



# ASSISTANT MARSHAL



## **The Role**

- Direct grads to pick up their name card and help to line them up in correct order.
- Assist with Marshalling grads to their seats and stage to accept their degree.
- Keep the procession of grads on time and in order.
- Please check in with the Lead Marshal upon arrival and be prepared to stand for long periods of time.

## **The Commitment:**

- Review an orientation video (provided in advance of training).
- Attend a mandatory one-hour training session (over lunch).
- Commit to a minimum of two shifts (ceremonies) throughout the week-long event.
- Note: there are 14 ceremonies taking place June 13th – June 17th.

## **Shift times:**

- 08:45 a.m. - 12:30 p.m.
- 01:15 p.m. - 05:00 p.m.
- 05:30 p.m. - 09:00 p.m.

## **The Experience**

- Great opportunity to enhance your skillset and support a special community event.
- Expand your professional and social networks. Connect with new graduates, staff, faculty, leadership, and other volunteers across campus.
- Experience the celebration and excitement that comes with the graduation of our students.
- Receive a written letter of appreciation that you can use for your annual performance appraisal.

For more information please email: [volunteer.convocation@uwaterloo.ca](mailto:volunteer.convocation@uwaterloo.ca).

