

Office 365

It's Past, Present and Future
at UW



What we are going to talk about today

- What is Office 365
- Timeline for Office 365 on Campus
- Overview of the O365 services provided and who gets them
- How we implemented O365 on campus
- Questions

Office 365 Timeline – The Past

Phase 1 – Undergraduate Students

- June 2013 – IST announced it was going to evaluate cloud email services for students
- July 2013 – Survey results showed clear desire from students for a cloud email service
- Feb 2014 – IST and SSO hosted student consultation sessions
- Nov 2014 – IST announced it would create group and proceed with an RFP for cloud provider
- May 2015 – Campus Cloud Email Project Group formed
- Nov 2015 – RFP for cloud email solution
- Mar 2016 – Office 365 announced as cloud email solution
- <https://uwaterloo.ca/information-systems-technology/services/microsoft-office-365-education/about/microsoft-office-365-project-and-implementation-plan>

What is Office 365?

- Office 365 refers to subscription plans that include access to Office applications plus other productivity services that are enabled over the Internet
- How does UW's instance of Office 365 differ from a Microsoft instance?
 - UW utilize Office 365 Education Plus licenses
 - Many more options, license types

Office 365 Timeline – The Present

Phase 1 – Undergraduate Students

- June 2016 – First year undergraduate students provided Office 365 accounts
- Oct 2016 – Opt In Process for all Undergraduate Students
- April 2017 – Migrated remaining Undergrads to Office 365 to EDU Tenant
 - Total number of EDU accounts: 46,461

Phase 2 – Staff/Faculty/Graduate Students

- Aug/Sept 2017 – Allow Staff/Faculty/Graduate Students to access UW Tenant
 - Total number of possible UW accounts: 29,000
 - <https://o365activation.uwaterloo.ca/>
 - <https://uwaterloo.ca/information-systems-technology/getting-started-office-365-faculty-and-staff>

Office 365 Timeline – The Future

Phase 3 – Alumni

- Discussions have started with Alumni as to moving Alumni email services to Office 365
- TBD - Moving Alumni email to Office 365
- Total number of Alumni email accounts - ??

Office 365 for Undergraduates Students

So what do undergraduate students get with Office 365?

O365 Service	Undergraduate Students	What you get?
Office Online	Yes	Online access to Office Applications, Sway, Forms, Tasks, SharePoint, and new applications as they are released by Microsoft
OneDrive – 5TB	Yes	Currently 5TB of online storage
Desktop Office Download	Yes	Ability to download Office 2016 on up to 5 computers, Macs or PCs, and Office features on 5 tablets and 5 smartphones
Email	Yes	50GB of Outlook email and calendaring
Skype for Business	Yes	Access to Skype for Business online

Students will have access to their Office 365 account for 16 months after their last registered term.

