin it towards individual interests (not a wasted class)
  - Supported, moving well
  - It is still being sorted through – for example, effects on transfer students are still uncertain
  - Issues with certain programs where the first year is more structured – still being ironed out



- Most universities you declare your major before you go in, more freedom at our school to declare major at the end of first year
- Fall open house and major showcase are coming up – departments will be asking for volunteers, can use all the help we can get in the faculty

Amber Keegan (VP Communications)

- Please keep sending website updates

Galen Perera (VP Academic)

- ASU will be hosting a health awareness month in November where each week will be geared towards a specific health issue. The first week is going to be the months kick off with Movember where we will be launching our facial hair contest, the winner of which will be chosen at the end of November and will be awarded a prize! The second week will be on mental health where we are planning to team up Health Services and run a healthy mindfulness workshop, which will be geared to help students cope with stress, anxiety and depression amongst other things. (Date tentative) The third week will be focused on physical health where we are teaming up the UW Cooking Club to host a make your own parfait on Friday, November 20th starting at 3pm! And finally last week is geared towards Sexual health where we are in the talks with GLOW center to potentially have a decorate your own RAINBOW cupcake event (date not decided)



Sofia Li (VP Social)

- Collaborative dance with Accounting and Finance next Friday, all proceeds going to Epilepsy Waterloo Wellington.
  - Tickets are sold on Ticketfi or in Hagey Hall
- After last council of the term, there will be a social at bomber

Brandon Rad (Speaker)

- N/A



## Society Reports

### Human Resources Society

- Still planning last couple events – contacting professionals to speak

### Society of Fine Artists

- Finally getting a constitution
- Halloween activities including pumpkin carving
- Selling art in vendors ally

### Human Sciences Society

- Planning a gala slowly

### Anthropology Society

- Pottery event

### Political Science Society

- Election discussion panel – professors
  - Well attended
- Working on constitution, trying to get all students involved
- Professor talk on November 21
- Exam stress buster events
- Launching new journal
- Considering a trip to Ottawa



### Arts and Business Society

- Upcoming professional development week with Economics Society
  - Expecting it to be well attended
- Community network event at Bomber coming up – speed networking
  - Professors, alumni
- Last week is focused on transition

### Religious Studies Society

- PhD event – deals with current politics and religious rights and freedoms
- Book sale

### Philosophy Society

- Informal get together with undergrads tonight
- Trying to get an undergraduate journal started
- Talk coming up
- Trying to create a liaison to go to faculty meetings and get better access for students to reading room

### Speech Communications Society

- Movie event was very successful – made treat bags for a local children’s shelter
- Event right after classes are finished, before exams
- Trying to get professors to do more practical events – negotiations, mediations, etc.



### Le Circle Français

- First event of the year last week, pumpkin carving – high attendance
- Planning next event – crepe night on November 12
- Host conversation hours every Wednesday to allow students to practice the French

### German Studies Society

- Increased in numbers in regular turn out of interested students – from all faculties
- First event tomorrow, BBQ outside of ML between 11-3
  - First time running the event, going to see how it goes
- End of term thing coming up in November, a nice dinner

### Classics and Medieval Studies Society

- Visit to ROM and meet the profs night very successful (best turn out in four years for profs night)
- Trying to get clothing (sweaters)
- Starting lecture series next week, first guest from McGill
- Trying to get a journal together

### Theatre Student Union

- Movie night was successful
- Coffee house coming up
- Hoping to do some work shops with a professor



### Economics Society

- Professional development week with Arts and Business Society
- Hot chocolate stand next week
- Planning end of term event – prof mixer

### Sociology Society

- November 26 end of term social in lounge
- Event to consider sociology as a major or minor
- Got first year representatives

### Psychology Society

- Meet the prof event on November 5
- Grad school information event – guest speaker
  - Grad students will also attend

### Accounting and Finance Student Association

- Event to help first years
- Event cohosted with ASU – dance at Pearl

### **Motion to Adjourn**

First: Political Science Society

Second: Sociology Society

**Vote: Motion Carried**

Resolved: Council approves the motion to adjourn the meeting



**Absences:**

- Global Business and Digital Arts Society
- Digital Arts Communications Society
- Women Studies Society
- History Society
- English Society
- Spanish Society
- Peace and Conflict Studies Society
- Sexuality, Marriage, and Family Studies Society
- Legal Studies Society
- Music Society