

Student Family Housing
Columbia Lake Village-North Community
Terms and Conditions 2022-2023

This document outlines the terms and conditions of your residence contract. Please make sure that you read and understand this contract prior to accepting it. Although every effort has been made to ensure the accuracy of the information, it may be subject to correction or change without notification.



UNIVERSITY OF
WATERLOO

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1. INTRODUCTION

Contact Information

Campus Housing Office: housing@uwaterloo.ca, 519-888-4567 ext. 42679,

Residence Life Co-ordinator (RLC): 519-888-4567 ext. 47567, Columbia Lake Village (CLV) Community Centre

Columbia Lake Village Maintenance: clvmaint@uwaterloo.ca

Columbia Lake Village Community Centre Front Desk: 519-888-4567, ext. 33837

1.1 General

Please read this document carefully before accepting your residence contract with Campus Housing. You and the University will be held accountable for complying with the terms and conditions outlined in this material.

The Columbia Lake Village-North (CLV-North) community is intended for full-time University of Waterloo (UWaterloo) graduate students and students with families. The intention is to provide safe, comfortable, affordable housing to UWaterloo students. If you will be a full-time student and meet the eligibility requirements outlined below, you are encouraged to apply for accommodation at Columbia Lake Village-North. If you are offered accommodation, it will be for a defined period of time with an option to renew if you continue to meet the eligibility requirements.

When applications are being considered, your student status will be verified. Offers are based on family waitlist application submission date and time; in other words, on a first-come, first-served basis.

To live in residence at Columbia Lake Village-North, you are required to sign a residence contract with the University of Waterloo. The material you are reading here outlines the terms and conditions of living in residence and forms part of the residence contract. Student Family units in Columbia Lake Village-North are administered in accordance with the Residential Tenancies Act, other applicable federal or provincial legislation (including human rights) and UWaterloo policies and procedures.

1.2 Contingencies

Every reasonable effort is made to provide students with accommodation and services that meet their needs within the confines of student housing. Facilities and services may become unavailable as a result of factors that are beyond the control of Campus Housing. Under such circumstances, the University reserves the right to make assignments, provide alternative arrangements or substitute services as the situation requires.

In the event of fire, lightning, or tempest rendering the assigned accommodation uninhabitable, the rents shall cease until the assigned accommodation is again made habitable. You agree that you will then be responsible for finding and paying for other accommodation until the assigned accommodation becomes habitable.

1.3 Contract period

Student family tenancy agreements are a fixed term contract for 12-months beginning on August 1, 2022 and ending on July 31, 2023. Tenancy is dependent on occupants meeting eligibility requirements. Should the tenancy holder meet eligibility requirements they will be offered a renewal for the next tenancy term.

2. ELIGIBILITY

2.1 Full-time student status

To reside at Columbia Lake Village-North Student Family Housing, the primary tenant named in the residence contract must be a registered full-time student at the University of Waterloo (this includes full-time status at one of the University's federated and affiliated Colleges) throughout the term of the agreement and must live in the unit throughout the term of the agreement. If the primary tenant will be away for any period longer than two weeks, you must notify Residence Life Management prior to your departure to provide specific details regarding your planned date of return and contact information while you are away.

2.2 Change in student status

Eligibility to live in residence is strictly adhered to. Please note, any change in your student status may affect your eligibility to live in the Columbia Lake Village-North Student Family Housing. If at any time you are not enrolled as a full-time University of Waterloo student for any reason whatsoever, you must notify your RLC. If you are requested by the University to do so, you will vacate the unit no later than thirty (30) days after the termination of your status as a full-time UWaterloo student.

It is understood that in certain circumstances you may not be enrolled full-time for a limited number of terms while on inactive leave (such as maternity/parental leave or health concern). If this circumstance applies to you, you are to contact the Campus Housing Office (housing@uwaterloo.ca) and/or your RLC as soon as you become aware of the situation and may be required to provide medical documentation to verify your situation. If you are taking an approved parental leave, this must be reflected on Quest.

If you are on a local co-op term, you may remain in your Campus Housing accommodation for the duration of the local co-op placement. If your co-op placement is not local, you must notify the Campus Housing Office as soon as you become aware of the situation, and you will be required to vacate your residence for the duration of your co-op placement. You will be required to submit a new residence application upon your return to Waterloo.

