

UNIVERSITY OF WATERLOO

BOARD OF GOVERNORS

ad hoc Committee on Technological Innovation

1. The *ad hoc* Committee on Technological Innovation (the “Committee”) is established by the Board of Governors (the “Board”) on the recommendation of the Governance Committee of the Board to assist the Vice-President, Academic and Provost (the “VP”) and the Chief Information Officer (the “CIO”), in every case at the request of and through the President & Vice-Chancellor (the “President”), in the development of innovative technological strategies and solutions in teaching, research and administration, for the benefit of the University in achieving its strategic objectives.
2. Appointments to the Committee shall be made by the Governance Committee of the Board in consultation with the President and the VP. Ordinarily, the Committee will be composed of a maximum of four appointed members, selected from among members of the Board representing the community-at-large and the Lieutenant Governor-in-Council, and as many as three non-Board members. The President and the VP shall be members of the Committee, *ex officio*. The Committee shall select its own chair from among the members of the Committee who are also Board members. Members shall serve a three year term.
3. Meetings of the Committee will be held from time to time, normally twice a year, at the call of the President, in consultation with the Chair of the Board and the VP. Ordinarily, meetings will be held both in person and by telephone/video conference. Quorum for meetings of the Committee shall be one of the President and the VP, and a majority of the remaining members of the Committee. The CIO shall attend meetings as a resource to the Committee.
4. The Committee shall focus on the following issues in support of the work of the President, the VP and the CIO in advancing the University’s mission through its application of innovative technologies:
 - (i) The Committee will provide guidance to the President and the VP in developing and promoting an exceptional culture of technological innovation in support of the university’s mission. In particular, the Committee will provide advice on research, development, assessment and application of innovative technologies across the university’s activities, including research, teaching and administration, all in service of the University’s strategic objectives.
 - (ii) Guidance will be provided to the President and the VP on the alignment between both general and specific objectives for technological innovation at the university, and the university’s strategic plans and priorities.
 - (iii) Identification of and advice on specific opportunities for leading edge technologies and their use, in consultation with the President and the VP, will be a key aspect of the Committee’s work.

- (iv) At the request of and in consultation with the President and the VP, the Committee will provide advice on the long term technology strategic planning objectives of the university, and will counsel the President and the VP as they work toward realizing those objectives and executing those plans.
5. The President, or the VP at the request of the President, may make reports on the activities of the Committee to the Board of Governors from time to time at the request of the Board.

Considered by the Governance Committee of the Board of Governors on 21 March 2014.

Approved by the Board of Governors on _____ 2014.