



## Arts Council Meeting

Wednesday, Oct 18<sup>th</sup>, 2017

6:00pm Psychology Anthropology Sociology 2438

Arts Student Union

University of Waterloo

## Agenda

Order	Subject	Action
1	Approval of the Agenda <b>Motion:</b> That Council approve the agenda.	Decision
2	Approval of the October 4 <sup>th</sup> , 2017 Council Minutes in <b>Appendix A</b> <b>Motion:</b> That the Council approve the above minutes.	Decision
3	Long Night Against Procrastination Event Grant Proposal in <b>Appendix B</b> <b>Motion:</b> That the Council approve the event proposal.	Decision
4	German Society Swag Funding Grant Proposal in <b>Appendix C</b> <b>Motion:</b> That the Council approve the event proposal.	Decision
5	Items for Report/Announcement <ul style="list-style-type: none"> <li>● Executive Reports</li> <li>● Councillor Reports</li> <li>● Society Reports</li> </ul>	Information
6	Adjournment	Decision

## Minutes

### Approval of the Agenda

**Motion:** That council approve the agenda.

First: History Society

Second: Classics and Medieval Studies

Society

**Vote: Motion Passes**

Resolved: That council approve the aforementioned agenda.

### Approval of the Council Minutes

**Motion:** That the council approve the October 4th, 2017 Council Minutes

First: History Society

Second: German Society

**Vote: Motion Passes**

Resolved: The council approves the aforementioned council minutes.

## Grant Proposals

### Long Night Against Procrastination Event Grant

**Proposal:** The Writing and Communication Centre is hosting LNAP in the Student Life Centre. The goal of the event is to intervene in bad practices of students with regards to balancing social and academic life having writing workshops led by UW professors, yoga, meditation, de-stress puppies and time management workshops etc. The Writing and Communication Centre is also collaborating with the library and UW Mates, etc. The event has expanded heavily based on previous numbers as they are anticipating 300+ undergraduates this year. With the increased size of the event and few donors, the LNAP representative requests \$600 for a food and beverage budget after quickly running out of provisions for the lengthy last year. They provide a comprehensive budget breakdown.

**Questions:** If it is drop-in event, what percentage of students attending this event are confirmed arts students? The representative answers that a broad spectrum of students in all faculties attends this event.

What other societies have been asked for a grant by the LNAP representative? The representative answers that they reached out to all of the societies via email and only received response from the Arts Student Union.

**Discussion:** Political Science Student Association expresses concern about extrapolating projected attendance, and asking for too much finance on that notion. Speech Communications Society expresses the concern that the ASU is the only society acting as a benefactor and that the representative should pursue funding from other sources more rigorously. German Society understands the amount requested but raises concern for the ASU being the sole society to fund an event open to all faculties. VP Academic acknowledges that the event cannot be made exclusive, but asks the council if they see merit in the event, and wish for it to continue in the future. German and History Society acknowledge the value of the event, but the council affirms that the grant requested is too steep for the ASU. History Society suggests granting the LNAP a third of the initial grant request.

**Motion:** That the Council denied the above proposal.

**Vote: Motion Denied**

Resolved: All against

**Countermotion:** The council grants the LNAP representative \$200 and an additional \$100 after said representative provides proof of similar proposals to other societies which are rejected.

**Vote: Motion Passes**

Resolved: 15 For, Executives abstain

### **German Society Swag Funding Grant Proposal**

**Proposal:** The German Society request funding outside of their termly allotment in order to account for the increased size of the society to purchase swag for the society. They have created a new logo and request \$120 for a set-up fee with the clothing supplier in addition to fees per garment to reduce the cost for those purchasing swag. They mention the importance of swag for creating unity within the society and advertising the existence of the society in addition to their many event and aspirations.

**Questions:** How much does the society request? The society answers that they request a minimum of \$180 and a maximum of \$250.