You acknowledge by agreeing to the residence contract, that failure to notify as set out above, constitutes a fundamental breach of the agreement and a substantial interference with the reasonable enjoyment of the assigned accommodation for all usual purposes by the University and the other residents of Columbia Lake Village. You are responsible for continuing to abide by the terms and conditions of the residence contract at all times you are a resident of the community, regardless of your academic status.

Please note that the University of Waterloo Campus Housing will regularly review your student status to confirm academic eligibility.

2.3 Family units

Columbia Lake Village-North Student Family Housing provides accommodations for student couples and/or students with families. Our "family" definition follows the current definition of Census Family under Statistic Canada from Nov. 16, 2015. This includes:

- A married couple and the children, if any, of either and/or both spouses;
- A couple living common law and the children, if any, of either and/or both partners; or
- A lone parent of any marital status with at least one child who is living in the same dwelling of that child or those children.

All members of a particular census family live in the same dwelling. A couple may be of opposite or same sex. Children may be children by birth, marriage, common-law union or adoption regardless of their age or marital status as long as they live in the dwelling and do not have their own married spouse, common-law partner or child living in the dwelling. Grandchildren living with their grandparent(s) but with no parents present also constitute a census family.

In addition, a student may also apply for Student Family Housing if they have other unique dependents, as long as the appropriate documentation below is provided. Evaluation of these unique dependents is made on a case-by-case basis, and lies solely on the decision of Campus Housing staff.

Your spouse/partner/child/children/dependent(s) must be living with you on a full-time basis for you to qualify for Student Family Housing. For couples, this means that both partners occupy the unit together at least four out of seven days each week.

If your family is abroad, you must provide documentation confirming their arrival to be eligible to receive a contract offer. Their arrival cannot be any later than the last day of the month you've moved in to a CLV-North unit.

2.4 Four-Person Occupancy Limit

Please note that Campus Housing has been formally advised that the CLV-North family two-bedroom townhouses have a maximum of 4-person occupancy, and that the existing basement room does not meet the safety requirements (egress) for a bedroom. This occupancy limit was set based on a commissioned report which reviewed the Ontario Building Code, Ontario Fire Code, and Waterloo Zoning By-Law. If your family is larger than four individuals, you should look for off-campus housing through the off-campus housing website: <https://uwaterloo.ca/off-campus-housing/>

If you are already living in Student Family Housing and your family becomes larger than four individuals, you are required to notify Campus Housing of this change, and, if the University requires you to do so, you will vacate the unit no later than thirty (30) days after the change of unit occupancy.

2.5 Documents required

A couple must provide:

- a) marriage certificate, or;
- b) a document signed before a commissioner for taking affidavits/notary public in which both parties swear/affirm that they have been living in a common-law relationship for at least one year AND a notarized copy of a document dated at least 11 months ago proving the existence of a shared lease, bank account, credit card or utility bill.

A single parent must provide:

- a) adoption documents or birth registration paperwork or school registration paperwork AND
- b) proof of custody of the child/children such as separation/divorce/custody documents

A couple with child/children must provide:

- a) marriage certificate, or
- b) a document signed before a commissioner for taking affidavits/notary public in which both parties swear/affirm that they have been living in a common-law relationship for at least one year AND a notarized copy of a document dated at least 11 months ago proving the existence of a shared lease, bank account, credit card or utility bill AND
- c) adoption documents or birth registration paperwork or school registration paperwork.

A student with any other unique dependents must provide:

- a) evidence of address with respect to both the student making the claim and the dependent AND
- b) evidence with respect to maintenance of the home by the student making the claim (proof of payment of utilities, taxes, mortgage or rent) AND
- c) evidence of the family relationship underlying the claim [birth certificates(s), marriage certificate(s)].

Note: in the case of a relative with an impairment, medical documentation would also be required.

If your spouse/child(ren) are not currently living with you or will not be arriving in Columbia Lake Village-North with you, you must provide proof that they will be coming to live with you. In the case of family members who are out of the country, you must provide proof of VISA documents and airline tickets proving that they will be arriving within the same month you acquire accommodation.

