



Centre for Bioengineering & Biotechnology
Operational Steering Committee

MINUTES

Monday May 30, 2016

1:00 – 2:30 pm, ICR Boardroom DC 1331

Present: Catherine Burns, Brendan McConkey, Karim Karim (until 1:25), Safiaddin Safavi-Naeini (until 2:20), Trevor Charles, Melanie Campbell, Marc Aucoin, Shirley Fenton, Chekema Prince, Krystina Bednarowski
Regrets: John Yeow

Discussion points:

- Renewal, 5 year plan and questionnaire discussion: Current budget \$75k a year, looking to move to \$250-350k/year range.
- Summary of: Academic and Networking events
- Types of grants, and potential collaborations
- National and Provincial Activities
- International Activities: University of Twente, Horizon 20/20, Transatlantic Partnership Program, Sorbonne Universités (Institute for Health Engineering), International Science and Technology Program Canada (ISTP) grant initiatives
- Communications – external: working with communications person at UW, or hiring part time to help. Partnering with other teams on campus to co-host events/seminars.

Other discussion items:

- CBB working on a five year report and Impact report
- MDCC – MOU officially signed.
- New OOR cover letter for grant submissions. You can list your department and Centre affiliation.
- Action items:
 - Send Ali metrics of company outcomes.
 - Circulate reminder about Propel seed funding deadline - completed
 - Circulate funding details for program information for IRPG and Horizon 20/20 opportunities
 - Survey faculty members – but more specific breakdown and comments (e.g. remind them of past CBB events) - completed
 - Who are the best universities to collaborate with for International activities and grants?
 - Connect with department chairs for a list of researcher awards media announcements/recognition.
 - Circulate CBB's seminar/lecture structure document and ask for seminar suggestions.
 - Get draft of microbiome institute from Jeff.
 - Extend invitation to OPS committee for or Advisory Board June 28, 9:30 am – 2:30 pm.