

Job Description

Job Title:	Student Researcher (SR)
Department:	Campus Housing, University of Waterloo
Reports To:	Research Analyst
Jobs Reporting:	None
Salary Grade:	Part-time, \$15.00/hour
Effective Date:	Aug. 15th, 2022

Primary Purpose

The Campus Housing Department at the University of Waterloo is conducting an Auto-photography Research project to understand BIPOC (Black, Indigenous and People of Colour) student experiences with the surroundings, the environment, and life in general in their living area. Our goal is to identify ways to support BIPOC students in creating safe spaces for them and foster their sense of belonging in their residence community. Student Researchers will have an essential role in conducting this research project.

Key Accountabilities

Ethics

- Complete The Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans TCPS 2 online training and provide the certificate of completion to the Principal Investigator.
- Handle confidential and sensitive data with integrity.

Research

- Attend mandatory training and meetings.
- Be willing to learn about research.
- Participate actively and provide feedback in all discussions and research steps, as required.
- Assist in conducting research including data collection, analysis, and compilation.
- Supervise five study participants.
- Perform other research duties as assigned.

Teamwork

- Collaborate and cooperate with research team members.
- Listen actively to and understand what research team members are saying in meetings (i.e., by asking questions and providing feedback).
- Communicate ideas to the research team.
- Follow instructions and meet deadlines.

Required Qualifications

- Students must be in their upper year at the University of Waterloo and will be registered in full-time studies, on a co-op term, or registered with AccessAbility Services for the terms they are applying for (Fall 2022 and Winter 2023).
- Ability to work in a team.
- Self-motivation and a high level of responsibility to complete tasks promptly and make significant progress without direct supervision.
- Good verbal and written communication skills.
- Ability to use questions, listening, and speaking skills to guide team discussions.
- Ability to learn research techniques and procedures as needed.
- Flexibility in adjusting to new work-related requirements as they arise.
- Maintain a grade of “B” or better in required coursework.
- Strong computer skills (Word, Internet).
- Ability to supervise students.
- Ability to organize their work and follow up with their assigned study participants.
- No academic research experience required, but preferable.

Nature and Scope

Position Details:

- A Student Researcher’s (SR) appointment is for Fall 2022 and Winter 2023 and will commence on Aug. 15th, 2022 and conclude on April 30th, 2023 with inclusive employment with Student Development and Residence Experience (SDRX) and for the Equity, Diversity, Inclusion Auto-photography Research Project.
- Students will be paid \$15.00 per hour, 3 hours/week for 13 weeks for two terms; total of 78 hours.
- The working hours will be divided between attending meetings and some work outside the regularly scheduled meetings.
- There are six mandatory meetings in total over two terms, ranging from one to two hours each (specific time and date to be determined).
- If hired, students are required to take the second edition of the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (TCPS 2) online training.
- Complete Safety and Accessibility training and other online trainings as required.

Research Team:

The potential team will include the following members:

- The researcher (Principal Investigator).
- Five student researchers.
- Study participants; five participants in each ethnic group; Black, Indigenous, Asian, Latino/Hispanic, Middle Eastern/Arab.

What you will do:

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- Attend all training sessions and meetings.
- Reach out to the principal investigator if you have any questions.
- Will be assigned five study participants to follow up with them regarding taking photos to reflect their experience living in Campus Housing.
- Conduct one-on-one interviews with your assigned participants. Each interview will last for 60-90 minutes and will be audio recorded.
- Analyze the interviews.
- Follow the given instructions of managing and sharing student data with the Principal Investigator.

How to Apply and Questions

Please apply through Qualtrics via this [Student Researcher link](#).

For general questions, please contact hirehousing@uwaterloo.ca.

For research-related questions, please send all your inquiries to the Principal Investigator Dr. Hend Shalan, Research Analyst, Campus Housing Department at hend.shalan@uwaterloo.ca.