



Centre for Teaching Excellence (CTE)  
**Graduate Instructional Developer Positions**  
May 2014 - April 2015

CTE seeks two PhD students to join our dynamic team of Graduate Instructional Developers. The position provides a unique perspective on teaching and learning and involves assisting other graduate students with their development as university teachers. The successful candidates will work with the *Fundamentals of University Teaching program*. These are one year positions (three consecutive terms beginning May 5, 2014 and ending April 30, 2015).

**Main responsibilities include:**

- facilitating instructional workshops
- facilitating microteaching sessions and/or conducting classroom observations of teaching
- assisting with the development of new workshops
- contributing to the CTE blog and other teaching resources
- attending team meetings

**Requirements:**

- must be a registered student until April 2015
- university teaching experience with strong evaluations
- completed a minimum of three Teaching Assistantships including classroom teaching
- highly developed oral and written communication skills
- proof of completing TA training activities (e.g. CTE workshops; TA training in home department)
- demonstrated interest in university teaching
- ability to provide constructive feedback for improvement
- interest in being a role model for new teaching assistants
- educational leadership or experience supporting professional development of other TAs (preferred)

Applicants must be currently registered PhD students at the University of Waterloo. Preference will be given to registered full-time graduate students who have completed the Fundamentals of University Teaching certificate and/or are registered in the CUT.

## Application Process

To apply, submit the following documents either by [email](#) or in person to: Monika Soczewinski, Program Coordinator, CTE, EV1, Room 313, by 12pm, **March 19, 2014** (late applications will not be considered):

1. A cover letter outlining why you are interested in this position and what skills and experience you bring to it. You should also detail 2 main topics that you would like to develop to give as workshops to other TAs. Your cover letter should include a statement of when you plan to graduate from your program.
2. A curriculum vitae that highlights your qualifications and desire for this position (include home and campus phone numbers and email address).
3. Statement of your teaching philosophy that describes your approach to undergraduate teaching and provides concrete examples from your teaching practice (one page maximum).

Salary is \$6000/term based on a 10-hour/week commitment. Short-listed candidates will be contacted on Friday March 21<sup>st</sup> to schedule an interview.

The appointments will be announced in the Spring 2014 issue of the CTE newsletter, *Teaching Matters*.

Questions about the position can be directed to Monika Soczewinski: [m2soczew@uwaterloo.ca](mailto:m2soczew@uwaterloo.ca).