THINKING ABOUT TRANSFERRING TO ARTS?

Do some investigating!

Perhaps you’re not sure what an Arts degree is all about. Here are some resources to help you learn more about the Bachelor of Arts (BA) degree:

» Use the Arts Undergraduate Calendar to review the various Arts Academic Plans
» Check out our websites for Arts majors and minors
» Contact the Centre for Career Action to make sure this is the right degree for you

Please note (further details on page 2):

☐ BGBDA – Global Business & Digital Arts is not a BA degree program
☐ BAFM – Accounting & Financial Management, Computing & Financial Management are not BA degrees
☐ ARBUS – Arts and Business is not a major or degree but can be added to a BA degree

Requirements to transfer to Arts

Basic Admission requirements:

» At least 4 passed Arts courses
» 65% average in all Arts courses taken (including failed courses)
» English language requirements

How to calculate your Arts average:

Add together your final grades achieved in all Arts courses taken, including failed courses, and divide by the total number of Arts courses taken. Note: if one of your final grades is 31% or less, add it into your average as a 32%.

Not sure what courses are considered Arts? Review the Arts course list below. This identifies all subject areas in the Faculty of Arts.

Total number of Arts courses taken: _______. Arts average: _______%

Do you meet the admission requirements?
If you meet the admission requirements, fill out the Plan Modification or Internal/Faculty Transfer Application form and contact the Arts Undergraduate Office (PAS 2439, 519-888-4567, ext. 35870) to arrange an appointment. Please complete both this worksheet and the Plan Modification or Internal/Faculty Transfer Application form and bring them to your appointment.

<table>
<thead>
<tr>
<th>Arts Course List (subject course abbreviation)</th>
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<tbody>
<tr>
<td>AFM, APPLS, ANTH, ARTS, CHINA, CLAS, CMW, CROAT, DRAMA, DUTCH,</td>
</tr>
<tr>
<td>EASIA, ECON, ENGL, EMLS, FINE, FR, GER, GRK, HIST, HRM, HUMSC, INTST, ITAL, ITALST,</td>
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<td>JAPAN, JS, KOREA, LAT, LS, MEDVL, MUSIC, NATST, PHIL, POLISH, PORT, PSCI, PSYCH, PACS</td>
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<tr>
<td>RS, REES, RUSS, SI, SPAN, SDS, SMF, SOC, SOCWK, SPCOM, VCULT, WS</td>
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</table>
Do you not meet the admission requirements?

**Step 1:** If you do not currently meet the admissions requirements, you will need to meet with your current advisor and may need to request a non-degree term to qualify for admission into the Faculty of Arts. During a non-degree term, you will take 4-5 Arts courses.

**Questions to ask your current advisor:**

- Do I need to apply for a non-degree term?
- How do I apply for a non-degree term? What paperwork is required?
- When am I eligible for the non-degree term (i.e. Spring 2017)?
- What is the application deadline for the non-degree term?

Form links: [Petition for Exception to Academic Regulations form](#)  
[Readmission form](#)  
[Plan Modification/Internal Transfer form](#)

**Step 2:** Meet with the Arts Transfer Advisor to discuss which courses you may take to qualify for admission. Contact the Arts Undergraduate Office (PAS 2439, 519-888-4567, ext. 35870) to arrange an appointment. Please have ready both this worksheet and any forms required from your current faculty.

**The Arts Transfer Advisor needs to approve the courses you take on your non-degree (qualifying) term.**

- Review the Arts course list on the previous page for courses to take on your qualifying term
- Choose at least 4 or 5 Arts courses - maximum 2 per subject
- View the Undergraduate Calendar for course descriptions
- Use the Schedule of Classes to find course availability during the qualifying term

List the courses you wish to take on your qualifying term:

1. ____________  2. ____________  3. ____________  4. ____________  5. ____________

**Step 3:** Submit your form(s) to the Registrar’s Office in Needles Hall.

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**Arts and Business (this plan can take several terms to declare)**

- Must be admitted to an Honours Arts major (70% average)
- Must have completed a minimum 2 courses towards the Arts and Business plan with a 70% average

**Important note regarding GBDA and AFM:**
These are very specialized programs housed within the Faculty of Arts, which have highly competitive admission requirements. Both are professional programs that have higher tuition fees. The following requirements do not guarantee admission to the programs.

**Global Business and Digital Arts (GBDA)**

- 75% overall average in your current program
- If admitted, the program starts in fall at the year 1 level (regardless of transfer credits)
- Application deadline is December 1st, for Plan Modification (recommend not to take Winter term courses). If the plan modification form is submitted after December, consideration for the program is unlikely due to the competitive nature of admissions from high school

**Accounting and Financial Management (AFM)**

- Two academic terms at mid-80% overall (all courses taken into consideration)
- Will not be considered beyond year 2 level
- If admitted, the program starts in fall at the year 1 level (regardless of transfer credits)
- Application deadline is February 1st, submitting Plan Modification form to the Registrar’s Office