WELCOME!

How are you feeling?

Share an emoji/gif in the chat.













HELP! How do I co-op?

May 9, 2024

Tiffany Chen (she/her) Issa Peltier (she/her) Career Advisors Centre for Career Development



Centre for Career Development





Tiffany Chen (she/her) Career Advisor



Issa Peltier (she/her) Career Advisor



WHOSE LAND ARE WE ON?

The University of Waterloo acknowledges that much of our work takes place on the traditional territory of the Neutral, Anishinaabeg and Haudenosaunee peoples. Our main campus is situated on the Haldimand Tract, the land granted to the Six Nations that includes six miles on each side of the Grand River. Our active work toward reconciliation takes place across our campuses through research, learning, teaching, and community building, and is centralized within the Office of Indigenous Relations.

Celebrate National Indigenous History Month:

Indigenous Community Concert | Sultans of String "Walking Through the Fire"- June 17 2024

Office of Indigenous Relations website



IMPORTANT THINGS TO KNOW

- This workshop is being recorded. The recording and PDF of the slides will be sent to you by the end of the week
- The Q&A period will not be recorded for confidentiality. Please keep your questions until then.
- Please keep questions until the end $\ensuremath{\textcircled{}}$
 - Feel free to message Tiffany and/or Issa in the teams chat



WHAT ARE WE TALKING ABOUT TODAY?

- What to expect in the co-op process
 - Options for finding a job
 - Where to get support

Q&A (AT THE END)

IMPORTANT DATES

IMPORTANT DATES

Cycle #1	Cycle #2	Cycle #3-6	Direct Offer
✓ Job Posting #1 (Week 2-5)	✓ Job Posting #1(Week 6-9)	Job Postings (Week 10-14) New jobs posted daily	Continue Applying Continue searching for jobs
✓ Job Posting #2(Week 3-5)	Job Posting #2 (Week 7-9)	Final Match Results (Every	after the final match to achieve minimum number of weeks for co-op credit Employers
Match Results Available	Match Results Available	Friday) Match results are released. Unmatched students will continue to Direct Offers	Contact You After applying, employers will contact directly about interviews and offers
(Week 5) Match results are released. Unmatched students will continue to next cycle	(Week 9) Match results are released. Unmatched students will continue to next cycle		

Find important dates here: Important dates | Co-operative Education | University of Waterloo (uwaterloo.ca)



CYCLE #1 - BREAK DOWN

	Number of apps you can submit	Job postings open	Job postings close (ET)	Interview period	Employer rankings available (ET)	Student rankings due (ET)	Match results available (ET)
<i>Cycle 1</i> <i>Posting 1</i>	Submit up to 50 apps	May 4 - 14	May 14 at 9 a.m.	May 21 - June 5	June 6 at 2 p.m.	June 7 at 2 p.m.	June 7 by end of day
<i>Cycle 1</i> <i>Posting 2</i>	Submit up to 100 apps total (includes apps from previous cycle)	May 15 - 22	May 22 at 9 a.m.	May 21 - June 5	June 6 at 2 p.m.	June 7 at 2 p.m.	June 7 by end of day



CYCLE #1 - BREAK DOWN

	Number of apps you can submit	Job postings open	Job postings close (ET)	Interview period	Employer rankings available (ET)	Student rankings due (ET)	Match results available (ET)
<i>Cycle 1</i> <i>Posting 1</i>	Submit up to 50 apps	May 4 - 14	May 14 at 9 a.m.	May 21 - June 5	June 6 at 2 p.m.	June 7 at 2 p.m.	June 7 by end of day
<i>Cycle 1</i> <i>Posting 2</i>	Submit up to 100 apps total (includes apps from previous cycle)	May 15 - 22	May 22 at 9 a.m.	May 21 - June 5	June 6 at 2 p.m.	June 7 at 2 p.m.	June 7 by end of day



CYCLE #1 - BREAK DOWN

	Number of apps you can submit	Job postings open	Job postings close (ET)	Interview period	Employer rankings available (ET)	Student rankings due (ET)	Match results available (ET)
<i>Cycle 1</i> <i>Posting 1</i>	Submit up to 50 apps	May 4 - 14	May 14 at 9 a.m.	May 21 - June 5	June 6 at 2 p.m.	June 7 at 2 p.m.	June 7 by end of day
<i>Cycle 1</i> <i>Posting 2</i>	Submit up to 100 apps total (includes apps from previous cycle)	May 15 - 22	May 22 at 9 a.m.	May 21 - June 5	June 6 at 2 p.m.	June 7 at 2 p.m.	June 7 by end of day



