

Event (GRAD LOUNGE): General Meeting	Date (YY-MM-DD): 19-04-23 Time (24:00): 17:00 – 18:00 Transcriptionist: Jared Roth
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MEETING MINUTES:

Attendance (RED for Absent):

Position	Name	Preferred CEGSA E-mail
President	Storm Gourley	<swdgourley@edu.uwaterloo.ca>
VP Finance	Deepak Jain	<deepak.jain@uwaterloo.ca>
VP Communications & Events	Lukas Bauman	<l6bauman@uwaterloo.ca>
VP Academic	Tyler Or	<tyler.or@uwaterloo.ca>
VP Internal	Jared Roth	<jhroth@uwaterloo.ca>
VP External	Temitope Aborisade	<taaborisade@uwaterloo.ca>
Health & Safety Rep.	Ayush Mehta	<an2mehta@uwaterloo.ca>
M. Eng. Rep.	Akanksha Shridhar	<akanksha.shridhar@uwaterloo.ca>
GSA Rep.	Prabhjot Bhogal	<pkbhogal@uwaterloo.ca>

Meeting Head (member who called the meeting; starts and concludes the meeting):

Storm Gourley

Purpose of the Meeting:

General administration

Itinerary:

- Recent events
 - Headshots
 - “It went well” -Lukas
 - 33 people signed up
 - People emailed CEGSA asking about headshots
 - It would be good to include a primary contact for each event
 - Photos need to be organized per person and confirm we have the right identities for each photo
 - Akanksha and Temi are helping

- Movie night
 - It was a nice thought, but we shouldn't do events like this inside school grounds
 - We have leftover snacks, which is nice
 - We should give more notice of the event
- Grad lounge maintenance
 - Lukas and Joseph cleaned out the fridges, so big props to them
 - What about those rib racks, though?
 - We should tell people to not store food in the fridge for longer than a couple of days
 - Fridge cleaning should be done once per semester
 - Ayush and Deepak are on maintenance duty for May
 - Put up a memo in the lounge showing the dates of cleaning
 - Tentatively, sometime in August and December
- Upcoming events
 - Seminar
 - Parvin contacted Storm about getting CEGSA to help out setting up an event for an invited speaker
 - Need to set up a google form for students to sign up for a Q & A session with the speaker
 - Tyler should talk to her about what she wants on the form
 - Parvin is getting the gift, which we need to pay back (<\$60)
 - Poster session
 - Can be a simple poster session with judges
 - Can also include oral presentations
 - Trying to complete the logistics by mid-May
 - Social events
 - Arcade bar
 - Talk to the bar about maybe getting a reduced entry fee for groups
 - Akanksha and Ayush will lead this one
 - Aim for the end of May
 - Need draft + information **on or before May 3rd**.
 - Bowling
 - Temi and Sanjay will lead this one
 - Get information soon but we can wait until after the arcade bar
 - BBQ
 - Ask Rose about renting a BBQ grill, if the CHE dept. doesn't have one, we can try asking EngSOC if they do.
 - This would be an event for fundraising extra money if we are low on finances by end of spring 2019 term
 - Escape room
 - Trivia night
- Gino's pizza deal
 - The Chem Eng department has a way of getting discounts from Gino's
 - The department might be able to pay for our food

- This is important
- Student feedback forum
 - We send out a feedback form for CEGSA operations
 - Include a question about future events and an optional comment section
 - Send it by the end of the term, every term
- Waste disposal problem
 - Ayush should ask why we only have 30 minutes per week to dispose of lab waste
 - Maybe talk to Tom Dean about it
 - The environmental building disposes of waste one hour each day
- Finances
 - We had just under \$2K to start the term
 - We got \$660 for funding
 - We now have \$1897, so we lost a bit of money
 - The department has money set aside for us, maybe \$500
 - We need to give them a rough plan of what we want to do, then they'll write us a cheque
 - They won't pay for prize money, but will pay for travel of any guests
 - Talk to Liz about this once we have the plan

Prepared By: Jared Roth

Reviewed: 2019-04-25

Approved: 2019-04-25