ARTS STAFF ADVISORY COMMITTEE

Tuesday May 22, 2018
1:00pm, PAS 2438

Present: Janice Da Silva, Kathryn MacDonald, Janine Ouimet (notes), Douglas Peers, Stacy Reda (Chair), Sharon Secord, Jameson Shildroth, Sam Vandekerckhove, Breana Walker

Regrets: Rita Cherkewski, Susan Cole, Shelby Davies, Karin Staley

Notes

Dean’s report (Doug)

- The name change from Drama & Speech Communication to Communication Arts will go to the May Senate Meeting.
- The Arts Faculty Council Constitution will be brought to the June Senate meeting.
  - The new constitution adds two staff members with voting rights, the ASAC Chair and the Arts Executive Officer.
  - Meetings will be reduced to three meetings per year to encourage higher attendance.
- The Canadian Council of Arts and Science of Ontario Universities (CCDAS) met in Banff. In general, enrollments are recovering and application numbers are sound. There high turnover in senior administration.
- International enrollments are good. Students from Africa and India are interested in are interested in Waterloo Arts, primarily in Arts and Business. A 2-year strategy will be developed for recruiting in India.
- Faculty priorities include international recruitment, the Waterloo budget model, and Arts First faculty recruitment.

UWSA Area Reps report (April: Sam, and May: Stacy)

- At the April meeting:
  - The 'Student Hub' concept is moving forward. The concept is to house all student services in one location.
  - Amanda Annarilli from the Student Success Office (SSO) was a guest speaker. SSO is working to increase student belonging.
  - No student service tracks study permits. ACTION: Discuss this with Eric Breugst.
  - Staff are invited to apply for the See Canada grants and provide input regarding Grand River Transit negotiations.
- At the May meeting:
  - Linda Brogden from Occupational Health was the guest speaker. She discussed sick leave and services offered by the Occupational Health Office.
  - UWSA is seeking additional area reps.
  - Not many See Canada proposals were received. Staff are encouraged to apply.
  - The deadline for Staff Enhancement Award proposals is June 1st.
  - The Perkopolis rebate program is new and available to UWSA members.
Social and Community Outreach Committee report (Sharon)

- The Arts Staff barbeque will be scheduled for July 4, 2018. The coffee break (originally to be July 18th) may be postponed.
- The "Act of Kindness" break will likely be scheduled on September 26, 2018 from 11:30-1:30. Staff will be invited to create cards for longterm care patients. ASAC members discussed if the recipients of the cards should be UW students instead of longterm care patients, but the volume of cards needed would be too high. ACTION: Sharon will further investigate how to identify recipients.
- A coffee break will be scheduled sometime between November 4-10, 2018.
- A combined potluck and cookie exchange will be scheduled sometime between December 5-12, 2018.

Learning and Development Committee report (Stacy)

- Eight staff from administrative positions attended the job share event. Feedback indicated that a focus/theme would be beneficial next time.

Dean's Town Hall (Stacy)

- The event will be scheduled on June 4th, 10:00-12:30 in PAS.
- It will be open forum. Doug can give a quick overview and then open the floor to questions.

Art's Staff BBQ (Stacy)

- The Social Committee and Stacy will organize the barbeque. A theme will be determined.
- Budget for supplies has been approved. Food and linens will be ordered from UW Catering.
- Any extra initiatives or games will be organized by the Social Committee.
- The objectives are to welcome incoming staff and acknowledge continuing staff.

'Messages of support' volunteer program (Janine)

- Members discussed this suggestion in the context of making cards for students instead of longterm care patients. This idea may not work.
- Members discussed that other groups on campus may be engaged in this discussion of empowering Arts students to support other students.
- ACTION: Kathryn will set up a meeting with Nga Tran to discuss this initiative.
Other business arising

- The ASAC budget was approved. Members should consult Stacy regarding budgets for events.
- No news on whether yoga has been funded. Thus, the Dean of Arts Office generously agreed to fund one session per week for 2018/2019.
- Karin Staley will be on a leave. Julie Thomson, has returned to Arts and will regain her ASAC membership.

Next Meeting – Monday, June 18, 2018 at 1:00 p.m. PAS 2438