FIRST STEPS

WATERLOOWORKS DASHBOARD

	Dashboard Co-op Documents Postings / Applications Interviews Rankings Appointments Events Ski	lls Profile
Upload a Document		
Create Application Package	Home My Account My Messages 20 My Forms	
Search Postings	Welcome to your WaterlooWorks Dashboard, where you'll find job boards containing opportunities for co-op students, EDGE	
Register for an Event	students, regular students, graduating students and alumni!	Today's Webcam Appointments and/or Interviews
-		
Send A Message	To search for jobs, select Hire Waterloo Co-op, Hire Waterloo and External Job Boards from the main menu.	0 Webcam Appointments View
Submit A Form	 Co-op students: Review our Getting started webpage for an overview of how to search for co-op jobs. You must be on a recruiting term, accept the terms and conditions and state your intentions to access co-op postings. 	
Update Skills Profile		
	For help with your job search and overall career direction: Attend Centre for Career Action appointments, workshops and events by selecting "Career Centre Events" or "Appointments" on the 	
	main menu.	SERVICE TEAM
DASHBOARD	Attend "Employer Information Sessions" and "Additional Networking and Professional Events" by selecting these options on the main	
Hire Waterloo Co-op	 menu. Check often as events are added continuously and registrations may reach capacity. Access exclusive career planning content and resources through CareerHub. 	WTS Career Advisors CCA (519-888-4567 x44047)
Hire Waterloo 🗸 🗸	Questions? Co-op students: Your co-op advisor is here to support you! Select "Send a message" from the main menu to connect with your advise the support you?	
External Job Boards	EDGE students: The EDGE Team is here to support you! Visit the EDGE website for more information or contact the EDGE Team for	
Employer Information Sessions	assistance.	Co-op Sequence - Summary
Career Centre Events	 All students: Contact the Centre for Career Action for help with your work search or overall career direction. Mental health support: Contact Campus Wellness for mental health resources. 	
		Term: 2024 - Winter
Additional Networking & Professional Events	Remember: All University of Waterloo students are expected to follow the University's academic integrity policies.	
Appointments 🗸		Student is on a 'Study' Term
Help	New Messages	
Logout	new messages	
	New Messages 20	
		Term: 2024 - Spring
		Terms and Conditions Accepted No (Click Here to Accept)
	Your Upcoming Schedule	
	No uncoming schedules	

ACCEPTING TERMS AND CONDITIONS & SUBMITTING JOB SEARCH INTENTIONS

Upload a Document	Dashboard	Co-op	Documents	Postings / Applications	Interviews	Rankings	Appointments	Events	Skills Profile	file	
Create Application Package	Home	My Account	My Message	es 20 My Forms							
Search Postings											
Register for an Event		-		ooard, where you'll find jol students and alumni!	b boards conta	ining opportu	nities for co-op st	udents, ED	GE	Today's Webcam Appointments and/or Interviews	
Send A Message		-									
Submit A Form		-		Co-op, Hire Waterloo and started webpage for an ove				e on a recru	iting	0 Webcam Appointments View	
Update Skills Profile	term, acc	cept the term	s and conditions	and state your intentions to	access co-op p	oostings.					
				all career direction: intments, workshops and ev	onto hu coloctin	a "Caroor Con	ro Evente" or "App	ointmonto" o	n tha		
	main me		eer Action appo	intinents, workshops and ev	ents by selectin	y career cem	re Events of App	unuments c		Service team	
DASHBOARD				ns" and "Additional Networki led continuously and registra	-		y selecting these o	ptions on the	e main		
Hire Waterloo Co-op 🛛 🗸 🗸				itent and resources through		•				WTS Career Advisors CCA (519-888-4567 x44047)	
Hire Waterloo 🗸 🗸 🗸	Questions?	tudanta. Va	ur eo en eduiner i	is here to support you! Cala	at "Oand a maas	ogo" from the		e et with you	r advisor		
External Job Boards				is here to support you! Sele here to support you! Visit th						Co-op Sequence - Summary	
Employer Information Sessions	assistant		ct the Centre for	Career Action for help with	vour work searc	h or overall ca	eer direction.			Coop sequence - summary	
Career Centre Events				npus Wellness for mental he						Term: 2024 - Winter	
Additional Networking & Professional Events	Remember:	All Universit	ty of Waterloo s	tudents are expected to fo	ollow the Unive	rsity's acaden	nic integrity polic	ies.			
Appointments 🗸 🗸					_	_	_			Student is on a 'Study' Term	
Help	New Me	Pa	rticip	ating in j	ob sea	arch:					
∟ogout		A	llows f	for both sea	archin	g on					
		Wa	aterloc	Works and	d Arra	nging		20		Term: 2024 - Spring	
				your Own J		00				Terms and Conditions Accepted Yes (Click Here to View)	
	Your Up		•	your own e						Terms and Conditions Accepted Yes (Click Here to View) Indicate your intentions for the upcoming work term by selecting one of the following options:	
										indicate year interfactors for the appointing work torm by soliciting one of the following options.	
	No upcom	ning schedu	les.							Intention : Participating In Job Search 🗸	

