

SPRING 2024 TA Job Posting for ECON __221 Tutorial Leader_____ (two tutorial sections)

Please give a brief description of the course content or a link to the course outline:

Outline from last delivery – will have same structure and assessments:

<https://outline.uwaterloo.ca/view/n7szy3>

Any necessary knowledge or skills needed:

A good knowledge of calculus is required. In the context of discussing such topics as curve sketching, continuity and optimization, a willingness to practice public speaking, and be responsive to student concerns is essential. You need to be approachable and committed to reaching as many students as possible.

Please fill out this chart as closely as you can for the TA duties and hours you predict the course will be using for the entire FALL 2024 term. This will be used as an estimation only. Graduate TAs are not permitted to work more than 140 hours for the term or more than 10 hours in any given week (70 hours or 5 hours a week for a ½ TA). When thinking of the duties you might have for your TA, we ask that you be mindful of this constraint and try not to come up against it. TAs own coursework comes first. Negotiations for a reasonable amount of time for returning marked assignments, etc. will occur as needed.

Duty	Estimated Hours for the Term or N/A	Brief description of unusual or especially time-consuming features of the duty, if any
Meetings with Course Instructor	10 hours	1 hour meeting with instructor every week prior to tutorial = 10 hours
Class preparation	20 hours	2 hours preparation to each tutorial; 10 weeks, = 20 hours
Attending lectures		
Student consultation; office hours		
Lecturing		
Conducting tutorials	20 hours	Ten weeks of tutorial – directing two 50 minute meetings per week = 20 hours
Grading	20 hours	Grading student exercise and recording marks in Learn for each tutorial 10 weeks x 1/30 hr/exercise x 60 students = 20 hours
Proctoring exams		
Other duties (describe/explain)		
Totals	70 hours	