2.6 Change in family status

If there is a change in your family situation (such as no longer a couple, no longer living together, addition of a child, change to custody of a child, etc.), notify your Residence Life Co-ordinator immediately. The University, may, in its discretion, require the remaining resident(s) to move to more appropriate accommodation or to vacate the unit if eligibility requirements are not satisfied. Failing to notify as required may result in non-renewal or termination of the residence contract.

2.7 Period of tenancy

Your contract with the University of Waterloo takes effect upon receipt of your non-refundable deposit, as well as the signed N11 form and residence contract. Your tenancy begins at 12 p.m. (noon) on the date specified in your contract offer. You are required to vacate your unit and return your keys by 12 p.m. (noon) on the last day of the tenancy indicated on your residence contract and N11 form.

2.8 Additional terms of tenancy

Once you have entered into a residence contract, you may be offered an additional term of occupancy. Approximately seventy-five (75) days before the end of the tenancy period, you may be sent an offer via email for an additional term of occupancy; you must submit a signed and dated N11 form and accept the offer before the expiry date to finalize your renewal.

If an additional term of tenancy is granted, it is conditional on continued eligibility of Section 2 and compliance with the terms and conditions of the residence contract. A breach during the original term may result in revocation of the additional term.

2.9 Terminating your residence contract

Unless you submit a request for an additional term of tenancy which is granted, you are required to vacate your unit by 12 p.m. (noon) on the last day of the tenancy, as reflected in the signed and dated N11 form.

Submission of the signed residence contract, N11 form and deposit creates a binding agreement. If you decide not to move in, you are responsible for providing 60 days' written notice to Campus Housing. You are responsible for rent owing for 60 days from the date the notification is received by Campus Housing. Your residence deposit is non-refundable.

Should you desire to vacate the assigned unit before the end of the tenancy period, you must provide at least 60 days' written notice of your intent to vacate, effective the last day of a month. You are responsible for rent owing to the date termination takes effect. The remaining resident, if any, shall advise the University and the University, may, in its discretion, require the remaining resident to move to more appropriate accommodation or to vacate the unit if he/she does not meet eligibility requirements.

3. VACATING

You are to vacate your unit and return your keys by 12 pm (noon) on the last day of the tenancy or on the day you are requested leave / vacate in the case of eviction.

4. FEES

4.1 Rent and rent increases

Your monthly rental fee includes heat, electricity, water, and Internet supplied in reasonable quantities.

Rent is due and payable on the first day of each month. In the event the first of the month falls on a weekend or statutory holiday, rent is due on the first business day of the month. Rent payments can be made online by credit card. Rent can also be paid in person, by money order or certified cheque, at the Columbia Lake Village Community Centre Front Desk. Post-dated or personal cheques and wire/bank transfers are not accepted.

Rent is generally increased on the first day of August of any year. Columbia Lake Village-North is exempt from rent control as outlined in the Residential Tenancies Act. Residents are provided with ninety (90) days' notice of any rent increase.

4.2 Income tax

If, during the tax year you lived at a designated Ontario university, you can only claim \$25 as your occupancy cost for the part of the year that you lived in residence. Residences are on tax-exempt land and students are not charged taxes on their residence fees as a result. If you are filing a paper or an electronic income tax return, you do not need to include residence receipts with your return. For that reason, Campus Housing does not provide residence receipts.

Rent payments for the Columbia Lake Village-North Community are not eligible for any other income tax credits.

4.3 School fees

Columbia Lake Village is located on tax-exempt land, therefore legislation provides for school boards to levy tuition for children living in Columbia Lake Village and attending school.

If you have school-aged children, you will be obligated to pay tuition fees to the local school board. You are strongly advised, at your earliest convenience, to contact the Waterloo Region District School Board 519-570-0300 or the Waterloo Catholic District School Board 519-578-3660 for information regarding school tuition.

4.4 Election note

In the event of an election during the term of this contract, we will provide the appropriate agency responsible for conducting the election with verification of residence. If you do not wish to have your residence verified with such bodies, you must advise Waterloo Residences campus housing in writing within the first two weeks of the start of this contract.

5. TOWNHOUSES

5.1 Responsibility for contents

Your unit is equipped with a refrigerator, stove, washer, dryer, and window coverings on all windows. You will be held financially responsible for any damage or loss to your unit, its contents, and for the cleanliness of your unit when you vacate.