WHERE TO LOOK

CO-OP JOBS FULL CYCLE SERVICE

	The Full-Cycle Service job board contains	pre-approved co-op opportunities for undergraduate a	nd graduate co-op students.	
Dashboard	Next steps:			
CO-OP JOBS	Review how to search for jobs on Wate			orts). You can also reference WaterlooWorks Help: Search for additional information.
FULL-CYCLE SERVICE		" to search for opportunities that could be completed fro		d in, or various academic programs that align with your skills.
JOBS / APPLICATIONS	Learning about where other co-op studes Learning Conjugation Waterloop	nts have worked in the past? Check out our Where co-	op students work dashboard!	
Interviews			and suitable for co-op credit. it can sometimes be d	lifficult to catch postings that contain fraudulent information. Please exercise caution and sound judgment when responding
Employer-Student Direct 🗸 🗸				your co-op advisor. Learn more about how you can protect yourself from job posting scams.
Graduating and Full-Time Jobs \sim	Filter by Keyword	Filter by Region	Filter by Cluster	Filter by Level
Contract, Part-Time and Volunteer Jobs $~~$	Keyword	Atlantic Canada	- Theme - Accounting and Auditing	Junior 🔺
External Job Boards		ON - Bruce, Grey, Simcoe Region ON - Chatham-Kent, Essex, Lambton Regio	- Theme - Agricultural and Food Sciences - Theme - Architecture and Design	Intermediate Senior
Employer Information Sessions		ON - Durham Region	- Theme - Business Administration	
Career Centre Events		ON - Eastern Ontario	- Theme - Computing: Hardware Developme	v
Additional Networking & Professional Events		Clear	Clear	Clear
Appointments 🗸				
Help				
Logout	Search - or - Advanced Search			
	QUICK SEARCHES:		MY S	SAVED SEARCHES
	1067 All Jobs			Saved searches will automatically expire 1 year after creation.
	Every		Yo	ou have no saved searches
	Applied To			
	16 Shortlist			

<u>Resource: Co-op and Internship Jumpstart Series</u> 6) <u>Searching for Jobs in WaterlooWorks</u>



