



Centre for Bioengineering & Biotechnology
Operational Steering Committee

AGENDA

Monday May 30, 2016

1:00 – 2:30 pm, ICR Boardroom DC 1331

Attending: Catherine Burns, Brendan McConkey, Karim Karim, Safieddin Safavi-Naeini, Trevor Charles, Melanie Campbell, Marc Aucoin, Shirley Fenton, John Yeow, Chekema Prince, Krystina Bednarowski

Regrets:

TIME	ITEM
1:00	Welcome, Overview of Agenda & Materials
1:10	Discussion Items: <ol style="list-style-type: none">1. Renewal and 5 year plan<ul style="list-style-type: none">- Information gathering and questionnaire – next 5 years- Renewal document content2. Communications<ul style="list-style-type: none">- MedDev Commercialization Centre (MDCC)- WIN management, structure- CBB Impact report- Board of Directors – June 23- Advisory Board – June 28
2:30	Adjourn

Attachments:

1. *5 year planning questionnaire*
2. *CBB 5 year renewal report content*
3. *Impact report*
4. *Confidential - 2016 Board of Directors – FINAL*



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Status Report

Action Items Updates/Outstanding:

- Include Environment - Agriculture into CBB Research Groups?
- Investigate WIN: Lisa coordinates students to be accepted. Need to know structure and how they formed the grad program, scholarships, joint appointments, hurdles, how it runs financially (donor support?).
- Richard Hughson: we should invite him to come and give talk about how CBB members can interact.

Centre Updates:

- Renewal documents, meetings with ADR, chairs
- IRPG/IRPG-EU Proposal with Sorbonne awarded.
- Company visits and events: (Feb 3 onward)
 - o Mar 14 – Advisory Board conference call
 - o Mar 30 – Servier Canada
 - o Apr 7 – Mitacs workshop
 - o Apr 14 – Biomedical Discussion Group – Dr. Sara Mashid (Post Doc)
 - o Apr 19 – Lockheed Martin and Aerospace Defense Forum
 - o May 2 – Covalon Introduction Meeting
 - o May 9-11 – Sorbonne workshop
 - o May 17 – Grand River Hospital meet and greet (canceled by GRH)
 - o May 25 – MEDTECH Inaugural conference
 - o May 26-27 – ON-QC Biotech Annual Conference (Aucoin)

Upcoming Calendar:

- o June 4-11 CBB team goes to Twente, Netherlands
- o June 23 – Board of Directors meeting
- o June 28 – Advisory Board meeting
- o July 4-9 CBB offices move to EC4.

Upcoming Action Items:

1. Preparing for Centre renewal
2. Website:
 - a. Classifying faculty research into better groups, better group descriptions (too short in some cases and passive).
 - b. Lab resources – UW Engineering Office starting to develop this list. Will try and work with Science
3. Determine other speakers for CBB lectures - at least one each term.