**Discussion:** \$250 is acknowledged as too steep on the basis of the size of German Society, but the council approves of a grant of \$200.

**Motion:** That council approve the above proposal.

**Vote:** **Motion Passes**

Resolved: 18 For, VP Social and Society of Fine Arts abstain.

## Society Reports

### **History Society**

- Had a successful Meet and Greet which had a turnout of 15-20 people.
- Express interest in future events previously discussed such as a movie night, or a Meet the Professor Event.

### **Political Science Student Association**

- Planning some events and reaching out to others.
- Express desire to put forth a grant proposal at the next council meeting.

### **Legal Studies Society**

- Have held a couple of successful events with turnout of 20-30 people in addition to present executives.
- A speaker from a US law school gave a talk about applying to law school, event had small attendance, but the society looks forward to holding a similar event soon.
- Will hold a student professor mixer with Sociology Society.
- Revising annual prison trip, and holding an event where students can go to the Kitchener-Waterloo Court House.

### **Economics Society**

- Working on a first-year apprenticeship program, partnering up first year students with upper years to help in deciding their career paths.
- Holding Alumni social at the Bomber.
- Upcoming Graduate student Showcase.

### **Classics and Medieval Studies Society**

- Holding an event on the 19<sup>th</sup> of October.
- Working on swag for the term.
- Working on a Classics and Medieval Studies student run journal.

### **Psychology Society**

- Held a welcome event on the 18<sup>th</sup> of October.
- Revamping society events such as Meet the Professor and Study Sessions.
- Expressed intention to submit a grant proposal for the next council meeting.

### **Theatre Students Union**

- Haven't run any events since the last council meeting.
- Working on swag.
- Cohosting a Movie Night next week with Speech Communications Society.
- Found a location and preferred caterer for their Drama Ball

### **German Society**

- Having an Oktoberfest event.
- Going to the Christmas Market.
- Have had six executive meetings already.
- Hosting a board games night in the near future.
- Will have a Schnitzel and Professors Event.
- Will hold a few more Movie Nights over the course of the term.
- Ordering swag next week.

### **Accounting and Finance Students Association**

- Held a Reach for The Stars Trivia Event which had good turnout.
- Holding an intramural sports event with subsidy provided by the SAF lounge.
- Decorated their lounge for Halloween.
- Hold a 3 on 3 basketball tournament in the near future.
- Holding a Sauce the VPs Event to raise money for the food bank.
- Will hold a Study session with care packages for AFM students.
- Having a Halloween Instagram Event

### **Global Business and Digital Arts Society**

- Finished interviews for first-year representatives, hiring four people on the 19<sup>th</sup> of October.
- Holding a Professional Development Conference next term.
- Event squad planning Halloween festivities.
- Working on swag.
- Putting together care package for GBDA students during midterm season.
- First event collaboration with 80 first years.

### **Sociology Society**

- Holding a Professor Mixer with Sociology Society.
- Looking forward to involvement in Fall Open House.

### **Arts and Business Society**

- Having Job jam event next Tuesday where the society helps students with resumes, head shots, mock interviews, etc.
- Start up event linking up entrepreneurs with students to give them guidance on how to acquire jobs upper fields in Kitchener-Waterloo.
- Working on Instagram and marketing strategy, defining what the society is promoting.

### **Anthropology Society**

- Working on a Flint Mapping Event.

### **Peace and Conflicts Society**

- Held an event on the 18<sup>th</sup>, A Conflict Resolution Escape Room; event a success, but will work on better marketing for next time.



-Oct 31<sup>st</sup> Opportunity Fair for internships at the Centre for Peace Advancement.

**Speech Communications Society**

-Cohosting event with Theatre Students Union

-Will hold a seminar with a SPCOM in mid-November appropriate about race and gender communication.

**Fine Arts Society**

-Hoping to Tea time, Homework Nights, Board Games Nights.

-50 people turned up for a welcoming event for first years.

