Special Meeting of DSAC

Present:

Kristen Deckert, Systems Design Engineering, Chair
Matt Oliver, School of Architecture, Vice-Chair
Heather FitzGerald, Executive Officer
Liz Bevan, Chemical Engineering
Anca Constantinescu, Dean of Engineering Office
Carman Caradima, Electrical & Computer Engineering
Stephen Sempson, Engineering Computing
Stephanie Massel, Conrad Centre
Ian Taylor, Management Sciences
Donna Kellendonk, Mechanical & Mechatronics Engineering (Acting for MME)

Regrets:

Pearl Sullivan, Dean of Engineering

Minutes:

1. Staff Life Cycle Project (Kristen Deckert)

   • Deckert explained the Staff Life Cycle Project
   • Engineering has been given the opportunity to solicit feedback from all staff members and provide to Bruce Mitchell, Associate Provost Human Resources.
   • ACTION: Each DSAC representative will go back to respective area to seek feedback on the core areas outlined in the Staff Life Cycle Project document. (Deckert will distribute the document). Submit feedback in writing to Deckert by March 7, 2013.

2. Future meeting, April 24, 2013.

   a. Policy 18 discussion followed by Staff Appreciation Lunch

      FYI. Prior to the Staff Appreciation Lunch, a presentation on Policy 18 will be held for all Faculty of Engineering Staff Members.