AGENDA
Monday May 30, 2016
1:00 – 2:30 pm, ICR Boardroom DC 1331

Attending: Catherine Burns, Brendan McConkey, Karim Karim, Safieddin Safavi-Naeini, Trevor Charles, Melanie Campbell, Marc Aucoin, Shirley Fenton, John Yeow, Chekema Prince, Krystina Bednarowski

Regrets:

<table>
<thead>
<tr>
<th>TIME</th>
<th>ITEM</th>
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<tbody>
<tr>
<td>1:00</td>
<td>Welcome, Overview of Agenda &amp; Materials</td>
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<td>1:10</td>
<td>Discussion Items:</td>
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<td>1. Renewal and 5 year plan</td>
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<td>- Information gathering and questionnaire – next 5 years</td>
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<td>- Renewal document content</td>
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<td>2. Communications</td>
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<td>- MedDev Commercialization Centre (MDCC)</td>
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<td>- WIN management, structure</td>
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<td>- CBB Impact report</td>
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<td>- Board of Directors – June 23</td>
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<td>- Advisory Board – June 28</td>
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<td>2:30</td>
<td>Adjourn</td>
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Attachments:

1. 5 year planning questionnaire
2. CBB 5 year renewal report content
3. Impact report
4. Confidential - 2016 Board of Directors – FINAL
Centre for Bioengineering & Biotechnology
Operational Steering Committee

**Status Report**

**Action Items Updates/Outstanding:**
- Include Environment - Agriculture into CBB Research Groups?
- Investigate WIN: Lisa coordinates students to be accepted. Need to know structure and how they formed the grad program, scholarships, joint appointments, hurdles, how it runs financially (donor support?).
- Richard Hughson: we should invite him to come and give talk about how CBB members can interact.

**Centre Updates:**
- Renewal documents, meetings with ADR, chairs
- IRPG/IRPG-EU Proposal with Sorbonne awarded.
- Company visits and events: (Feb 3 onward)
  - Mar 14 – Advisory Board conference call
  - Mar 30 – Servier Canada
  - Apr 7 – Mitacs workshop
  - Apr 14 – Biomedical Discussion Group – Dr. Sara Mashid (Post Doc)
  - Apr 19 – Lockheed Martin and Aerospace Defense Forum
  - May 2 – Covalon Introduction Meeting
  - May 9-11 – Sorbonne workshop
  - May 17 – Grand River Hospital meet and greet (canceled by GRH)
  - May 25 – MEDTECH Inaugural conference
  - May 26-27 – ON-QC Biotech Annual Conference (Aucoin)

**Upcoming Calendar:**
- June 4-11 CBB team goes to Twente, Netherlands
- June 23 – Board of Directors meeting
- June 28 – Advisory Board meeting
- July 4-9 CBB offices move to EC4.

**Upcoming Action Items:**
1. Preparing for Centre renewal
2. Website:
   a. Classifying faculty research into better groups, better group descriptions (too short in some cases and passive).
   b. Lab resources – UW Engineering Office starting to develop this list. Will try and work with Science
3. Determine other speakers for CBB lectures - at least one each term.