

Minutes of the May 22, 2008 meeting of the Dean's Staff Advisory Committee

1:00 – 2:00pm

Rm. E2 - 3324

Attendees

Bruce Stickney

Bev Rodgers

Andy Barber

Tariq Naqvi

Nenone Donaldson

Dave Walsh

Adel Sedra

Bill Pudifin

Regrets

Carol Kendrick

Ralph Dickhout

Rick Forgett

Kim Boucher

1. The Dean provided an update on the K-Bay retreat for Senior University Executives that took place the previous week. Highlights included:
 - University wide move towards greater number of professional or career-focused masters degrees like the MOT@D and Power Engineering Meng courses
 - Discussion of ways to stream-line administrative processes (ex. Grad studies which is currently under review with the Dean serving as a member on the review committee)
 - Overhaul of scheduling to create more efficiencies, ex. more classes in unpopular timeslots (Friday afternoons)
 - Funding issues for campus-wide space needs were discussed and engineering's needs as they relate to government support were addressed.
2. Discussion of UW wide staff excellence awards – committee discussed some ideas and decided to come back to the topic at the next meeting and put forth a recommendation as a group for how the program should be revised.
3. Nenone presented an overview of the draft DSAC website for review by the committee. Response was positive however there were a few additions that were required.
 - Inclusion of a message from the Dean
 - Link to the task force report
 - Call for agenda items to be sent to committee member for inclusion in an upcoming meeting
 - Term dates to be included beside committee members names

Will include website as news item in Eng-E-News when website is live.