CO-OP JOBS EMPLOYER STUDENT DIRECT JOB BOARD

	The Empl 30	ident Direct job board conta	ins pre-approved co-op opportunities for undergrad	uate and graduate co-op students.	
Dashboard	reps:				
CO-OP JOBS		· · · · · · · · · · · · · · · · · · ·		 A second s	nd filters/sorts). You can also reference WaterlooWorks Help: Search for additional information.
Full-Cycle Service		· · · · · · · · · · · · · · · · · · ·	pard, you will need to follow the Employer-Student D		e interested in, or various academic programs that align with your skills.
EMPLOYER-STUDENT DIRECT			have worked in the past? Check out our Where co-o		
JOBS	Note: Though ish	postings are reviewed by Co	operative Education to opeure they are legitimate a	and suitable for co on cradit, it can comptin	etimes be difficult to catch postings that contain fraudulent information. Please exercise caution and sound judgment when respond
Applications					lent Direct board, contact your co-op advisor. Learn more about how you can protect yourself from job posting scams.
Graduating and Full-Time Jobs $~~$	Filter by Keyword		Filter by Region	Filter by Cluster	Filter by Level
Contract, Part-Time and Volunteer Jobs \checkmark	Keyword		Atlantic Canada	- Theme - Accounting and Auditing	Junior
External Job Boards			ON - Bruce, Grey, Simcoe Region ON - Chatham-Kent, Essex, Lambton Regio	- Theme - Agricultural and Food Scient - Theme - Architecture and Design	ences Intermediate Senior
Employer Information Sessions			ON - Durham Region ON - Eastern Ontario	- Theme - Business Administration	
Career Centre Events				- Theme - Computing: Hardware Devel	
Additional Networking & Professional Events			Clear	Clear	Clear
Appointments ~					
Help					
Logout	Search				
	- or -				
	Advanced Search				
	QUICK SEARCHES:				MY SAVED SEARCHES
	160	All Jobs			Saved searches will automatically expire 1 year after creation.
	64	For My Program			You have no saved searches
	0	Applied To			
		Shortlist			