Property (regardless of value) left in or around the unit after the unit has been vacated is considered to be abandoned and will be removed at a minimum fee of \$100. This fee is charged to the primary tenant's Quest account. We do not accept responsibility for the storage or safekeeping of property abandoned in residence units.

Residents and their dependents are not permitted to leave bicycles locked on any trees or posts within the community. Bicycles must be secured to the bike racks provided. Any damage caused by storing bicycles elsewhere may result in a fine. Indoor furniture must not be stored on the outside patio.

The University of Waterloo is not liable, directly or indirectly, for any loss or theft of personal property, or for the damage or destruction of such property by fire, water, or other use. We strongly recommend that you obtain adequate personal insurance to cover your personal property while living in CLV-North.

5.2 Pest control

Campus Housing has an established and successful procedure for the unlikely event that a case of bedbugs is confirmed. We will work closely with any resident who suspects that bedbugs, cockroaches or any other type of pest may be present in their room. This includes testing and if applicable, treatment. Students who suspect a case of bedbugs should immediately notify their Residence Front Desk or your building's maintenance email account.

They should not move to a friend's room, floor lounge or take their belongings anywhere else. Our practice is not to relocate the resident due to the increased risk of spreading. We will work closely with the resident and require their full participation in the process. Our full bedbug procedure can be found online at uwaterloo.ca/housing/about/policy/procedures.

5.3 Keys

You will pick up a key(s) for your assigned unit at the Front Desk in the Columbia Lake Village Community Centre. In order to pick up your key(s), you must show photo identification for all adults (passport, driver's license) and identification for all children (passport, birth certificate) identified in the tenancy agreement. If you cannot provide identification for all tenants, you will not be given keys to your unit.

Lost keys must be reported immediately to the Columbia Lake Village Front Desk. If you lose your key(s), a spare one will be issued for up to 7 days to allow you to find the original. If after 7 days your key(s) has not been located, your lock will be changed and a minimum fee of \$100 will be charged to the primary tenant's Quest account to cover the cost of the lock change.

If you fail to return all key(s) to your unit at time of move out (12 p.m. noon on the last day of the tenancy or day asked to leave) you will be assessed a non-refundable \$100 fee to cover cost of a lock change.

5.4 Residence Network - Computer network

The following items are considered misuse of the residence network and could result in an immediate disconnection of your Internet connection without notice and/or other sanctions as deemed appropriate by Residence Life staff.

- a) Uploading, downloading, or sharing of any copyrighted materials including, but not limited to, movies, music, games, and software.
- b) Setting up of any server including, but not limited to, DHCP, SQL, FTP, WSeb, File and IIS. c) Hacking in any form.
- d) Sharing of any material that could be deemed inappropriate or offensive.
- e) Tampering with/or removing Access Points in residence.
- f) Any activity that degrades the performance or impacts the security of the network.
- g) Setting up a personal wireless router for any reason.
- h) Setting up a wireless printer which broadcasts a network (access point mode).

Problems arising from Residence Network use for purposes other than those intended by the University will be seen as misuse. If you feel that the Residence Network does not meet your needs, you are welcome to arrange for an outside Internet Service Provider (ISP) at your own expense.

The University reserves the right to disconnect (without notice) any port if misuse is suspected. Misuse could ultimately result in disciplinary action up to, and including, eviction from residence and/or referral for academic disciplinary action.

You are expected to ensure that your system is secure and does not pose a risk to yourself or others. The University will not be held responsible for any damage to any system that is vulnerable in any way.

The University discourages file sharing on the network. Enabling this feature could result in loss of data or system failure depending on the security level of your machine.

You are expected to abide by these policies. Please visit the following link on a regular basis to stay up to date: www.uwaterloo.ca/housing/technology

Contact the Residence IT Service Desk office at 519-888-4567, ext. 33538, or by email to reshelp@uwaterloo.ca if you have any questions.

5.6 Cleanliness of units

You are responsible for maintaining an acceptable level of cleanliness in your unit. It is your responsibility to ensure that your unit's washroom facilities and appliances provided are properly maintained and cleaned on a regular basis. You are expected to clean your unit prior to vacating. Any damage (beyond normal wear and tear) or any excess cleaning required by Housing Staff will be billed to the primary tenant.

