

Registration Form

Conference Registration includes: Participation in all sessions, conference materials, refreshment breaks, sandwich lunch and conference proceedings.

Please note: Accommodation is not included in conference registration.

Salutation (Dr., Ms, Mr., Mrs., etc):

First name:

Last name:

Position:

School/Department:

Institution:

Address:

Phone number:

Email:

I give permission for my contact information to be included in the conference abstract book.

Please note any dietary restrictions here:

Registration fees:

Early bird registration (received by April 3, 2009)	\$75 CND
Regular registration fee (received after April 4, 2009)	\$90 CND
UW Early bird registration (received by April 3, 2009)	\$65 CND
UW Regular registration fee (received after April 4, 2009)	\$80 CND

Payment Method

Cheque VISA Mastercard

*if using a credit card, you must mail/fax or phone in your information

UW 31 digit account flexfield

Credit Card Number
Cardholder's Name

Expiration Date
Cardholder's Signature

UW account flexfield

Registration

Please send this complete form to Marta Bailey - you will be registered for the conference upon receipt of your payment (see below for payment methods and instructions).

PAYMENT

We accept MasterCard, VISA, cheques as well as inter-departmental money transfers (within UW).

Please make cheques payable to:
University of Waterloo

PAYMENT PROCESS

By Phone

Call 519-888-4567 ext. 33153 to use your VISA or MASTERCARD.

By Mail

Complete this form, include your check or credit card information and send to:
Centre for Teaching Excellence (CTE)
University of Waterloo
200 University Ave. W., LIB 328
Waterloo, ON N2L 3G1
Attention: Marta Bailey

By Fax

Complete this form, copy as needed and FAX with your credit card information to 519-888-9806, Attn: Marta Bailey

Cancellation Policy

A \$25 administrative fee will be charged for all cancellations received before April 24. We cannot offer refunds after that date, but you are welcome to send a substitute person.

Questions about registering?

Please call Marta Bailey at 519-888-4567 ext. 33153