Office 365 ProPlus (desktop)
CTSC Presentation

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Office 365 ProPlus (desktop) Overview

- Replaces current version of Office (2016) on Windows desktops

- (Also available for Mac OS)

- Requires an active Office 365 account to use (otherwise can be used in read-only mode)

  - Note: auto-activation is coming ...likely by July 2019

- If person logs into Nexus computer, they will not be prompted again to log into Office 365

- Ongoing updates, managed by SCCM (monthly channel)

- Minimal changes to apps

  - Some new features

  - User Interface is slightly different

- Seamless Outlook update

  - Works with Exchange

- Autosave in top left (only for files saved in the cloud in O365)

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Office 365 ProPlus Deployment Notes

- Old versions of office uninstalled

- Takes about 10-15 minutes

- Exceptions handling

  - Planning to use a manually managed security group for now, by request

- Also see: https://docs.microsoft.com/en-us/deployoffice/install-different-office-visio-and-project-versions-on-the-same-computer
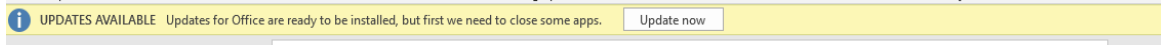
Install 64 bit versions (if needed):

- 64 bit, C2R

  - Visio 2016

  - Project 2016

- 64 bit, MSI

  - SharePoint designer 2013

  - InfoPath 2013

- 64 bit

  - Other Office plug-ins

  - Windows

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Office 365 ProPlus IST Configuration -1

- Monthly channel

  - Microsoft recommends; easier to manage, users get most up to date version (including security patches etc.)

  - Simplified streams

  - Managing through SCCM

  - Vanguard groups to get 7 days before the rest of users

  - Same update process and schedule as Windows updates

  - Rollback option if issues

- Disabling Archive button in email message window (to prevents 'losing' mail)

- Skype for Business – configured to auto-open

- Shared token

  - Ensures it does not use any of our 5 Office activations

  - (not an option for Macs … so may want to use Office 2019 on Mac labs)

- Repairing office

  - 'Quick repair' (default) will keep config settings ….

  - If that doesn't work, and SCCM admin can uninstall and reinstall

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Office 365 ProPlus IST Configuration-2

- No pinning icons to taskbar – this allows changes when installing as a user

- We had set updates enabled to be FALSE, but had to remove after last upgrade since MS changed deployment tool and setup.exe file :

  - <Updates Enabled="FALSE" />

UPDATES AVAILABLE   Updates for Office are ready to be installed, but first we need to close some apps.   Update now

- Disabled Hardware Graphic Acceleration

- For other configuration details, please see Mike Cocker

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Generic accounts

- Investigating options and use cases

- Extra cost per generic acct

- MS Teams may help to reduce need for some generic accounts

- If you use generic accounts, please share ~ number of generic accounts and use cases with Lisa Tomalty

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Creation of Office 365 accounts

- Auto-activation – should be coming soon!

- New employees

  - Currently, employees needs to be an employee in Workday before an O365 account can be created (or be a student/grad student)

    - An employee pre-create in WatIAM will not enable an O365 account to be created

    - We are looking into options to help with onboarding new employees to reduce/remove delays in getting O365 accounts created

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Other notes

- Currently have 80+ Office 365 ProPlus users in IST/Academic Support

- MS Teams is part of Office365 ProPlus deployment now

    - User based install, so it only gets installed after the user logs off and back on again

- Office 2016/19 is still an option until 2025

- Access databases

    - May want to handle on case by case – may depend on add-ons; good so far for small use cases

    - Stephen Markan can answer questions

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Other notes

- Student visitors

  - Can use their MS account using their home university address (e.g. WLU / Guelph)

- Other users (labs, high school co-ops, visiting scholars, other)

  - Use home institution O365 account (if they have)

  - Option of installing Office 2016/2019 (until 2025)

- We are learning of some incompatibilities between Office 2016 and Office 365, for people collaborating using Word and Excel

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User training / docs etc.

- Working on FAQs, communications, PDAG

- One TLAB will likely be updated

- Planning for updates to some fall SEW/ITPD courses

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Next steps

- Address new employee situation – for Office 365 accounts

- Deploy to IST/Academic Support Vanguard in June (July 5th deadline)

- Make available to all of Academic Support during the summer, with a deadline of late fall

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Questions?

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