

**Researcher's Declaration and Supervisor's Acknowledgement
Department of Civil and Environmental Engineering**

Action

1. Complete your mandatory health and safety training: <https://uwaterloo.ca/civil-environmental-engineering/health-and-safety-1/mandatory-safety-training>
 - a. select the "Graduate Students, Faculty and Staff" dropdown.
 - b. Complete the following courses:
 - i. SO 1001 Employee Safety Orientation
 - ii. SO 1081 Workplace Violence Awareness
 - iii. SO 2017 WHMIS 2015
 - c. If you're going to be working in a lab, you must also complete the following:
 - i. SO 1010 Laboratory Safety
 - ii. Hazard Specific Training (as required by your supervisor and/or lab technician)
 - iii. Laboratory Orientation (please contact your lab technician to set this up)
2. Fill out and sign this document with your supervisor.
3. Attach this completed form to your Graduate Student Space Request Form, and submit it to the Department Secretary in E2-2336.

Record of Training

I acknowledge that I have received the following **mandatory** training:

- | | |
|---|-----------------|
| 1. SO 1001 Employee Safety Orientation | date completed: |
| 2. SO 1081 Workplace Violence Awareness | date completed: |
| 3. SO 2017 WHMIS 2015 | date completed: |
| 4. Read Policy 34 | date completed: |

Lab Specific training (only for students working in a lab):

- | | |
|---|---------------------|
| 1. SO 1010 Laboratory Safety | date completed: |
| 2. Laboratory or Hazard-specific Training | date completed: |
| 3. Laboratory orientation session - per the website, please contact the appropriate lab tech for your research area to schedule an orientation session. | Lab tech signature: |

Date

Student/Employee Signature

Supervisor's Signature

Researcher's (Student) Declaration

- I have completed and signed the "Record of Training".
- I have read and understood all the required online Health and Safety modules, as indicated by the "Record of Training" on the previous page.
- My supervisor and I have gone over safety concerns which are specific to my experimental work.
- I will discuss new experimental work (including procedures, equipment, chemicals, and materials) with my supervisor so that any additional safety issues can be addressed.
- I will bring any safety related concerns or issues to the attention of my supervisor as I become aware of them.

I understand that as long as I am a registered graduate student, visiting researcher, postdoctoral fellow, employee, or an undergraduate student researcher in the Department of Civil and Environment Engineering, I am responsible for obeying the safety rules, the requirements of University of Waterloo Policy #34 and the *Ontario Occupational Health and Safety Act* and any later amendments or regulations thereof. I understand that I must continually endeavour to be self-informed about the health and safety aspects of my research, to exercise good judgement, and to use safe working practices to prevent accidents that may cause injury to myself or others.

Signature _____ Date _____

Name (print) _____ Student ID#: _____

Email address: _____

B) Supervisor's Acknowledgement

I have discussed the project-related health and safety background information with the above-named individual.

Signature _____ Date _____

Name (print) _____