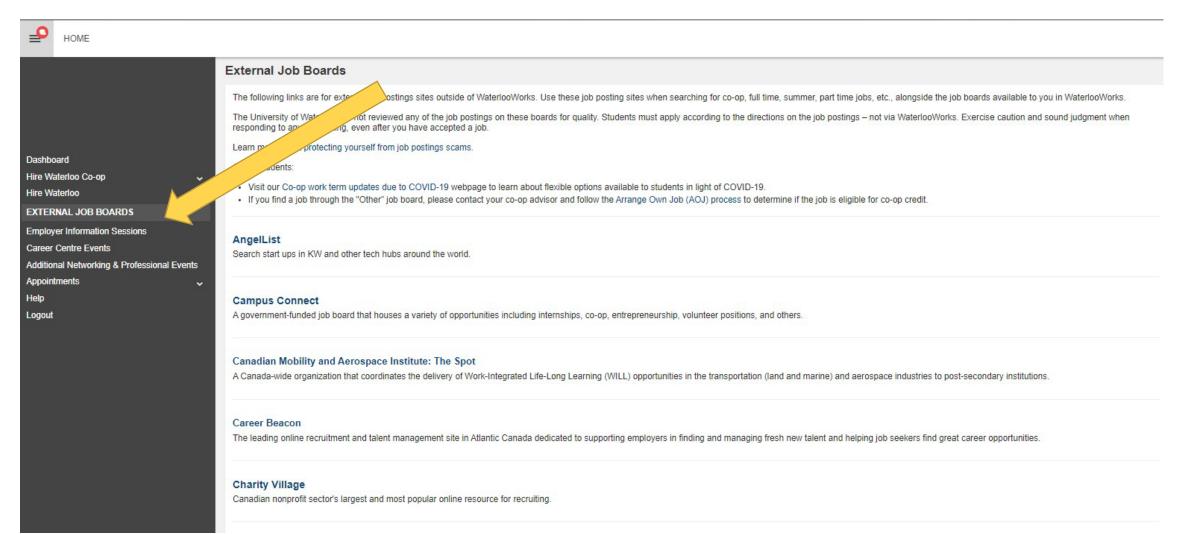


CONTRACT PART-TIME AND VOLUNTEER JOBS

Dashboard Co-op Jobs • Graduating and Full-Time Jobs • CONTRACT, PART-TIME AND • VOLUNTEER JOBS JOBS / APPLICATIONS External Job Boards Employer Information Sessions Career Centre Events Additional Networking & Professional Events	Job process or as an EDGE work/commun Co-op students: • Review how to search for jobs on Wate • Tip: Try using the "Potential Co-op • Tip: Use the filter by cluster functio • Curious about where other co-op stude • Learn how to apply for jobs on Waterlo • If you find a job through this job board, EDGE students: • If you find a job through this job board, Note: Though job postings are reviewed by	ity experience. rlooWorks using various search techniques (e.g., quick Opportunity" quick search for jobs that could be eligible in to search for jobs that employers have identified as b ints have worked in the past? Check out our Where co- oWorks. contact your co-op advisor and follow the Arrange Own contact the EDGE Team to determine if the job is an elig co-operative Education to ensure they are legitimate,	search, keywords, clusters, advanced sea of co-op credit. eing a good fit for the type of work you're in op students work dashboard! I Job process to determine if the job is eligit igible work/community experience. it can sometimes be difficult to catch postin	summer, volunteer, internship and other positions. These jobs could be eligible for flexible co-op credit through the Arrange Own rch and various filters/sorts). You can also reference WaterlooWorks Help: Search for additional information. Interested in, or various academic programs that align with your skills. Dele for co-op credit.
Appointments ~ Help Logout	Filter by Keyword Keyword Search - or - Advanced Search	Filter by Location Atlantic Canada ON - Bruce, Grey, Simcoe Region ON - Chatham-Kent, Essex, Lambton Regio ON - Durham Region ON - Eastern Ontario	Filter by Cluster Theme - Accounting and Auditing Theme - Agricultural and Food Science Theme - Architecture and Design Theme - Business Administration Theme - Computing: Hardware Devel Clear	
	QUICK SEARCHES:			MY SAVED SEARCHES Saved searches will automatically expire 1 year after creation.



EXTERNAL JOB BOARDS ON WATERLOOWORKS

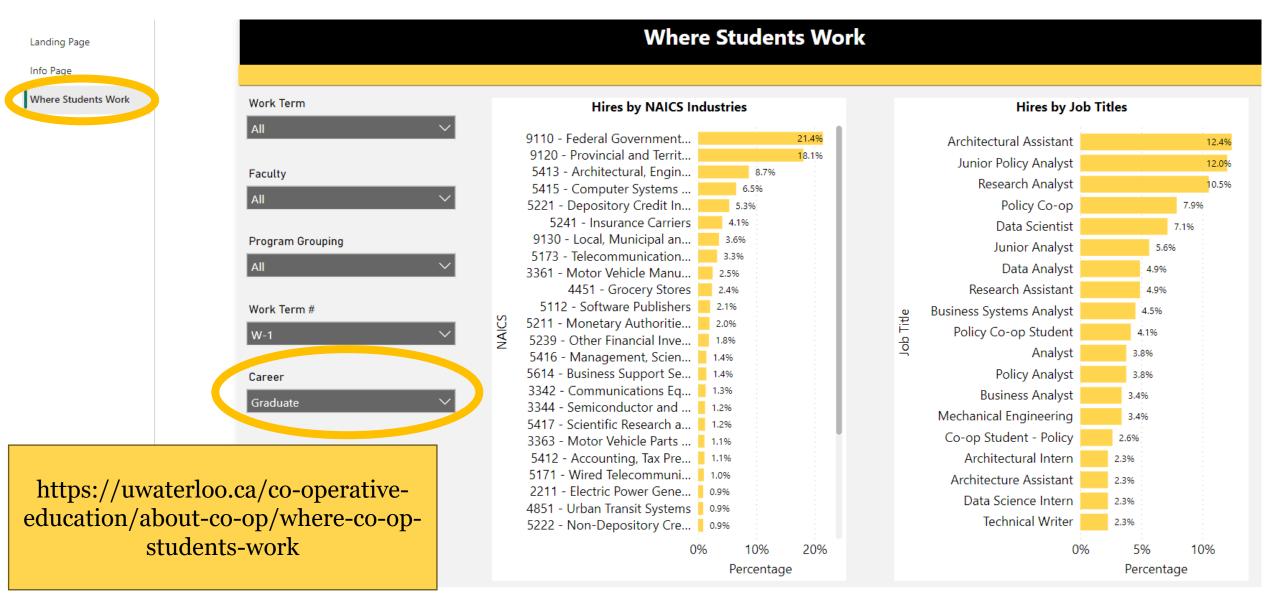


PAGE 19



WHICH JOBS TO APPLY TO

WHERE CO-OP STUDENTS WORK



HOW DO I APPLY TO JOBS ON WATERLOOWORKS?

APPLICATION PACKAGE FOR WATERLOOWORKS

□ Résumé

□ Work Term History (automatically included for you)

Grade Report (automatically included for you)

Cover Letter

Other – Per Job Posting

(i.e. writing sample, portfolio, references, etc.)