-Turn out for weekly events has been spotty

-Showing Tim burton film for Movie Night next week for Halloween.



## Executive Reports

### President

- Reaches out to council member who may want to help the ASU at Fall Open House
- Puppies and Popcorn will be on November 28<sup>th</sup> from 11-3 in the Hagey Hub.
- Sent a link to the new 2017-2018 Executives Facebook group, add additional executives in your respective societies.
- Fall fest was cancelled due to weather.
- VP Finance wants societies who have not yet done so to meet with him, as it is important to keep up with Society Budgets.
- VP Finance requests that all cheque requests have itemized receipts attached for our accountant.
- Urges societies to properly transition new executives.
- Expresses the ASU's desire to have an ASU type "Joey" program for training first years in prospective executive positions for future years.

### VP Executive

N/A

### VP Academic

- Attended the Senate Undergraduate Council on Oct 17<sup>th</sup>.
- Moving away from requirement of English 109 course to a first movement communications credit, where course topics will be different based on the professor conducting the course.
- Attended a Co-op Meeting and seeking opinions of the council on new developments. Co-op is attempting to create protected field of jobs for first years comprised of skill development jobs with availability limited to those in their first work terms.  
**Discussion:** VP Social questions the nature of those jobs, i.e. foundational co-ops based on labour, and their applicability to students' fields. PSSA suggested opening first year pool in later rounds so they can still compete for regular co-op jobs in their first term, but have the first year pool as something to fall back on. German Society sees first co-op as a valuable opportunity for some to fail, giving them a sense of reality beyond University. PSSA see this development as an attempt to improve the perception of prospects for first years, suggests improvement of job tagging. Theatre Students Union acknowledges the value of such a development to give first years the sense that they have a chance so that they are more likely to remain in co-op.

### **VP Communication**

- Continuing to work on the ASU website, updating blurbs, photos, links, etc.
- Working on Instagram and mainly advertising for the ASU's Halloween Haunt Event.

### **VP Finance**

N/A

### **VP Retail**

- Tells the Council that they submitted an Arts Endowment Fund Proposal for a new scanner, receipt machine, sale software for the ASU Tuck shop.
- Reminds the Council that the ASU is always seeking volunteers.

### **VP Social**

- Spooky week from the 25<sup>th</sup> to the 27<sup>th</sup>
- Reminds council of upcoming Halloween Haunt event, and to spread awareness to their societies.
- Movies for Mental Health acquired another panellist for post film-showing discussion. Event is at 6:30 on November 2<sup>nd</sup> at STC,
- Christmas Market in the Distillery District will be held on the 24<sup>th</sup> of November and will be \$8 for arts and \$10 for non-arts; more details to come.

### **Motion to Adjourn**

First: History Society

Second: Global Business and Digital Arts  
Society

### **Vote: Motion Passes**

Resolved: Council approves the motion to adjourn the meeting

## **Absences**

Human Sciences Society

Human Resource Management Society

Music Society

Women's Studies Society

Digital Arts Communication Society

Religious Studies Society

Sexuality, Marriage and Family Studies Society

Le Cercle Français

Spanish Society

Philosophy Society

## Appendix A

### October 4<sup>th</sup> Council Minutes

#### Approval of the Agenda

**Motion:** That Council approve the agenda

First: History Society

Second: German Society

**Vote: Motion Passes**

Resolved: The council approves the aforementioned agenda.

#### Approval of the Council Minutes

**Motion:** That Council approve the June 27<sup>th</sup>, 2017 Council Minutes.

First: History Society

Second: Accounting and Finance Students

Association

**Vote: Motion Passes**

Resolved: The Council approves the aforementioned council minutes.

#### Approval of the Fall 2017 Budget

**Motion:** That the Council approve the budget.

First: History Society

Second: Speech Communications Society

**Vote: Motion Passes**

Resolved: The Council approves the aforementioned budget.

