

AHSUM Exectutive Meeting Minutes

BMH 1048

Speaker: PRESIDENT, TRAN *Secretary:* VICE PRESIDENT, CASTRO

ATTENDANCE

The following members were present:

- Castro, Raquel
- Lewitzky, Jessica
- Tran, Tomson
- Parboodial, Shelbee
- Chiang, Evan
- Jeon, Stephanie
- Davis, Jenna
- Lannutti, Alex
- Chhiba, Ryan
- Gobran, Mark
- Ahmed, Sanaa
- Cho, Seungjae

PRELIMINARIES

CALL TO ORDER

President, Tran called the meeting to order at 5:32 p.m.

CONSENT AGENDA

HIGHS AND LOWS

High and lows will not be recorded since they are personal reflections.

REGULAR AGENDA

APPROVAL OF AGENDA

Be it resolved that Approval of Agenda
Vice, President Parboodial and Director, Chhiba.

Motion carries unanimously

AHSUM NEWSLETTER

Looked over Sway to get all executives on the same page; looked over upcoming events. Attendance at the Feds General Meeting is expected by all executives.

REPORTS OF OFFICERS

PRESIDENT

President, Tran has been hands off due to behind scenes work for AHSUM. Needed to clean up previous Presidents work therefore worked closely with Rebecca Lintaman (Student Relations Officer).

VP OF FINANCE

Vice President, Lewitzky has updated the event budgets in the Matersheet. Cashboxes are ready for the various events that are coming up - Shantz Family Farm, Ahssie Hop and AHS Fall Formal. All the cashboxes have been labelled.

VP OF EDUCATION

Vice, President Parboodial reports that board games cafe will occur this Wednesday October 17th. The involvement fair is on November 7th with cupcakes on the lower level of the AHS Foyer and AHSUM swag on the upper level. The timbits and coffee that were dropped off at the "Health Careers Conference", hosted by the Centre of Career Action were well recieved.

DIRECTORS

Director, Lannutti updates AHSUM on the following. There will be three contests for the Shantz Family Farm event. Two contests will occur during the week leading up the event, and one contest will occur on the bus ride to the event. An example of a contest is that students can comment on the Instagram what they are grateful for. The three prizes, that Director, Lannutti will buy, are 10 dollar Starbucks gift cards.

Director, Chhiba update is that all posters have been complete aside, from AHS Fall Formal, which will be done at the end of the week.

Director, Jeon event update is for Shantz and AHSSIE Hop. For the Shantz Family Farm event on October 20th, two buses have been booked. The attendees will pick three gourds, and have a choice between a beverage or a baked good. AHSSIE Hop: [on October 30th] there are three destinations Pub on King - at this stop the food item will be chicken and cauliflower wings. Stark & Perri - here will be nachos and tacos. Finally at the Huether Hotel, there will be spinach dip. AHSUM will only order more food at Huether Hotel. Payment method for each stop still need to be finalized. The final event is mystery bus that will be skating at an outdoor location. Buses, promotion, and ticket prices still need to be finalized.

Director, Davis has ordered 150 dad hats, the invoice will be sent at a later date. 100 shaker bottles have been ordered. The swag will be sold in mid-November.

REPRESENTATIVES

Representative, Chiang reported that the Board Games Cafe will occur on Wednesday October 17th in BMH 1035B. The board games and food will be placed in the Fishbowl, but students are encouraged to play in the lounge as well. This will run from 12-2 p.m. and AHSUM executives are encouraged to interact with the students. After the event, the board games will be stored in the AHSUM office. AHS students may rent board games in exchange for their WATcard; executives need to check all pieces are present when the game is returned.

Representative, Cho reported for the involvement fair on November 7th, the AHSUM office will be closed.

The following groups are confirmed:

- Centre for Career Action
- AHS Ambassadors
- AHS Mentors
- UW Fitness
- Dr. McIlroy and his research team
- Tamara Maciel and the School of Anatomy representatives

APPLIED HEALTH SCIENCES ADVISORY ON HEALTH AND WELL-BEING

Director, Chhiba the committee wants to be passive, as a support system, and wants to be involved in an event during the AHSUM Mental Health Week. The committee needs event details for the week that will organized by the Joey. Their involvement is meant to encourage student engagement and feedback.

EVENT PLANS

The event plans are expected 3 weeks prior to the event: this will allow a week of editing between the event planner and the VP team, before the submission of the final event plan 2 weeks before the event date. Event plans are used so that future executives are able to complete the event based off of the plan.

Most important headers in event plan are:

- Event logistics
- Event time line
- Cost Incurred: so that Director, Davis can purchase supplies

EVENTS

1. Board Games Cafe, see above. 2. At the Shantz Family Farm, the AHSUM executives need to wear their jackets. 3. AHS Fall Formal is a first annual event. It needs to go well

for it to be carried on in future generations. This event will take place at Fed Hall on November 2nd from 7pm to 1 am. Tickets for AHS students are 35 dollars each, and for non-AHS student it will be 40 dollars. It will be a split license event with a semi-formal attire. The event will have a DJ, professional photographers, a photo booth, and buffet. AHSUM will be making capital purchases of black and white backdrops.

EVENT PLAN DRAFTING

Representative, Chiang expressed how it was necessary to go over what was expected of the AHSUM Event Plan. The feedback given by the VPs needs to be clear, stating the specific locations that need to be modified. All Representative and Vice, President Parboodial stated how the feedback needs to be in a constructive manner.

PROMOTIONS

Implement a Twitter which would be run by Director, Lannutti as a bridge for the University of Waterloo and the student societies. The login information should be finalized by Thursday October 18th. Posters should be sent to professors and sent to the Learn representatives to create a bigger out reach.

PRESIDENT REMARKS

President, Tran reminded AHSUM that we serve the AHS community, creating and providing services that undergraduate students will enjoy and/or use. Multiple complaints have been sent to Becca and President, Tran that people do not feel welcome in the office, that executives are swearing in the lounge. Executive members need to be professional and inclusive. Furniture for the lounge has been ordered. Via Vice President, Lewitzky a "straight talk policy" has been implemented. It will be used strictly for business. This policy is where members can talk about issues with being clear on intentions and rules of the organization. This is to help with issues on AHSUM and becoming transparent with practices and solutions.

Be it resolved that the Chair adjourns the meeting at 6:39 p.m.

Vice, President Parboodial and Representative, Chiang.

Motion carries unanimously