You are also responsible for properly disposing of garbage by tightly sealing and placing it in the outdoor garbage containers provided.

5.7 Maintenance and repairs

Any resident requesting repairs to a unit must submit an email to CLV-North Maintenance at clvmaint@uwaterloo.ca. This email permits University staff or its agents to enter the unit to make the necessary repairs.

You also agree to permit the University, its employees or agents to enter upon, inspect, repair, and treat the unit from time to time, as may be required.

Upon 24 hours' written notice, the University may enter the unit to make repairs between the hours of 8 a.m. and 5 p.m. In the case of emergency, 24 hours' notice is not required to enter a unit.

5.8 Indoor Alterations

The Resident promises, covenants and agrees to:

Not to effect alterations of any kind to the Premises, in particular, but not limited to the walls, floors, ceilings, furniture, plumbing, electrical, appliances and equipment. If the Resident fails to comply to this provision, the Resident will be responsible for the cost of putting the Premises back to the original condition.

5.9 Asbestos in buildings

The University of Waterloo maintains an Asbestos Management Program, conforming to Ontario Regulation 278/02 – Designated Substance – Asbestos on Construction Projects and in Buildings and Repair Operations. Some Campus Housing buildings do contain asbestos. An up-to-date inventory of the presence of asbestos in buildings has been complete. Asbestos poses a health risk only when fibers are present in the air that people breathe. In the event of renovations, repairs and construction the University adheres to strict regulations and legislation to protect everyone who works or lives in areas that may contain asbestos. The Safety Office offers ongoing support and maintains the policy to ensure the asbestos management program is followed in campus buildings.

5.10 Mold

Students are responsible to report issues with their room including the presence of mold and mildew. Should a student believe mold is present in the room, or common spaces, students must report this information to

their residence facilities staff who will work towards resolving the issue. The presence of mold will not require a student to vacate or move residence assignments. Should the room condition or condition of common space affect a new or pre-existing medically documented need, students must complete the Accessible Housing process to explore a room change if required uwaterloo.ca/housing/applications/housing-accommodations

5.11 Outdoor alterations and yard maintenance

Installing any additional fencing is prohibited. Residents are not permitted to garden with the exception of container plants situated on the concrete patio. All backyard items, including lawn furniture and barbecues, can only be situated on the concrete patio.

Grass will be mowed and the general maintenance of weeds, bushes, and trees will be taken care of in the Columbia Lake Village community. The department attempts to ensure these activities do not begin before 7 a.m., except for snow removal. Residents are expected to abide by the yard maintenance standards as outlined by the City of Waterloo (<https://www.waterloo.ca/en/living/bylaws-and-enforcement.aspx>). These standards were established for the safety and visual condition of yards (excluding buildings) and vacant lands. Yard maintenance includes the removal of rubbish, garbage, litter and debris, wrecked, dismantled, unlicensed or inoperative vehicles, trailers, machinery and appliances, and animal waste from public or private property.

If a tenant is found to be in breach of these provisions, the University reserves the right to take such action as it deems appropriate in the circumstances, including but not limited to, immediately terminating the residence contract and evicting the tenant.

5.12 Air conditioners

Air-conditioning units are permitted in CLV-North townhouses. The following restrictions apply:

- One (1) freestanding portable air conditioner unit is permitted per townhouse
- Must be CSA approved and operate on 115 volts
- Only one freestanding portable unit is allowed; window mounted air conditioner are not permitted.

5.13 Smoking

Smoking and smoking related activities (including, but not limited to, vaping and e-cigarettes) are strictly prohibited in all residence buildings and immediate surrounding area. Consideration for others must prevail at all times. Smoking is only permitted 10 metres away from buildings on campus. Smoking in residence may result in a fine and/or behavioural contract.

5.16 Drugs

Per University of Waterloo [Policy 29](#), the University prohibits the smoking or vaporizing of cannabis on University property, except for the purposes of medicinal use which may occur only with appropriate documentation provided to the University (AccessAbility Services for students and Occupational Health for employees).