## Society Reports

### History Society

- Have their Meet and Greet Night coming up tomorrow night.
- Want to do a Café meet up night in November.

### Political Science Students Association

- Had a Meet the Profs Event, where forty people and ten professors attended.
- Want to do trivia night, and movie night in October.

### Economics Society

- Social mixer for students and professors at Bomber.
- Have a Grad showcase for Economics and Finance Master's program coming up.
- Want to have a speaker event like last year.
- Want to do another social mixer of some sort this term.
- Plan on having exam packages with de-stress items for students.

### Theatre Students Union

- Professor social last week, which had low turn-out.
- Want to have swag of some sort this term.
- Collaborating with Speech-Communications Society to do a Halloween movie night.

### Music Society

- Tomorrow, having an event where a former graduate student with a minor in music. He will discuss how he implements what he learned while studying music into his current profession. Will discuss possible career paths music can facilitate for students studying music at UW.
- Want to have a movie and snacks event for Halloween on the 27<sup>th</sup>, with a possible costume contest.
- Two upcoming trips to symphonies, first of which is happening on November 3<sup>rd</sup>.

### Anthropology Society

- Recently held a Meet the Professors event where thirty people attended.
- Will have a discussion panel guided by Graduate students.

### **Legal Studies Society**

- Having a University of Toronto discussion panel this month.
- Will be teaming up with Sociology to have a Meet the Professors event.

### **German Society**

- Have had three executive meetings already this term.
- Doing a board games night tomorrow.
- Want to go to Oktoberfest with students studying German.
- Will have their End-of-term schnitzel dinner and a Meet the Professors event.
- Want to hold a video games night.
- Want to do a barbeque.
- Want to get German society swag.

### **Sociology Society**

- Quieter term for sociology focused on recruitment and rebuilding the executive team.
- Trying to identify memberships for sociology, how it is implemented outside of university, and figuring out what the society is offers to the student body.
- In winter term, want to hold a co-op event.
- Making an effort to stay away from social events, moving in the direction of more academic events based on past lack of attendance/interest.

### **Classics and Medieval Studies Society**

- Had a Meet the Professors event where all professors attended and there was good turn-out in terms of students
  - The society went to a Greek play in Stratford
  - In the third week, the society held a potluck banquet (the first of a few every term).
  - Every other week will hold Meet with Professors events (tomorrow is the first one).
  - Want to host a bonfire event with a possible Dead Poets Society or scary mythology theme.
  - Have not decided on fall swag (considering mugs or hats), and wish to possibly have sweaters in the winter term.
- The society had more involvement last year; the society recently filled two new executive positions.

### **Accounting and Finance Students Association**

- Held an AFSA barbeque kick-off.
- Want to pair up first years with upper years for smoother transition and integration.
- Want to have a co-op meet up.
- Want to hold a Goes for Gold competition and subsidize part of the cost.
- Want to have a basketball tournament.
- Want to hold an education committee tutoring session for those taking Econ 101 and AFM 102.

### **Philosophy Society**

- Had their beginning of term pizza mixer, which had good turn-out.
- The society is going to a speaker event coming up at WLU with Graduate students.
- Will be holding their Humus and Board games social event this term.
- Will be hosting an argument workshop.
- Want to have an Escape room social.
- Will have End-of-Term Beverages with Professors Night.

### **English Society**

- Have not had any events yet, and have contacted the last President of English Society to gather inspiration for future events this term.
- English Society is minimally staffed (only have two executive members).
- Want to do a Harry Potter Movie Night.
- Want to hold a Board games night.
- Planning a winter term English symposium where upper year students give presentations based on their theses.

