

FACULTY OF ENGINEERING DEAN'S STAFF ADVISORY COMMITTEE

Thursday, November 20, 2008
10am – 12pm
E2 3324

Present:

Ralph Dickhout, Chemical Engineering
Andy Barber, Mechanical and Mechatronics Engineering
Tariq Naqvi, Systems Design Engineering
Dave Walsh, Engineering Computing
Nenone Donaldson, Dean's Office
Rick Forgett, Engineering Machine Shop
Shabnam Ivkovic, Engineering Undergraduate Office
Carol Kendrick, Architecture
Bev Rodgers, Management Sciences
Tracie Wilkinson, Centre for Business, Entrepreneurship and Technology
Leo Rothenburg
Linda Kenyon

MEETING NOTES

I. Information Items

- DSAC website up and running

Action: L. Kenyon to continue to refine site. Suggestions included adding a banner or photo to the landing page, adding a feed to staff profiles.

Action: L. Kenyon to pass information on new website to editor of Eng-e-news.

II. Update on hiring/spending postponement

- L. Rothenburg provided an update on the hiring/spending postponement. Mission critical hirings, especially in the areas of new programs, are being approved.
- Concern was expressed about how HR would deal with the backlog once the hiring postponement is lifted.

Action: L. Rothenburg to bring issue up at Dean's Council.

III. Staff Development Survey

- Committee members reviewed current draft of the survey and made suggestions for improvement.

Action: S. Ivkovic to make revisions and circulate survey to committee members.