Students in residence are prohibited from trafficking, possessing, using, or consuming any illegal drug substance in residence or surrounding property. Individuals found to be involved in drug trafficking will be immediately evicted from residence or surrounding property and may face charges under the Criminal Code of Canada. Residence Life staff reserve the right to prohibit any abuse or excessive use of any substance (including but not limited to over-the-counter substances, prescription or legal drugs) based on the effect to the residence community.

The possession or use of illegal drugs, being party to the consumption or use of illegal drugs by being willfully present during their use or consumption, or return to residence under the influence of illegal drugs, constitutes

cause for disciplinary action, up to and including eviction. If a resident breaches this policy, the Residence Life staff may intervene. Residence Life staff reserves the right to contact Emergency Services if they feel that a resident's or guest's well-being is in question. Any costs associated with this are the responsibility of the individual. In addition, the Residence Life Co-ordinator may impose conditions to address the behaviour, including but not limited to:

- A meeting with Residence Life Staff
- A behavioural contract
- Completion of an educational sanction
- Privilege restrictions
- Eviction

5.17 Emergencies

The Resident acknowledges and agrees that during any emergency, University staff may enter the unit without notice.

5.18 Fire Safety

No resident or guest is permitted to use the basement as sleeping quarters due to fire code regulations.

When notified of fire or other emergencies in your unit, all persons must immediately evacuate the building and remain outside until permission has been granted by UWaterloo staff to re-enter.

The discharging, tampering with or operating of any fire prevention or detection apparatus for any purpose other than the control of fire is strictly prohibited.

Storage of flammable solvents and the keeping of any explosive material is prohibited.

Residents must use only CSA, UL-approved or Canadian certified electrical equipment; the rated 40 WATTS of light fixtures must never be exceeded and will be considered a fire hazard and treated accordingly.

If a tenant is found to be in breach of these provisions, the University reserves the right to take such action as it deems appropriate in the circumstances, including but not limited to, immediately terminating the residence contract and evicting the tenant.

5.19 Sharing the unit/subletting

You are strictly prohibited from sharing your unit with people who are not listed on the residence contract (other than a boarder as set out below), either to assist someone by allowing them to live with you free of charge or to offset your rent (known as subletting). Unauthorized sharing or subletting is not permitted; both are cause for eviction and/or non-renewal.

Townhouse mailboxes are for resident's use only.

5.20 Boarders

A couple without children living in their unit are permitted to have one boarder under the following conditions:

1. The boarder is a full-time University of Waterloo student.
2. A Request for Boarder Form is submitted by the primary tenant.
3. The boarding arrangement is for the period specified on the Request for Boarder Form.
4. The boarder agrees to abide by the terms of the residence contract (a copy of which is provided to him/her by the primary tenant).
5. The boarder is not permitted to use the basement as sleeping quarters due to fire code regulations.

A Request for Boarder Form must be completed for each term. The boarder may not take over the residence contract under any circumstances. The boarder must pay their rent to the primary tenant who is responsible for paying the full rent of their unit to the University as outlined above. The primary tenant and boarder must be present at time of key pick up.

If there is a change in the family unit (i.e. dependent child or parent is now living in the unit) then the boarder must vacate immediately.

If a tenant is found to have an unregistered boarder, and/or the boarder does not meet all of the above criteria, the University reserves the right to take such action as it deems appropriate in the circumstances, including but not limited to immediately terminating the residence contract and evicting the tenant.

5.21 Overcrowding

The University reserves the right to terminate a residence contract and evict the tenant(s) at any time when the number of persons in the unit raises a safety or health hazard pursuant to any and all applicable by-laws, regulations, and statutes. All CLV-North family townhouse units have a 4-person occupancy limit.

5.22 Guests

Guests are permitted to visit residents living in Columbia Lake Village-North. Friends or family visiting residents are permitted to stay for two-three days at a time. If you wish to have a guest visit for longer than three days, please inform your Residence Life Coordinator. The University reserves the right to limit the number of guests permitted to stay with you and the duration of visits. The units/services are not designed to accommodate additional people on a regular or longer term basis.

If a tenant is found to be in breach of these provisions, the University reserves the right to take such action as it deems appropriate in the circumstances, including but not limited to, immediately terminating the residence contract and evicting the tenant.

