

# GRADUATE STUDENT ORGANIZER

## **The Role**

- Ensure graduands are in the proper order after crossing the stage.
- Monitor and adjust graduate sequencing as needed to maintain accurate diploma distribution.
- Work with the Stage Manager (Pacer) to markup programs for the team, identify special hooding, and other related notes.

## **The Commitment:**

- Commit to attending the assigned shift(s) selected at the time of registration.
- Attend a mandatory 30-minute virtual orientation session focused on emergency procedures and key event information.
- Participate in any required role-specific training as directed. Additional details will be provided closer to the event date.

## **The Experience**

- Great opportunity to enhance your skillset and support a special community event.
- Expand your professional and social networks by connecting with new graduates, staff, faculty, leadership, and volunteers.
- Experience the celebration and excitement that comes with the graduation of our students.
- Receive a written letter of appreciation that you can use for your annual performance appraisal.

**Note: this role will wear a robe during the ceremony, remain standing for long periods.**

For more information please email:  
[ambassadors.convocation@uwaterloo.ca](mailto:ambassadors.convocation@uwaterloo.ca).