### **Speech Communications Society**

- A large focus this fall is on rebuilding executive team.
- Want to hold a Movie night with Theatre Students Union
- Want to host a workshop with one of professors in November and at the End of the term.
- Will have an End-of-Term event in December.
- Want to have swag for the winter term
- Want to host a speech writing/giving event to draw people in, and create a safe speaking environment.
- Want collaborate on a faculty mixer in beginning of the winter term

### **Peace and Conflicts Society**

- Had event on 19<sup>th</sup>; a film screening with the attendance of 15-20 people.
- Will be doing an Escape Room event on October 18<sup>th</sup>.
- Hoping to have Random Acts of Kindness booth in Arts Lecture Hall this term.
- Having a de-stress event on December 1<sup>st</sup>.

### **Le Cercle Français**

- In October, want to have a Meet the Professors event to give students the chance to brush up on their French.
- Hoping to hold a pumpkin carving event, a board games event and Crepe Night.

## Executive Reports

### President

- Attended two Committee of Presidents meetings so far this term.
- Feds is holding a cross-faculty event, Fall Fest on the 13<sup>th</sup> of October on the Graduate House green from 11-3pm. Event will consist of a bake sale ,corn roast, painting pumpkins (manned by the ASU), donut bobbing, an inflatable obstacle course, and a free hot chocolate stand. This event will be free apart from the bake sale.
- The ASU is collaborating on the Long Night Against Procrastination event in the Student Life Centre on November 9<sup>th</sup> from 6-pm. The event will be workshop based, providing tips on how to time manage, and having raffles every hour.
- The VP Finance will not be able to attend council this term, but don't hesitate to reach out to him via email.
- Any societies who have not yet met with the VP Finance are encouraged to do so as soon as possible in order for him to get a sense of each society's budgets.
- Societies are reminded that they must attend four of the five council meetings to receive their allotments for the term.
- The ASU recognizes the absence of the 2017-18 President, Alexa Fuentes and acknowledges the unconstitutional nature of her continuation of that role. With her official resignation, the ASU calls on council to appoint a replacement. The executive offers to potential replacements which are former ASU executive members; Queenie Qiu or Daihan Zhu. The requirements for the replacement can be found in the ASU constitution, and will be forwarded to all of the societies by the VP Communications in a follow up email.
- The President will look into a past Facebook group chat which could be shared between Council Executives (for the purposes of collaboration and information sharing) which was brought up by German Society. A link to that Facebook page or a new Facebook page will also be provided by the VP Communications in previously mentioned follow up email.



## **VP Executive**

N/A

## **VP Academic**

- Attended one meeting for Undergraduate Council, where they discussed the unlimited ability students will have to cross-list courses in the new academic calendar.
- Attending a Feds meeting that will discuss how CECA is utilizing students' co-op fees (as the fees are quite steep). These meetings will begin in the next few weeks and will be run on a bi-weekly basis.

## **VP Communications**

Goals this term:

- Revitalizing the ASU's Instagram in order to remain current, and also create a following of first year students.
- Revitalizing the ASU's website so that it contains current information, and acquaints site viewers with more recent executive members of the ASU.

## **VP Finance**

N/A

## **VP Retail**

Goals this term:

- Responsible for securing swag for ASU.
- Mentions how the ASU wants to do stickers, and requests that anyone who has design ideas, reach out to the ASU about buttons, etc.

## **VP Social**

Events this term:

- The ASU has collaborated on the How to Get a Degree with ADHD event coming up on October 17<sup>th</sup>.
- The ASU will be holding Spooky Week from October 23<sup>rd</sup>-26<sup>th</sup> having a different theme each day (i.e. handing out free candy, popcorn, cotton candy, decorating pumpkins).
- Spooky Week leads up to our annual Halloween haunt event which is being held on the 27<sup>th</sup>. The cost will be \$25 for arts students and \$30 for non-arts students and guests.
- The ASU is collaborating with Science Society on the Movies for Mental Health event, being held on November 2<sup>nd</sup>. The event will consist of student made short films on mental health, followed by a panel discussion with professional speakers, and the testimonials of other UW students on their mental health stories.



-We're planning on going to the Christmas Market in the Distillery District again and German Society mentions their hope to collaborate with us on this.