Residents are responsible for any guest's behaviour and any financial consequences of a guest's actions. Residents must ensure that guests abide by the policies, rules, regulations, and terms contained in this document.

Any person found in residence who is not a guest of a resident or who cannot give a satisfactory explanation for his/her presence must be reported immediately to the Columbia Lake Village Front Desk or the University of Waterloo Police at 519-888-4567 ext. 22222.

Salespersons, canvassers, and agents are not allowed in residence, nor may a business be operated in residence. The Columbia Lake Village Front Desk should be notified of any such activity immediately.

5.23 Commercial use

The use of a townhouse or mailbox for any commercial purpose is prohibited.

5.24 Harassment/abuse

Freedom from bodily harm, threats, and damage to personal property by others is a universal right. Any resident who denies another resident or staff member those rights will be in breach of the residence contract and may face criminal charges. Complaints or inquiries regarding these issues can be made to the Residence Life Co-ordinator (RLC) or the University Conflict Management & Human Rights Office.

5.25 Pets

Pets are permitted in the family units of Columbia Lake Village-North only. The pet must be restrained at all times and kept under control by the resident. The pet shall not interfere with the reasonable enjoyment of the unit and surrounding community for usual purposes by other residents. The pet cannot pose a threat or danger to, or impair the safety of, the other residents or staff. Any damage to the unit caused by a pet is the sole responsibility of the tenant and the tenant is held financially responsible. The resident shall comply with all City of Waterloo animal control by-laws in place (e.g. number of dogs allowed, types of pets allowed etc.) which can

be found at: waterloo.ca/en/government/animalcontrol.asp. Excessive noise caused by pets will be addressed as unreasonable noise and will be treated accordingly. It is the responsibility of all pet owners to clean up animal waste in their yards as well as in the community.

5.26 Parking

All residents and guests must adhere to the University of Waterloo's parking regulations. Residents wanting to park their vehicle at Columbia Lake Village-North must purchase a parking permit from the University's Parking Services Office. Parking on any roadway or emergency access road is strictly prohibited. Current parking fees are available on the Parking Services website uwaterloo.ca/parking.

All guests who want to park at CLV-North must purchase a guest parking pass from the Pay and Display terminal located in the parking lot next to the Columbia Lake Village Community Centre. Guests may purchase parking passes for 24hours at a time.

6. GENERAL PROVISIONS

The tenant(s) agree to indemnify and save the University harmless from and against all claims, demands, costs, losses, damages, and expenses suffered by the University caused by or arising from the resident's occupation or possession of the rented unit, and from all claims and demands and against the University on account of or in respect of the rented unit or of such occupation or possession thereof.

A waiver by the University of any breach of covenant on behalf of one resident shall not be considered to be a waiver of such covenant for any other resident or any other residents of Columbia Lake Village.

The resident acknowledges and agrees that no oral or other representations or promises other than those contained herein have been made by the University or its employees or agents, in particular, but not limited to, representations as to condition of the unit or regarding any decorating, altering or improvement of the unit.

If a tenant is found to be in breach of these provisions, the university reserves the right to take such action as it deems appropriate in the circumstances, including but not limited to, immediately terminating the residence contract and evicting the tenant.

If there is more than one person signing this Tenancy Agreement as a resident, they shall be considered as being joint and severally liable for the rents, agreements, promises and covenants made herein.

Reference herein to the tenant shall be deemed to include the heirs, executors, administrators of the resident as the case may be and if the resident be female or male, or if there be more than one resident, the pronouns used throughout shall be taken as altered accordingly.

7. ENFORCEMENT OF TENANCY AGREEMENT

Residence staff have a responsibility to enforce residence rules, regulations, and the terms of the residence contract. When you agree to this residence contract, you agree to abide by the direction and authority of all residence staff.

You also agree to pay all costs and expenses of any kind whatsoever, including legal fees on a solicitor and client sales, incurred by the University in enforcing compliances by the resident(s) of the terms of this agreement.

- Any notices required to be given hereunder shall be sufficiently given or delivered: to the resident personally, by email to the resident's Waterloo email address or sent by mail addressed to the resident at the unit
- to the University, if delivered to the Front Desk of Columbia Lake Village, during normal business hours.