Instructor: **KHUONG TRUONG**
Office: Hagey Hall 218
Phone: (519) 888 4567, ext. 33169
Email: kntruon@uwaterloo.ca
Office Hours: **TBA**
Class: **Monday, Wednesday** 16:00 to 17:20
Location: PAS2083

**Course Description:**
This course provides theoretical essentials of microeconomics to prepare students for the future economics courses. The behaviour of individual consumers and producers, the determination of market prices for commodities and resources, and the role of government policy in the functioning of the market system are the main topics covered. Students are suggested to revise basic fundamental calculus and perhaps algebra topics prior to attending this class.

**Resources:**
1. **Required Textbook:**

   Note: This textbook may come with a study-guide (*Workouts in Intermediate Microeconomics*). This is optional to the students. Earlier version of the textbook is acceptable; however, students are responsible to ensure that they are familiar with material added to the 8th ed.

2. **Other Resources:**
   Course outline and course materials will be posted on Waterloo LEARN at [http://learn.uwaterloo.ca](http://learn.uwaterloo.ca). However, lecture notes are partially completed.

**Evaluations:**
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<tbody>
<tr>
<td>Midterm 1</td>
<td>: 30% (TBA)</td>
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<tr>
<td>Midterm 2</td>
<td>: 20% (TBA)</td>
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<tr>
<td>Final</td>
<td>: 50% (schedule and location are to be announced by the Registrar Office)</td>
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**Notice:**
- To pass this course, you **must pass** the final exam.
- Midterms and final will consist of multiple-choice questions and short-answer questions.
- Problem-sets will be posted for your practice; however, they are not considered in your evaluation.

**Tentative Course Schedule:** (TBA)
- The first day of class for this class (ONLY!) will be May 7th.
- A detailed list of topics will be posted on Learn in May

This course outline is tentative. The official outline will be posted on Learn the first week of school in May, 2012.
**Make-Up Exam Policy:**

1. **Midterms:**
   
   There is no deferred midterm exam. If students are unable to write a midterm and has valid documentation (determined by the instructor), the weight of that exam will be shifted to the final exam. A student who misses an exam must see the instructor in person with an original document within 48 hours of the midterm exam. A grade of zero will be awarded in absence of sufficient cause.

2. **Final:**

   Students are REQUIRED to write the final exam during the final exam period. Schedule and location will be announced by the Registrar Office. Please visit [http://registrar.uwaterloo.ca/exams/index.html](http://registrar.uwaterloo.ca/exams/index.html) for further details later in this term. Travel plans are NOT a sufficient reason to have a final exam deferred. Requests for accommodation based on religious holiday must be submitted to the Associate Dean. The Deferred Exam Policy is listed on the Department of Economics website at [http://economics.uwaterloo.ca/DeferredExams.html](http://economics.uwaterloo.ca/DeferredExams.html)

**Recording Policy:**

Recording devices (graphics or audio) are not permitted in class, unless otherwise stated.

**Academic Integrity:**

In order to maintain a culture of academic integrity, members of the University of Waterloo are expected to promote honesty, trust, fairness, respect and responsibility.

**Discipline:**

A student is expected to know what constitutes academic integrity, to avoid committing academic offences, and to take responsibility for his/her actions. A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about “rules” for group work/collaboration should seek guidance from the course professor, academic advisor, or the Undergraduate Associate Dean. When misconduct has been found to have occurred, disciplinary penalties will be imposed under Policy 71 – Student Discipline. For information on categories of offenses and types of penalties, students should refer to Policy 71 - Student Discipline, [http://www.adm.uwaterloo.ca/infosec/Policies/policy71.htm](http://www.adm.uwaterloo.ca/infosec/Policies/policy71.htm)

**Grievance:**

A student who believes that a decision affecting some aspect of his/her university life has been unfair or unreasonable may have grounds for initiating a grievance. Read Policy 70 – Student Petitions and Grievances, Section 4, [http://www.adm.uwaterloo.ca/infosec/Policies/policy70.htm](http://www.adm.uwaterloo.ca/infosec/Policies/policy70.htm)

**Appeals:**

A student may appeal the finding and/or penalty in a decision made under Policy 70 - Student Petitions and Grievances (other than regarding a petition) or Policy 71 - Student Discipline if a ground for an appeal can be established. Read Policy 72 - Student Appeals, [http://www.adm.uwaterloo.ca/infosec/Policies/policy72.htm](http://www.adm.uwaterloo.ca/infosec/Policies/policy72.htm)

**Academic Integrity website (Arts):** [http://arts.uwaterloo.ca/arts/ugrad/academic_responsibility.html](http://arts.uwaterloo.ca/arts/ugrad/academic_responsibility.html)

**Academic Integrity Office (UW):** [http://uwaterloo.ca/academicintegrity/](http://uwaterloo.ca/academicintegrity/)

**Accommodation for Students with Disabilities:**

The Office for Persons with Disabilities (OPD), located in Needles Hall, Room 1132, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with the OPD at the beginning of each academic term.

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