UPLOAD DOCUMENTS / CREATE APPLICATION PACKAGE

KS.	Create Application Package	×
Номе		
Upload a Document Create Application Package Search Postings Register for an Event Send A Message Submit A Form Update Skills Profile	Dashboard Co-op Documents Postings / Apr Home My Account My Messages My F Welcome to your WaterlooWorks Dashboard, where yo Students, regular students, graduating students and al "*Continuing in winter 2024 co-op recruitment - in-person Full-time Documents All interviews scheduled with a Method of 'In-Person' Close To search for jobs, select Hire Waterloo Co-op, Hire Waterloo and External Job Boards from the main menu. Close Scoop students: Review our Getting started webpage for an overview of how to search for co-op jobs. You must be on a recruiting term, accept the terms and conditions and state your intentions to access co-op postings. WTS	RVICE TEA
DASHBOARD Hire Waterloo Co-op Hire Waterloo External Job Boards Employer Information Sessions Career Centre Events Additional Networking & Professional Events Appointments V Help Logout	 Mental health support: Contact Campus Wellness for mental health resources. Remember: All University of Waterloo students are expected to follow the University's academic integrity policies. 	equence - : : 2023 - Fall udent is on : 2024 - Wir

-Ď.

If you're using different resumes and cover letters for different jobs, **name the documents** as the job ID/job title/employer to stay organized!

UNIVERSITY OF

Centre for Career Development

CREATE APPLICATION PACKAGE

PACKAGE REQUIREMENTS

Upload a document

Submit

You must have documents of the following types:				
Résumé Grade Report University of Waterloo Co-op Work History				
University of Waterioo Co-op Work history				
Package Name *	required.			
Required:				
Résumé *	Resume	✓ Upload New		
Grade Report *	-select existing-	~	This field is required.	
University of Waterloo Co-op Work History *	-select existing-	~		
Optional:				
Cover Letter	-select existing-	Vpload New		
Other - Per Job Posting	-select existing-	Vpload New		

• Grade Report and Co-op Work History: automatically updated through Quest (simply select them from the drop-down menu)!

- Follow these step-by step guides:
 - <u>Five steps for applying</u> to jobs in WaterlooWorks
 - <u>How to: upload</u> <u>application documents</u>



WATERLOOWORKS SUPPORT



For WaterlooWorks help and frequently asked questions:

Visit Co-operative Education – <u>WaterlooWorks help webpage</u>

2

In the event of a technical issue with WaterlooWorks:

Contact CEE Hub

- Email: (ceehub@uwaterloo.ca)
- Phone: (519-888-4026) from Monday-Friday, 8:30-4:30 p.m. (EST)



ARRANGING YOUR OWN JOB (AOJ)

Steps to arrange your own job for co-op credit



Once you receive a **firm** job offer, submit an Arrange Own Job (AOJ) form on WaterlooWorks A Co-op Advisor will be in touch if we require more info to approve your job for co-op credit

Chat with your co-op advisor to learn more about:

- If a job that you are interested in is likely to receive a co-op credit (i.e. <u>Standard Work Term</u>)
- How to provide an employer more information about co-op (i.e. <u>fundings/tax credits available</u>)
- What options are available for you at a particular time (i.e. be removed from the interview process)



RANK & MATCH

RANKING: PROCESS

How does the ranking process work?

- After interviews are over for each cycle, employers rank students from 1-10 and *then* the students rank the jobs/employer from 1-10 in return; employers cannot see your rankings.
- After the employers submit their rankings, you can view and submit/save your own rankings on the dates and times specified on the <u>important dates calendar</u>.
- The system adds together scores and picks lowest sum for each job to make matches

	Number of apps you can submit	Job postings open	Job postings close (ET)	Interview period	Employer rankings available (ET)	Student rankings due (ET)	Match results available (ET)
<i>Cycle 1</i>	Submit up	May 4 - 14	May 14 at 9	May 21 -	June 6 at 2	June 7 at 2	June 7 by
<i>Posting 1</i>	to 50 apps		a.m.	June 5	p.m.	p.m.	end of day



(Employers rank students 1–10) + (Students rank employers 1–10)