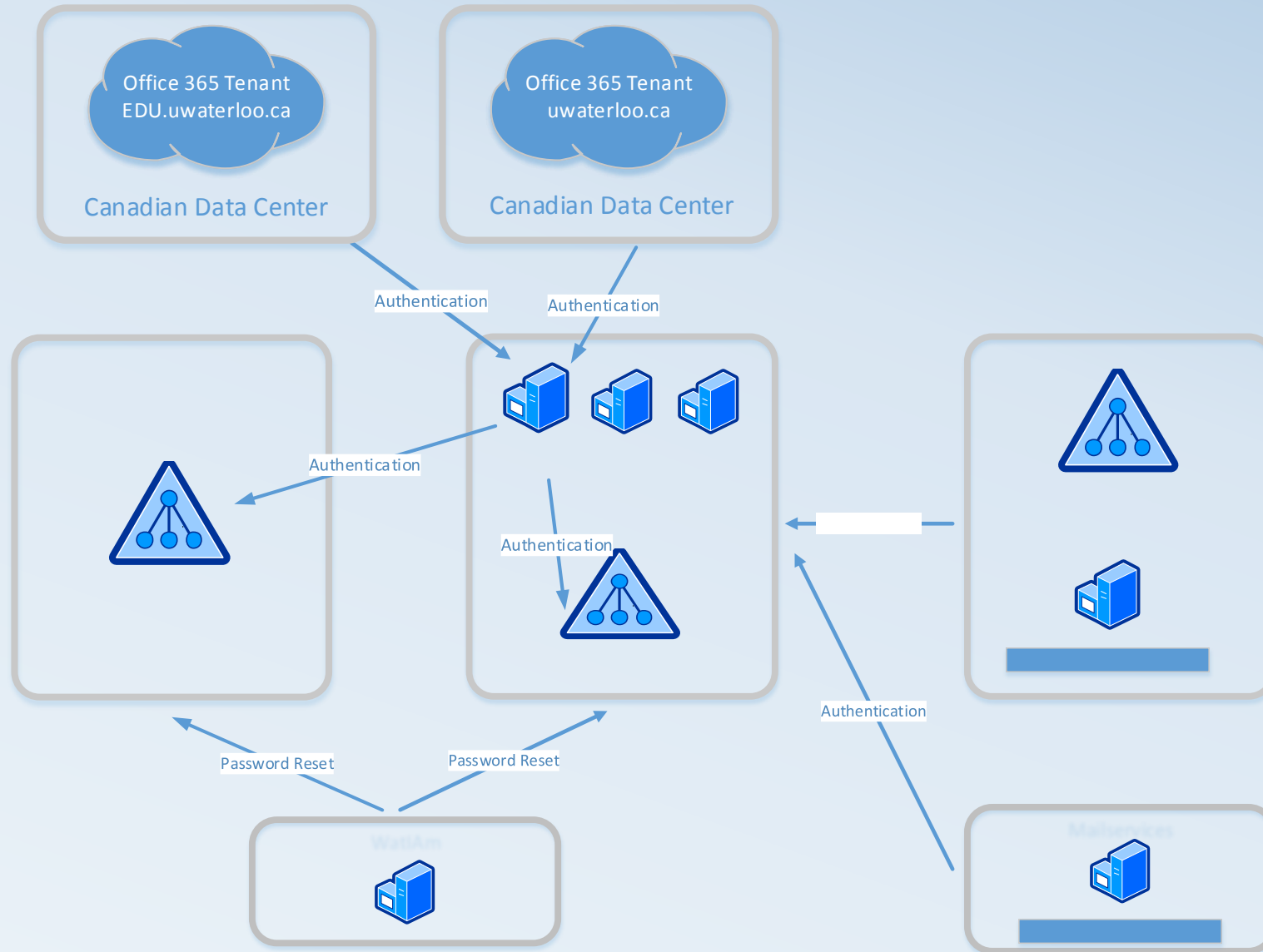
Office 365 for Everyone on Campus

O365 Service	Undergraduate Students	Employees (S/F/G)	Alumni
Office Online	Yes	Yes	No
OneDrive – 5TB	Yes	Yes	No
Desktop Office Download	Yes	Yes	No
Email	Yes	No, we have an on premise solution (Connect)	Yes (TBD)
Skype for Business	Yes	No, we have an on premise solution	No

Staff/Faculty – Lose access to their Office 365 account when they leave the university as per our license agreement. Microsoft does not have any licensing available to retain access for users once they are no longer an employee of the University, temporary exceptions can be granted, but no longer than 16 months.

Graduate Students – Will have access to their Office 365 account for 16 months after their last registered term.

