



# WAYFINDER SUPERVISOR

## **The Role**

- Ensure the Wayfinding team members have arrived for their shift and have been accounted for. If a team member has not arrived, it will be your responsibility to inform the Volunteer Manager to find coverage.
- Provide leadership to the wayfinding team on-site and problem solve accordingly.
- Provide Wayfinders with maps and any important information that needs to be shared with graduands and/or guests.
- Greet guests with positivity and excitement for their important day.
- Direct guests to important convocation locations and answer other event questions.

## **The Commitment:**

- Review an orientation video (provided in advance of training).
- Attend a mandatory one-hour training session.
- Commit to a minimum of two shifts (ceremonies).

## **The Experience**

- Great opportunity to enhance your skillset and support a special community event.
- Expand your professional and social networks. Connect with new graduates, staff, faculty, leadership, and other volunteers across campus.
- Experience the celebration and excitement that comes with the graduation of our students.
- Receive a written letter of appreciation that you can use for your annual performance appraisal.
- One branded t-shirt will be provided at your first shift, you will be expected to bring the shirt for any following shifts.
- This role may be working outdoors, dress appropriately for the weather.
- Note: this role will remain standing for long periods and be in close proximity with others.

For more information please email:  
[ambassadors.convocation@uwaterloo.ca](mailto:ambassadors.convocation@uwaterloo.ca).