MEETING NOTES

I. Information Items

- DSAC membership for 2009
  - Last meeting for Nenone, Bev, and Tariq
  - Replacements still to be named
  - Dave Walsh begins his term as Chair in Jan 2009
  - Rick Forgett will be new Vice Chair

- DSAC members to EFC for 2009
  - Dave Walsh, Rick Forgett, Carol Kendrick, and Andy Barber are our representatives to EFC
  - Chair also serves on EFC Agenda Committee and Nominations Committee

II. Update from the Dean

- Financial situation
  - Dean’s Council meetings are focusing on financial uncertainty
  - UW doing well in comparison to other Ontario universities; we’ve been addressing cuts to continuity funding by reducing budget by 2% each year
  - This fiscal year the cut could be 2-3%
  - Hiring and spending freeze continue
  - The Provost is approving mission critical hiring and spending
- Staff Excellence Fund
  - The Provost’s Advisory Committee on Staff Compensation has received a wide range of suggestions on ways to use the Staff Excellence Fund
  - The committee expects to make recommendations to the Provost soon

III. Discussion Items

- Graduate admin staff in the departments are experiencing an increase in workload as a result of changes in HR and enrolment processes related to graduate students

  **Action:** The Dean to encourage Chairs to use graduate income sharing revenue to address staffing concerns.

- Concern was expressed about job security if the Provost’s Task Force on IT recommends centralizing activities
  - The Dean assured committee members that the intent of this task force is to rationalize IT activities, not to centralize them

Meeting adjourned at 2pm.