Existing Collaboration Resources

This document contains links to resources from the CTE and SSO pertaining to collaboration.

Resource Title	Resource Link	Resource Description	Source
Working in a Group			
Group Decision Making	Group Decision Making | Centre for Teaching Excellence	- Outlines a seven-step decision-making model to assist with deciding course of action (can also be extrapolated to conflict resolution) - Outlines several methods for decision-making	CTE
Meeting Strategies for Group Work	Meeting Strategies for Group Work | Centre for Teaching Excellence	- Outlines key steps/considerations to structure effective meetings	CTE
Group Roles: Maximizing Group Performance	Group Roles: Maximizing Group Performance | Centre for Teaching Excellence	- Describes in depth foundational group roles (Leader, Arbitrator, Notetaker, Devil's Advocate)	CTE
Teamwork Skills: Being an Effective Group Member	Teamwork Skills: Being an Effective Group Member | Centre for Teaching Excellence	- Outlines the key features of an effective group member - Provides suggestions of how instructors can encourage students to improve group work skills/environments	CTE
Working Effectively in Groups	Working effectively in groups	- Tip sheet providing advice for forming effective groups - Includes organization tips, group roles, and common group challenges/solutions - Important tool for students to understand the merit of **Group Contracts**	SSO
Effective Communication: Barriers and Strategies	Effective Communication: Barriers and Strategies	- Outlines barriers to/strategies for: active listening, accurate perception, verbal communication - Useful for students encountering communication-based barriers/conflict during group work	CTE
Instructor Tools			

Group Work in the Classroom: Types of Small Groups	Group Work in the Classroom: Types of Small Groups | Centre for Teaching Excellence	- Outlines different types of small groups that instructors can use in classes - Includes required time frame, class size, etc.	CTE
Implementing Group Work in the Classroom	Implementing Group Work in the Classroom	- Provides instructors with a detailed guide to implementing group work - Includes questions to think about, key considerations, other suggestions	CTE
Methods for Assessing Group Work	Methods for Assessing Group Work | Centre for Teaching Excellence	- Description of the ways in which an instructor might evaluate group work - Provides advantages and disadvantages of each method	CTE
Group Contracts			
Making Group Contracts	Making Group Contracts | Centre for Teaching Excellence	- Discusses what a group contract is, and why it's important - Provides resources for building group contracts	CTE
Sample Group Project Tools	Group Project Tools - Eberly Center	- Includes some sample group contracts - Also contains other samples/resources for: **team roles, self-assessment, group assessment, peer assessment**	Eberly Center (Carnegie Mellon University)
Sample Group Contract	SAMPLE GROUP CONTRACT	- Sample of a group contract	Teaching, Learning, and Technology Centre (UC Irvine)
Sample Group Contract (UW)	https://uwaterloo.ca/centre-for-teaching-excellence/sites/ca.centre-for-teaching-excellence/files/uploads/files/uwaterloo_sample_group_contract.docx	- Sample of a group contract	UW
Conflict Resolution			
Resolving Conflict	Resolving Conflict | Chapman	- Describes how to handle and manage conflict in a group environment	Chapman Learning Commons (UBC)

Conflict Resolution	8 Steps for Conflict Resolution	- Outlines eight steps to effectively resolve conflict - Provides some resources for the process of conflict management	Office of Talent Management (University of Wisconsin Madison)