

Event (GRAD LOUNGE): New Years Events	Date (YYMMDD): 170124 Time (24:00): 1700-1820 Transcriptionist: kcwliew
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MEETING MINUTES (notes in BLUE)

Attendance (RED for missing):		
<u>Position</u>	<u>Name</u>	<u>Preferred CEGSA email</u>
President:	*Manuel Tejada	<mtejeda@uwaterloo.ca>
VP Finance:	*Zach Cano	<zpcano@uwaterloo.ca>
VP External:	*Parri Adeli	<parvin.adeli@gmail.com>
VP Internal:	*Manan Dosi	<mdosi@uwaterloo.ca>
MEng Rep.:	*Yue Han	<y97han@uwaterloo.ca>
VP Academic:	Omar Khan	<o35khan@uwaterloo.ca>
VP Social:	*Dilara Yilman	<dilarayilman@gmail.com>
Health & Safety Rep.:	*Kelvin Liew	<kcwliew@uwaterloo.ca>
GSA Rep.:	Aswin Muthu	<amuthu@uwaterloo.ca>
Social Coordinators:		
	*Archisman Ray	<archismanray22@gmail.com>
	*Navid Bizmark	<navidbizmark@gmail.com>
	*Eduardo Ramírez Montiel	<e2ramirez@uwaterloo.ca>
	*Abdul Ghannoum	<arghanno@uwaterloo.ca>
	*Kiana Amini	<k3amini@uwaterloo.ca>
Meeting Head (person who called the meeting; starts and concludes meeting):		
Manuel Tejada, President		
Objective of Meeting (purpose of meeting):		
-begin inviting alumni to give seminars, discuss an event for this winter (possible curling)		
Itinerary (schedule of meeting):		
1700-1710 Mingle and dinner		
1710-1715 WELCOME from president		
1715-1735 Academic Events/Updates		
<ul style="list-style-type: none"> ● Update from department meetings - Manuel/Zach <ul style="list-style-type: none"> ○ TAs to be added to 500 level courses ○ TA selection criteria discussion at next meeting ○ Part-time students will be required to attend seminars ○ Activity reports still have issues, the next round should be fixed 		

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- Inviting alumni to give seminars
 - B. Zhao + Croiset: 1. Local UW alumni (more often); 2. Distinguished lecture series (maybe 2 / year)
 - CEGSA will be responsible for proposing the candidate
 - Through UW alumni LinkedIn to be cleared through B. Zhao
 - Focus on PhDs working in industry
 - Career path: Center for Career Action has resources on lists
 - <<https://uwaterloo.ca/career-action/about/people/group/36>>
- Professional headshot event
 - Perri will contact photographer
- Grad Student Conference/Poster Day
 - Master's poster + seminar date (spring term) -> term
- Meeting with Department Chair - Department TA awards, TA evaluation, Publication award
 - Department meeting will follow on above items
 - Publication award: nano only affiliation -> contact Judy

1735-1800

Social Events/Updates

- Recap from Christmas potluck, movie night, games night. What went well? What can be improved?
 - Christmas: happier compared to last year, better food, music/organization better; location a bit tight (FEDS hall? But more expensive)
 - Department wants cost to be similar
 - Movie: actually make it a CEGSA grouped event, tickets at the lobby and/or cinema
 - Games:
- Winter term event - Curling?
 - Ski trip difficult due to insurance and volunteer
 - Curling booking is a problem due to popularity (check for April? In the evening) -> Manuel
 - Symphony/concerts, busing -> Dilara + Navid
 - Hockey Rangers game/sports events -> Manan
 - Bowling -> Manuel
 - Tournament style event foosball: Thursday Feb. 9th around 1700 -> Manan
 - Badminton gym: FREE once per term (>2h any equipment) -> Navid + Dilara
 - <http://www.athletics.uwaterloo.ca/sports/2010/7/21/Booking_a_Facility.aspx>
- Response to emails
- Volunteering?

1800-1810

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<p>Outstanding/Recurring</p> <ul style="list-style-type: none"> ● Inventory on board games -> Kelvin ● Update from H&S on upcoming grad lounge cleaning schedule, first aid kit for lounge, room security <ul style="list-style-type: none"> ○ Feb.03 code change, confirmed by Tom Dean + Rick Hectus ○ FAK: \$39.63 from staples; safety office request form -> Kelvin <ul style="list-style-type: none"> ■ http://www.staples.ca/en/First-Aid-Kits/cat_CL200134_2-CA_1_20001 <p>1810-1820</p> <p>Summary of Deliverables</p> <p>*Transcriptionist emails/uploads meeting minutes to all attendees (internal); 24h after review</p> <p>Notes:</p> <p>Other event ideas:</p> <ul style="list-style-type: none"> -ski trip? winter snowshoeing/cross-country/skating event? -Lunar New Year event? Solar New Year event? August Perseid meteor shower event? -Spring BBQ events? Spring camping/hiking events?
<p>References (any documents or references to previous items):</p>
<p>Conclusions/Summary (changes, suggestions, etc.):</p>
<p>Next meeting, create the timeline and dates</p>
<p>Deliverables for Next Meeting/Responsibilities (list item with person responsible):</p>
<p>NEXT MEETING (to be decided at end of meeting in RED):</p>

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