

Winter 2024 TA Job Posting for ECON 241

Please give a brief description of the course content or a link to the course outline:

Winter 2023 Course Outline: <https://outline.uwaterloo.ca/view/n4qhen>

Any necessary knowledge or skills needed:

A working understanding of the economic theories related to public policy. Must be able to interpret econometric results and evaluate student analysis of those results.

Please fill out this chart as closely as you can for the TA duties and hours you predict the course will be using for the entire Winter 2024 term. This will be used as an estimation only. Graduate TAs are not permitted to work more than 140 hours for the term or more than 10 hours in any given week (70 hours or 5 hours a week for a ½ TA). When thinking of the duties you might have for your TA, we ask that you be mindful of this constraint and try not to come up against it. TAs own coursework comes first. Negotiations for a reasonable amount of time for returning marked assignments, etc. will occur as needed.

Duty	Estimated Hours for the Term or N/A	Brief description of unusual or especially time-consuming features of the duty, if any
Meetings with Course Instructor	N/A	
Class preparation	12	Must read and comprehend the aim of 2 assignments, their marking guides, and familiarize themselves with the LEARN dropbox grading, feedback posting, and grades posting features.
Attending lectures	24	Must watch the lecture content to familiarize themselves with the content as delivered to the students.
Student consultation; office hours	14	One hour of virtual office hours per week (scheduled separately from the instructor’s virtual office hours). To be mutually arranged.
Lecturing	N/A	
Conducting tutorials	N/A	
Grading	60	Grading the 2 course Assignments. Traditionally, the bulk of the TA effort is expended on this task. Timing will depend on class size for the term in question.
Proctoring exams	N/A	
Other duties (describe/explain)	30	Once graded, students with questions about the assignment grading will be directed to e-mail the TA for clarification. Monitoring and responding to these e-mails will consume considerable time (depending on class size and disposition).
Totals	140	