= Algorithm selects lowest sum to result in a match

RANKING: WHAT YOU'LL SEE

List of possible rankings		Rankings Explained:		
Job	Employer ranking			
Job 1	1	• 1 = Offer Congratulations! Rank back a 1 and the job is yours!		
Job 2	Ranked	• Ranked = 2-10 They're interested in working with you!		
Job 3	Not Ranked	• Not ranked = Not being considered for the role Nothing to rank		
Job 4	Ranked	Dlank No action from the employer Nothing to real		
Job 5	(Blank)	Blank = No action from the employer Nothing to rank		

(Job ID) Job Title Organization - Division	Employer Ranking	Employer Notes	Ranking Deadline	My Ranking
view -	1		07/12/2022 02:00 PM	Pending ~
view -	Not Ranked	We are going with a more senior candidate but would love to continue the conversation and potentially speak about a work term in the future.	07/12/2022 02:00 PM	Not Ranked 🗸
view 🕶	Ranked		07/12/2022 02:00 PM	Pending ~

RANKING: REMINDERS

- You must submit rankings for every job on your ranking form before the deadline closes. If you do not submit your rankings on time, the system will automatically rank every job a "10".
- If you rank the job **a 10**, it's still **possible that you'll be matched**. Think about this possibility when you are applying!
- You can submit up to **5"Not Interested"** rankings per term to **guarantee** that you will **not** be matched with a job and/or prioritize other jobs of interest!
- Concerns about the job submit a <u>Request to Withdraw Application (RWA)</u> form immediately following an interview – don't wait until the day of the ranking.
- Rank carefully! If you are matched with a job, it means you have accepted the position. Failing to proceed with this commitment as per the coop terms and conditions will result in <u>renege consequences.</u>
- <u>Resource: Co-op Jumpstart Series</u> 9) <u>Rank Match</u>



COMMON QUESTIONS:

- I have more than 1 job offer! How should I rank them back?
- Some employers has ranked me (2-10) could I be matched with the job?
- I ranked the job a 10, is it still possible that I'll be matched?

- How come I don't see a ranking listed?
- I have no rankings showing. What can I do?
- My friend and I both have a sum of 3 for this position, who will get the job?
- Hypothetically, if, what will happen in this scenario?

FIND YOUR ANSWERS HERE:

<u>Co-operative Education:</u> <u>Rank/Match page</u>

Review the rank/match process, important tips and next steps <u>Rank/Match: Choose</u> <u>Your Own Adventure</u>

Play out possible rank/match scenarios and review suggestions)!

Co-op Advisor:

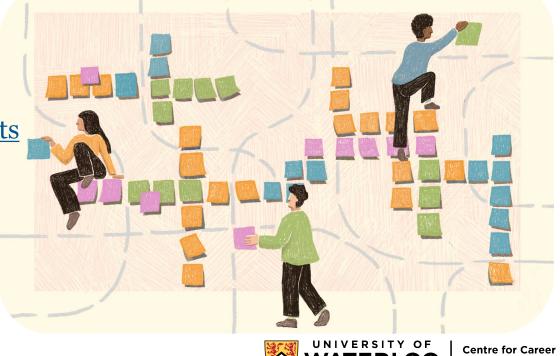
Available to help you with your ranking strategy. Reach out for a ranking consultation!



WHAT IF I DON'T FIND A JOB?

WHAT IF I DON'T FIND A JOB?

- Stay active in the job search until the last possible date for co-op credit
 - Many students find employment after work term has begun
 - Last date to start work and earn a co-op credit: September 30, 2024
- Work with us before you panic!
- Resource: (YouTube Video) <u>Work Term Requirements for graduate co-op students</u>



Development

SUPPORTS & RESOURCES

WE GOT YOU COVERED!

AKA Work Term Support (WTS) & Student Advisor

CAREER ADVISORS



Résumé, Cover Letter, Interview Prep

Career Planning Advice

Further Education Planning

Meet with a Career Advisor

ACADEMIC ADVISORS



Questions about co-op degree requirements

Sequence changes

Academic Program

Course Selection

Find my Academic Advisor

CO-OP Advisors



Co-op & WaterlooWorks Arranging your own Job Finding Opportunities (jobs, volunteer, etc.)