### **Motion to Adjourn**

First: History Society

Second: Anthropology Society

### **Vote: Motion Passes**

Resolved: That Council approves the motion to adjourn the meeting.

### **Absences**

Psychology

Fine Arts

Spanish

Sex, Marriage, and Family Studies

Religious Studies

Digital Arts Communications

Women's Studies

Global Business and Digital Arts

Human Sciences

Arts and Business

Human Resources

## Appendix B

### Long Night Against Procrastination Grant Proposal

Society/club name: Writing and Communication Centre

Reason for subsidy:

Long Night Against Procrastination (LNAP) is an annual event that provides campus resources, tools, and strategies to help support UG students, and balance their academic and social life. We not only provide interactive workshops, one-on-one writing consultations, librarian consultations, academic advising, and therapy dogs, but we also want to provide nourishing food for beverages for students. In the past, we have had fruit, vegetables, snacks, train mix, pizza, and beverages (coffee, tea, water) to help nourish the minds of our UG, and we would like to do the same this year.

Currently, our partners are not only providing volunteers for the event, but they are also donating financially to help with the cost of food. Every year our numbers are growing, and we want to make sure we have enough prizes, wellness gifts, beverages, and food to provide for our UG. As a result, funding from ASU would help support LNAP in feeding its participants while they study.

Date of event: Thu, 2017-11-09

Location Student Life Centre & MPR

Number of participants: 300+

Total expenditures:

In 2016, the following was our final budget (based on 260 students):

Expenses

Costco snacks \$498.17

Fruit \$57.89

Containers \$13.56

Coffee/Tea \$336.74

Pizza \$293.57

Balloons \$16.95

Posters \$112.94

Total: \$1329.82

Expected revenues:

Some of our LNAP committee members will be donating funding in the following amounts:

Writing and Communication Centre: \$300+

Library: \$300

AI: \$500

Loan or grant: Grant

Proposed subsidy from Arts Student Union: We propose a grant in the amount of \$600 to cover any additional costs for food and beverages. One of the main concerns we had last year was we ran out of coffee and food very quickly, so I would like to avoid any disruptions while students are studying or in workshops/consultations.

Proposed terms of loan repayment:

Allotment already received this term:

No funding has been received as of yet. Usually, I personally cover the costs of the event, and then I receive reimbursement from my LNAP partners.

## Appendix C

### German Society Swag Funding Grant Proposal

Reason for subsidy: Would like to purchase swag for the club to promote and for long time members to have a nice memory of their time in the club. We are small (usually 12 or so members) and it is hard for us to pay \$120 set-up fee plus the costs for our logo, garment costs and because there's few of us t's also hard to meet minimum garment requirements so we typically have to pay more. If ASU would help cover set-up/deposit then we could help fund swag for our club!

Number of participants: 8 or so members have expressed interest

Total expenditures:

\$120 set-up fee

\$5.30 cost per each garment for the logo

\$7.00 embroidery per garment (to get names and/or exec titles on the sleeves/back of garment)

Garment costs (varying on t-shirt, hoodie, 3 quarter sleeve or sweatpants that people want to order, average \$8.00-\$35.00)

+50% deposit (of overall total)

Expected revenues: None incoming, but we also want to host a BBQ, Oktoberfest, and the Toronto Christmas market and the Kitchener Christmas market as well as a games and movie night this term, and have a meet the prof/schnitzel dinner so we don't have a lot of money to fund all of these

Loan or grant: Grant

Proposed subsidy from Arts Student Union:

The amount of money we'd like to request:

Minimum (\$120-\$180)

-Covers at least the set-up fee & approximate logo cost

Maximum (\$200-\$250)

-Would allow us to get a couple extra t-shirts/hoodies made for the club for future years and members who'd like them who join later without worrying about a new set-up fee

Proposed terms of loan repayment:

Allotment already received this term: \$200 allotment per term

