



Centre for Bioengineering & Biotechnology  
Operational Steering Committee

**AGENDA**

Wednesday May 9, 2018

10:00 – 11:30 pm, East Campus 4 Boardroom (EC4-2101a)

*Attending: Catherine Burns, Elizabeth Meiering, Christopher Backhouse, Brendan McConkey, Melanie Campbell, Brian Ingalls, Helen Chen, Alfred Yu, Jen Boger, Marc Aucoin, Shirley Tang, Krystina Bednarowski, Logan Reis*

*Student Ambassador Team: David Wulff, Anjali Thatte, Ganjani Nirthanarajah, Azeezah Oyawoye, Kelly Yufei Zhang*

*Regrets:*

TIME	ITEM
10:00	Welcome, Overview of Agenda & Materials
10:10	<ol style="list-style-type: none"><li>1. Administrative<ul style="list-style-type: none"><li>- Staff changes (Co-op, Program Manager)</li></ul></li><li>2. Discussion: Marketing Materials (Krystina)</li><li>3. CBB Seed Funding</li><li>4. Discussion: CBB Board of Directors and Advisory Board (vote)</li><li>5. Discussion: Local Hospital Outreach</li><li>6. Discussion: Student Networking events (David, Anjali)</li><li>7. Spring activities (status report)</li><li>8. Round table updates</li></ol>
11:30	Adjourn