UW Office 365 Architecture



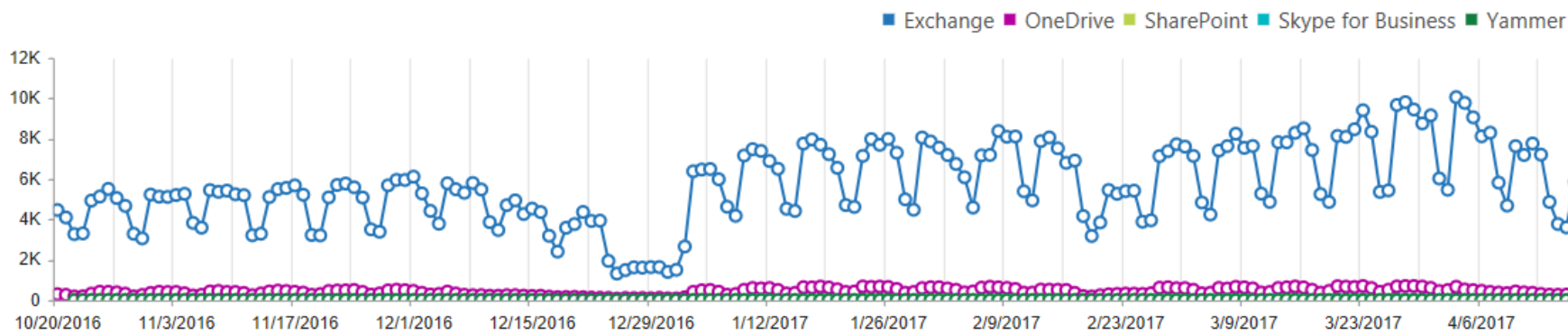
Other UW Office 365 Facts

- Data Retention with OneDrive
 - 14 days for full restore to point in time
 - 30 day user file recovery with OneDrive Recycle Bin
- Two Office 365 Accounts possible with an Undergraduate Student and Employee Account
- File sharing will be enabled between tenants, not currently enabled to outside users

