

Event (GRAD LOUNGE): Introductory meeting	Date (YYMMDD): 17-12-06 Time (24:00): 17:30-19:00 Transcriptionist: Arshdeep Singh
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MEETING MINUTES:

Attendance (RED for absent):

Position	Name	Preferred CEGSA email
President:	Serubbabel (Abel) Sy	< ssy@uwaterloo.ca >
VP Finance:	Zachary(Zach) Cano	< zpcano@uwaterloo.ca >
VP External:	Sileola Ogunlaja	< sile.ogunlaja@uwaterloo.ca >
VP Internal:	Arshdeep Singh	< a355sing@uwaterloo.ca >
MEng Rep.:	Christine Lewis	< c22lewis@uwaterloo.ca >
VP Academic:	Manan Dosi	< mdosi@uwaterloo.ca >
Health & Safety rep	Yael Valdez	< yivaldeznavarro@uwaterloo.ca >
VP Social:	Eduardo Ramírez Montiel	< e2ramirez@uwaterloo.ca >
GSA Rep.:	Archisman Ray	< a5ray@uwaterloo.ca >
Social Coordinators:		
	Shashi Yadav	< s8yadav@uwaterloo.ca >
	Parvin Adeli	< padeli@uwaterloo.ca >

Meeting Head (member who called the meeting; starts and concludes the meeting):

- Serubbabel (Abel) Sy

Purpose of the meeting:

- Introductions, Christmas Party, Administration

Itinerary:

Previous CEGSA items:

- Covered and wrapped up

Christmas Event (Dec. 14th):

- Setup will take place on Dec. 13th 3:00 - 4:30pm
- Need volunteers (total ~10): Sileola will talk to Rose for request for more volunteers
- Request Faculty and students for musical performance
- Extra movie tickets may be used as raffle prizes

Lounge Cleaning:

CEGSA will not be cleaning the lounge in DWE due

- 1) to the small number of people that use that area
- 2) no CEGSA member is regularly working there

CEGSA will be doing basic cleaning to E6-Lounge on monthly basis

- Schedule will be prepared by Abel

Next Meeting

Sometime 2nd or 3rd week of January

Prepared by: Arshdeep Singh

Reviewed: Abel Sy

Approved: Abel Sy