



## CBB Operations Committee Meeting Minutes

Wednesday, May 9, 2018  
10:00am in Room EC4 2101-A

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**Present:** Catherine Burns, Krystina Bednarowski, Christopher Backhouse, Elizabeth Meiering, Alfred Yu, Shirley Tang, Marc Aucoin, Logan Reis, Anjali Thatte

**Student Ambassador Team:** David Wulff, Azeezah Oyawoye

**Skype Call-In:** Melanie Campbell

**Regrets:** Brian Ingalls, Jen Boger, Helen Chen, Kelly Yufei Zhang

### Discussion items:

- Spring activities (status report)
- Administrative - Staff changes (Co-op, Program Manager)
- Constitution update; review committee volunteers - Chris Backhouse, Elizabeth Meiering
- Marketing Materials - Website project to update research groups to be more applicable to external audiences.
- First CBB Seed funding awarded 8 recipients (approximately 20 applied). Excellent responses. Potential for more funding in the future. Winners announced on website.
- Board of Directors and Advisory Board updates
- Biomedical Clinical Health Research at UW - discussion
- Discussion - Could the UW host a medical school?
- Round table updates
  
- Student Networking events (David, Anjali)
  - CBB Student Ambassador Team (CBBSAT) - Recruited for a larger student team (5) to offer support for each other and tackle larger projects. Planning events to better connect CBB members with students in corresponding faculties; provide opportunities for those students. Event Ideas:
    - Collaborations on events with other bio-tech and bio-eng related societies on campus
    - Informal networking event between professors and students
    - Video Competition

### Action Items

- Prepare vote/recommendations for BOD/AB to forward to Charmaine and John (CBB)
- Constitution draft update to Policy 44 (Krystina), and review by Chris and Elizabeth
- CBB Research Group/website launch to be announced over the summer (Logan)