

How to Access the Online Course on “Learn”

- 1- Go to the desktop PC, open “Learn” website, and login with the user name (msalama).
- 2- Select the course (ECE6616PD).
- 3- Select (Online Rooms) from the top menu of the course page.

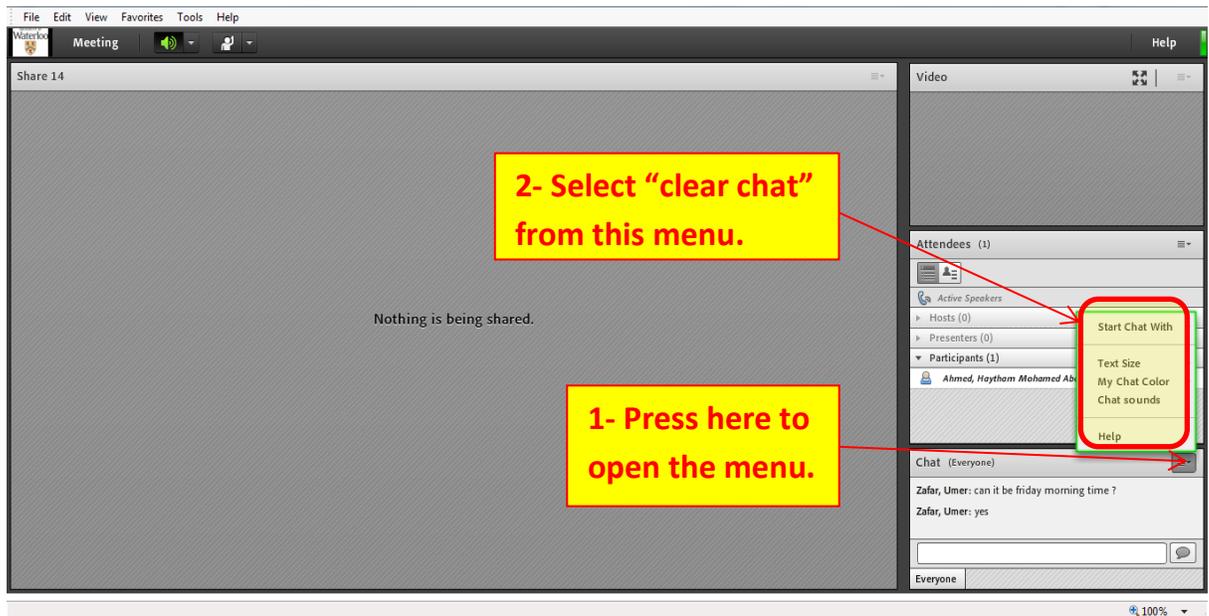
The screenshot shows the course page for ECE 6616PD - Fall 2015. The top navigation bar includes 'Tools', 'Help', 'My Home', and the course name. The 'Online Rooms' menu item is circled in red. A red arrow points from this menu item to a yellow box labeled 'Online Rooms'.

- 4- Select (Join)

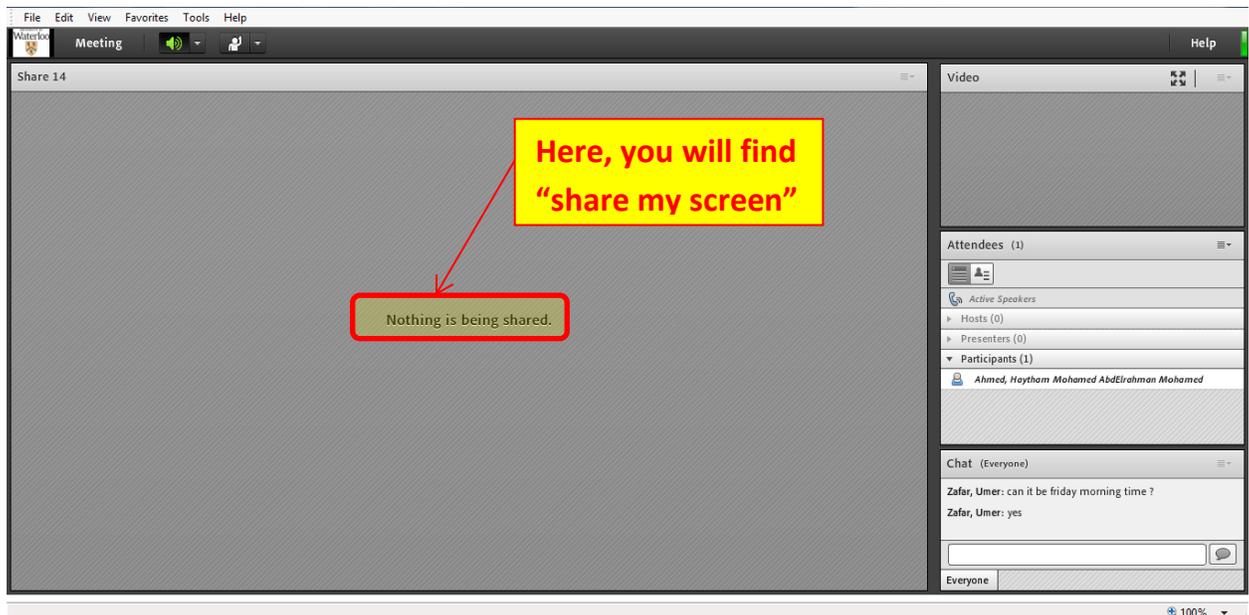
The screenshot shows the 'Rooms' page for the course. The 'Join' button is circled in red, and a red arrow points from this button to a yellow box labeled 'Join'.

Name	Join	Start Date and Time	End Date and Time	Service Provider
ECE6616PD_Fall15	Join	9/10/2015 4:15 PM	12/24/2015 5:15 PM	Connect

- 5- On the next page, you need first to clear the “chat” as following,



- 6- On the previous page, make (Msalama1) as the “presenter”.



- 7- Open the following two files on your computer:
- ECE6616PD Course → Open the power-point “.ppt” file for Lecture# presentation
 - ECE6616PD Notes → Open the note file for writing any explanation if needed.

- 8- For the “.ppt” Lecture presentation, press [Fn+F5] to make it “Full screen”, then press [Ctrl+P] to write in the presentation.
- 9- Press [Alt+Tab] to move from the “.ppt” lecture presentation to the “Note” file and vice versa.
- 10- Finally, do these three steps:
 - a) Make the “Camera” ON.
 - b) Make the “Microphone” ON.
 - c) Record the lecture.
- 11- When you finish the lecture stop recording and end meeting

To review the recording you go to summit.uwaterloo.ca

Also:

Go to Meeting and choose manage meeting information.

Also

Go to Room Name and click on View Archives and make lecture public.