Office 365 Usage Stats

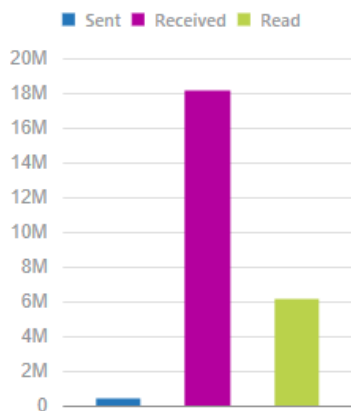
Apr. 18 2017

Active users



Email activity

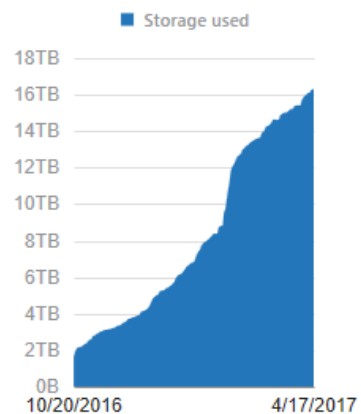
18.6M 943.4% ↑



Active users - 17092 of 38537

OneDrive files

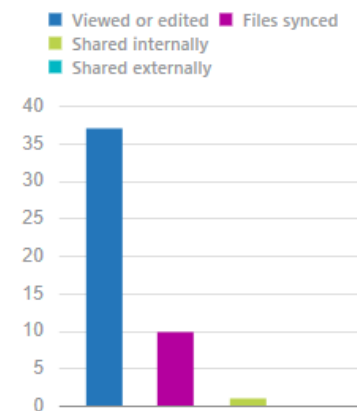
3.5M 707.6% ↑



Active users - 7272 of 38538

SharePoint files

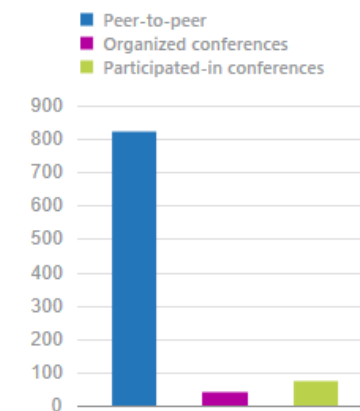
21 23.5% ↑



Active users - 98 of 38538

Skype for Business activity

948 58.4% ↓

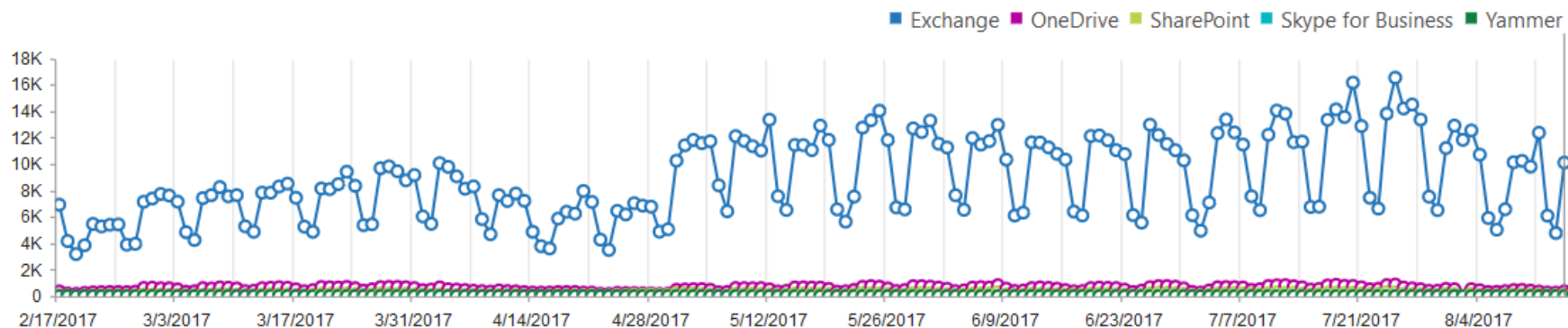


Active users - 158 of 38537

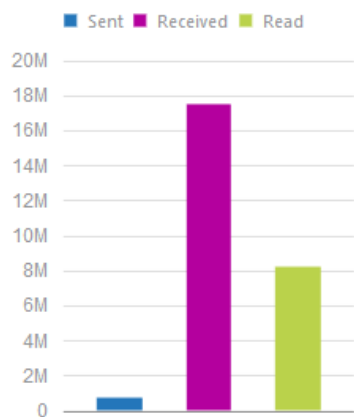
Office 365 Usage Stats

Aug. 14 2017

Active users

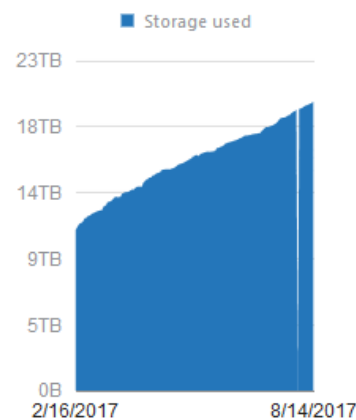


Email activity
18.3M 48.4% ↑



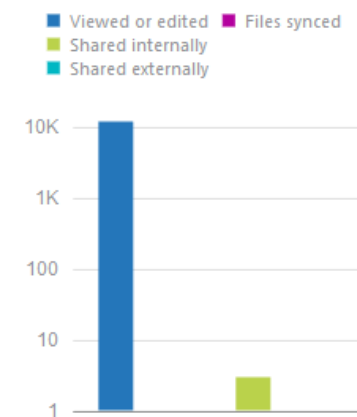
Active users - 37443 of 46461

OneDrive files
4.8M 63.3% ↑



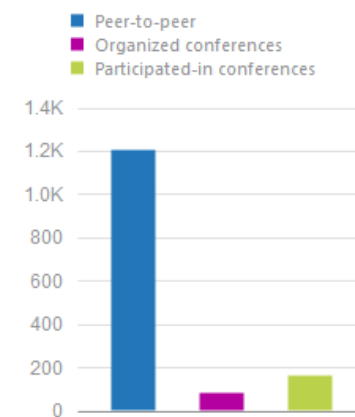
Active users - 11388 of 46459

SharePoint files
36.5K 125.0% ↑



Active users - 8179 of 46460

Skype for Business activity
1.5K 41.3% ↑



Active users - 226 of 46458

Questions?