The Role

• Organize the name cards before each ceremony.
• Provide leadership to the Name Card team on-site.
• Assist graduands in retrieving their name card and proper order in the procession.
• Create name cards and problem solve on-site accordingly.
• Ensure the Name Card Assistants has arrived for each shift. If a team member has not arrived, inform the Volunteer Manager to find coverage.

The Commitment:

• Review an orientation video (provided in advance of training).
• Attend a mandatory one-hour training session.
• Commit to a minimum of two shifts (ceremonies).
• Note: there are 4 ceremonies taking place October 20th – October 21st.

Shift times:
• 08:00 a.m. - 11:00 a.m.
• 12:30 p.m. - 03:15 p.m.

The Experience

• Great opportunity to enhance your skillset and support a special community event.
• Expand your professional and social networks. Connect with new graduates, staff, faculty, leadership, and other volunteers across campus.
• Experience the celebration and excitement that comes with the graduation of our students.
• Receive a written letter of appreciation that you can use for your annual performance appraisal.

For more information please email: ambassadors.convocation@uwaterloo.ca.