> <u>Connect on</u> <u>WaterlooWorks</u>

CONTACT YOUR CO-OP ADVISOR /WTS

	Dashboard Co-op Documents Postings / Applications Interviews Rankings Appointments Events Skills Profile			
Jpload a Document				
Create Application Package	Home My Account My Messages 20 My Forms			
Search Postings				
Register for an Event	Welcome to your WaterlooWorks Dashboard, where you'll find job boards containing opportunities for co-op students, EDGE students, regular students, graduating students and alumni! Today's Webcam Appointments and/or Interviews			
Send A Message	To search for jobs, select Hire Waterloo Co-op, Hire Waterloo and External Job Boards from the main menu. 0 Webcam Appointments			
Submit A Form	Co-op students: Review our Getting started webpage for an overview of how to search for co-op jobs. You must be on a recruiting			
Update Skills Profile	term, accept the terms and conditions and state your intentions to access co-op postings.			
	For help with your job search and overall career direction:			
	Attend Centre for Career Action appointments, workshops and events by selecting "Career Centre Events" or "Appointments" on the main menu.			
ASHBOARD	Attend "Employer Information Sessions" and "Additional Networking and Professional Events" by selecting these options on the main			
ire Waterloo Co-op	menu. Check often as events are added continuously and registrations may reach capacity. Access exclusive career planning content and resources through CareerHub. WTS Career Advisors CCA (519-888-4567 x44047)			
	Access exclusive career planning content and resources through careerhub.			
ire Waterloo	Questions?			
vternal Job Boards	Co-op students: Your co-op advisor is here to support you! Select "Send a message" from the main menu to connect with your advisor.			

For students in M.ENG ECE or MDSAI, your Grad Co-op Advisor is:

- Zachary (Zac) Mercer
- <u>zmercer@uwaterloo.ca</u>
- 519-888-4567 x41832

For students in MMSc and MCC, your Grad Co-op Advisor is:

- Chantal Godin
- cgodin@uwaterloo.ca
- 519-888-4567 ext. 41216



OTHER SUPPORTS

Co-op embedded Counsellors



• Confidential mental health support during your recruitment terms and work terms

Find a Co-op Counsellor

Immigration Consultants



- Co-op Work/Study Permits
- Electronic Travel Authorization (eTA)
- Social Insurance #
- Bank Accounts

Int'l Employment Specialists



- Working abroad
- Int'l visas/ permits: <u>ceeinties@uwaterloo.ca</u>
- USA J-1 visa info: <u>ceeusaies@uwaterloo.ca</u>

Find a Specialist

AccessAbility Services



- Co-op support if you have any permanent, temporary or suspected disabilities
- Accommodations, support plans, etc.

Book an appointment





Find a Consultant

PAGE 40

NEXT STEPS







Identify any support you need for <u>WaterlooWorks</u>



Bookmark <u>Important Dates</u>



A & **Q**

We will stop the recording now! Feel free to send us a message.



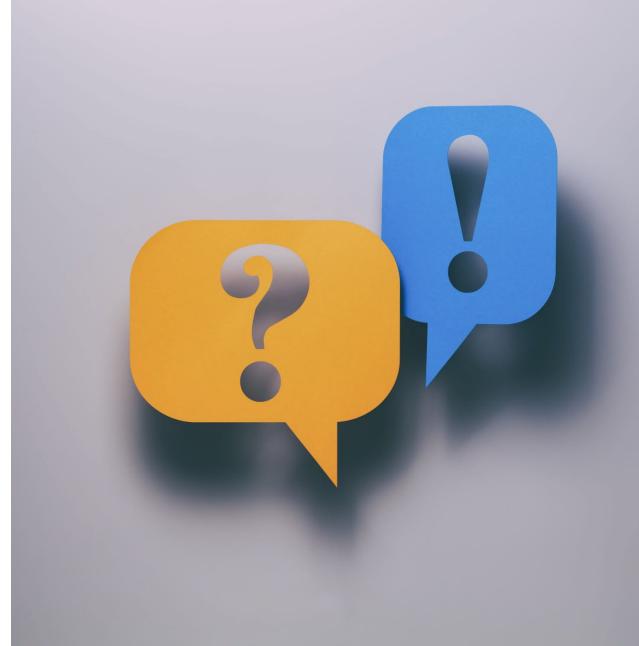
THANK YOU FOR Joining! 😳

Still have questions?

Send your WTS a message in WaterlooWorks and/or

Contact the **<u>Centre for Career Development</u>**!





UNIVERSITY OF WATERLOO



Centre for Career Development