



# FACULTY ROBING ROOM SUPERVISOR

## **The Role**

- Lead the Faculty Robing team providing direction and ceremonial information for assistants.
- Provide instructions to those participating in the faculty procession.
- Provide stage seating information with participants.
- Organize faculty in correct order for the procession.
- Notify Chancellor's Robing Room supervisors of any significant increase or decrease in expected faculty attendance.
- Lock the faculty robing room.

## **The Commitment:**

- Review an orientation video (provided in advance of training).
- Attend a mandatory one-hour training session.
- Commit to a minimum of two shifts (ceremonies).
- Note: there are 4 ceremonies taking place October 20th – October 21st.

## **Shift times:**

- 08:45 a.m. - 10:15 a.m.
- 01:15 p.m. - 02:45 p.m.

## **The Experience**

- Great opportunity to enhance your skillset and support a special community event.
- Expand your professional and social networks. Connect with new graduates, staff, faculty, leadership, and other volunteers across campus.
- Experience the celebration and excitement that comes with the graduation of our students.
- Receive a written letter of appreciation that you can use for your annual performance appraisal.
- Note: this role will remain standing for long periods and be in close proximity with others.

For more information please email:  
[ambassadors.convocation@uwaterloo.ca](mailto:ambassadors.convocation@uwaterloo.ca).